

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
MONDAY May 14, 2007**

*******7:30pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE*

B. ROLL CALL: President Seta J.Carson P. Cousins S. Keough
 J. Semifero R. Tell D. Fisher

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes – April 23, 2007 **Page#1-5**
2. Work Session Minutes – April 23, 2007 **Separate in packet**
3. Budget Planning Work Session Minutes – April 30, 2007 **Separate in packet**

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

Jim Valenta of MCI to provide an update on CMAQ Funding and the Village's
Downtown Traffic Signal retiming project.

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

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G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives

H. COMMUNICATIONS :

None

I. REPORTS:

1. Washtenaw County Sheriff Department- Lieutenant Filipiak
March Report & Introduce Sergeant Gieske
Page#7-20
2. Treasurer/Finance Director
Third Quarter Revenue vs. Expense Report
Cash Balances Report as of March 31, 2007
Page#21-32
3. Community Development Manager
Page#33-34
4. Board and Commission Reports
5. Subcommittee Reports
6. Village Manager Report
Page#35-41
7. President's Report
 - Update Scio/Village 425 Update for Sloan-Kingsley Property

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: **\$251,320.42**

Page#43-50

2. Consideration of: Request from Dexter Area Chamber of Commerce to hold the annual Ice cream Social at Monument Park on June 2, 2007 and close central Street from Main to Fifth Street for the event.

Page#51

3. Consideration of: Request from Dexter Area Chamber of Commerce to hold the annual Dexter Daze Festival on August 10 and 11, and provide assistance as indicated in their letter

Page#53

4. Consideration of: Request from Boy Scout Troop 477 to put up signs (per their letter dated 4-29-07) advertising their annual rummage sale.

Page#55-56

K. OLD BUSINESS- Consideration and Discussion of:

None

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Proposal from URS for the Sediment Management portion of the Dam Removal Project

Page#57-64

2. Discussion of: Main Street Bridge Project – Phase 2 Funding

Page#65-69

3. Consideration of: Recommendation from PC to approve Terry B's Outdoor Seating –Special Land Use Request

Page#71-90

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4. Consideration of: RESOLUTION TO IMPOSE PROPERTY TAX LATE
PENALTY CHARGES

Page#91-93

5. Consideration of: Recommendation to adopt 2006/07 Budget amendments

Page#95

6. Consideration of: RESOLUTION DECLARING INTENT TO PURSUE CITY
STATUS AND INCORPORATE AS THE CITY OF DEXTER

Page#97-114

7. Consideration of: Amendment of the Conditional Transfer Document or 425
Agreement between the Village and Scio for the High School
property to include the Gordon Hall property as an alternative to
signing a reimbursement agreement with Scio.

Page#115-124

8. Consideration of: Acceptance of Assistant Village Manager, John Hanifan
resignation and advertising the position.

Page#125-128

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT:

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**DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, APRIL 23, 2007**

AGENDA 5-14-07
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Pro Tem Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

S. Keough J. Carson
D. Fisher P. Cousins
J. Seta absent R. Tell
J. Semifero

C. APPROVAL OF THE MINUTES

Minutes of the Regular council meeting of April 9, 2007.

Motion Cousins, support Tell to approve the minutes as presented.

Ayes: Cousins, Fisher, Semifero, Tell, Carson, Keough.

Nays: none

Motion carries

Budget Planning Work Session Minutes- April 3, 2007.

Motion Semifero, support Carson to approve the Budget Planning Session Minutes- April 3, 2007.

Ayes: Semifero, Tell, Carson, Fisher, Cousins, Keough.

Nays: none

Motion carries

D. PREARRANGED PARTICIPATION

Gary Gochanour- City status

E. APPROVAL OF THE AGENDA

Motion Fisher, support Semifero to approve the agenda as amended to move New Business L. 5 "Discussion of the Conditional Transfer Document or 425 agreement between the Village and Scio for the High School to include the Gordon Hall property as an alternative to signing a reimbursement agreement with Scio" to New Business L. 1.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Keough.

Nays: none

Motion carries

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION:

1. Paul Bishop of the Gordon Hall Management Committee

Re: K.1 Old Business, Village's position on the remaining contributions to Gordon Hall

Historical Society is a non-profit organization and is not in a position to give away a "right of way."

H. COMMUNICATIONS:

None

I. REPORTS

1. Washtenaw County Sheriff Department- Lieutenant Filipiak
March Report & introduce Sergeant Gieske
(moved to May 14th meeting)

2. Board and commissions reports
DACC Marketing Director Update- Gordon Darr
Gordon Hall Management Team Update- Donna Fisher
WAVE Ridership Update- Jim Carson
WATS Policy Committee Update- Jim Carson
Scio/Dexter Village 425 Committee Update-Jim Carson

3. Subcommittee Reports
Bridge/Dam Update

4. Village Manager Report
Mrs. Dettling submits her report as per package.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$261,613.73

Motion Fisher, support Semifero to approve the consent agenda as presented..

Ayes: Tell,Carson,Cousins,Fisher,Semifero,Keough.

Nays: None

Motion carries

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING THE VILLAGE'S POSITION ON THE REMAINING CONTRIBUTIONS TO THE DAHS&M PURCHASE OF GORDON HALL.

Motion Carson, support Fisher to postpone the consideration of the resolution re: Village's position on the remaining contributions to the DAHS&M purchase of the Gordon Hall property until the feasibility of the PILOT project is determined.

Ayes: Carson,Fisher,Tell, Keough

Nays: Cousins,Semifero.

Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Amendment of the Conditional Transfer Document or 425 Agreement between the Village and Scio for the High School property to include the Gordon Hall property as an alternative to signing a reimbursement agreement with Scio.

Motion Cousins, support Carson to instruct the Village staff to investigate the practicality of a 425 agreement between the Village and Scio Township.

Ayes:Cousins,Fisher,Semifero,Tell.Carson,Keough.

Nays: none
Motion carries

2. Consideration of: State Revolving Fund (SRF) Project Plan.
set for public hearing June 11,2007

Motion Fisher,support Semifero to set a public hearing re: SRF Project Plan for June 11, 2007.

Ayes: Semifero,Tell,Carson,Fisher,Cousins,Keough.
Nays: none
Motion carries

3. Consideration of: Recommendation to enter into the Michigan Uniform Video Service Local Franchise Agreement with Comcast.

Motion Carson, support Fisher to enter into the Michigan Uniform Video Service Local Franchise Agreement with Comcast.

Ayes: Semifero,Tell,Fisher,Carson,Cousins, Keough.
Nays: none
Motion carries

4. Discussion of: RESOLUTION DECLARING INTENT TO PURSUE CITY STATUS AND INCORPORATE AS THE CITY OF DEXTER.

5. Consideration of: Dexter-Ann Arbor Street Improvement Project, next steps recommendation.

Motion Fisher, support Carson to authorize a study of the Dexter-Ann Arbor St. Project in an amount not to exceed \$3,000.00

Ayes: Tell,Carson,Cousins,Fisher,Semifero, Keough.
Nays: none
Motion carries

M. COUNCIL COMMENTS

Cousins	Chelsea is auctioning signs, Dexter should consider if cityhood happens
Fisher	outstanding School presentation was good

Boyle	Gochanour's request to represent his personal "VOTER INFORMATION SHEET" regarding cityhood is extremely inappropriate as he was part of the citizen's advisory committee
Semifero	would like more info re: the PILOT study traffic timing downtown and also at Shield and Dan Hoey
Carson	Seta and Carson attended re: Boulder phase 2 and 3
Tell	no

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Fisher, support Semifero to adjourn at 9:43
Unanimous voice vote

Respectfully submitted,

David F. Boyle
Clerk, Village of Dexter

Approved for Filing: _____

VILLAGE COUNCIL WORK SESSION
MONDAY, APRIL 23, 2007
7:00 p.m.

AGENDA 5-14-07
ITEM C-2

Desired Outcome: Provide Village Council with a sound understanding of the Village of Dexter SRF "Project Plan" status and the recommendations that are outlined in the SRF project plan that will be on public display from May 7 – June 11, 2007 and submitted to the MDEQ on July 1, 2007.

1. SRF Project Plan
 - a. History/Background
 - 2005 Capacity Study Sewer System Model
 - S2 Grant awarded to the Village \$174,000
 - Manhole Rehabilitation Project \$150,000
 - b. Draft SRF project plan submitted on October 1, 2006
 - WWTP capacity
 - Inflow/Infiltration into system
 - c. Recommended Alternative identified in the SRF project plan
 - Sewer Main rehabilitation, throughout old part of village
 - Equalization Basin
2. Continuing Analysis
 - a. Flow metering
 - Trends/Initial thoughts
 - Include metering analysis in SRF project plan
 - b. Parshall flume analysis
3. Project Schedule
 - a. Set public hearing for SRF Project Plan to be held on June 11, 2007
 - b. SRF project plan available for public viewing May 7 – June 11
 - c. Council must approve a resolution to adopt SRF project plan before the July 1st submittal.

Attached is the PowerPoint presentation from the meeting, as well as the Future Land Use Map discussed during the meeting. Board action during the regular meeting this evening will require that the public hearing for the SRF Project Plan be set for June 11, 2007.

Discussed the 1979 Sewer District map and the idea that the Federal government will require the Village to set aside sewer capacity for the Bates Farm area. The engineers agreed that establishing a sewer district expansion area map for a plant expansion project relates to determining the appropriate plant design size, not determining exactly where the additional users would come from. The current design capacity of the plant, or the .58MGD has been used up with extraneous storm water and new users on the sewer system, at the discretion of local leadership throughout the years.

Respectfully submitted,

Donna Dettling, Village Manager

Approved for filing: _____

Meeting Agenda

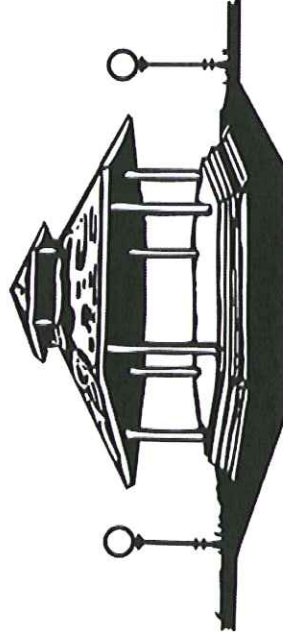
Village Council Work Session April 23, 2007 6:00pm Dexter Senior Center

Desired Outcome: Provide Village Council with a sound understanding of the Village of Dexter SRF status and the recommendations that are outlined in the SRF project plan that will be on public display from May 7 – June 11, 2007 and submitted to the MDEQ on July 1, 2007.

1. SRF Project Plan
 - a. History/Background
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 - b. Draft SRF project plan submitted on October 1, 2006
 - WWTP capacity
 - Inflow/Infiltration into system
 - c. Recommended Alternative identified in the SRF project plan
 - Sewer rehabilitation
 - Equalization basin
2. Continuing Analysis
 - a. Flow metering
 - Trends/Initial thoughts
 - Include metering analysis in SRF project plan
 - b. Parshall flume analysis
3. Project Schedule
 - a. Set public hearing tonight for June 11
 - b. SRF project plan available for public viewing May 7 – June 11
 - c. Council must approve a resolution to adopt SRF project plan by July 1st submittal
4. Comments/Questions

SRF Project Plan

Village of Dexter



Outline of Topics

1. Problem
 - 2005 Capacity Analysis indicated that improvements to the Village's sanitary sewer system are needed.
2. Potential Solutions
 - Inflow and Infiltration (I/I) Removal Study
 - Equalization Basin Feasibility Study
 - Wastewater Treatment Plant (WWTP) Expansion Feasibility Study
3. Recommendation
 - I/I Removal – Manhole Rehabilitation & Sewer Rehabilitation
 - Equalization Basin
 - Schedule and Funding



	Average Day		Peak Hour
	MGD	REU	MGD
Design			
Current Conditions, 2006	0.58	3300	1.3
Future, 2026 (additional)	0.37	2105	2.6
Total Needed Capacity	0.38	2196	0.9
	0.75	4300	1.7
Additional Capacity Needed (Total – Design)	0.18	1000	0.41

Summary of Existing Conditions and Future Needs of the WWTP

Previous Conclusions

1. Existing sanitary sewer system has significant wet weather response (I/I).
2. Rehabilitation of sanitary sewers and manholes is necessary for maintenance as well as I/I removal.
3. Equalization basin is needed in addition to I/I removal and could provide 1000-1200 REUs of available capacity. Preliminary analysis indicates a 1 million gallon equalization basin.
4. WWTP expansion is dependent on the future growth of the service area. Determination of future land use within the service area is vital to sizing the required expansion.

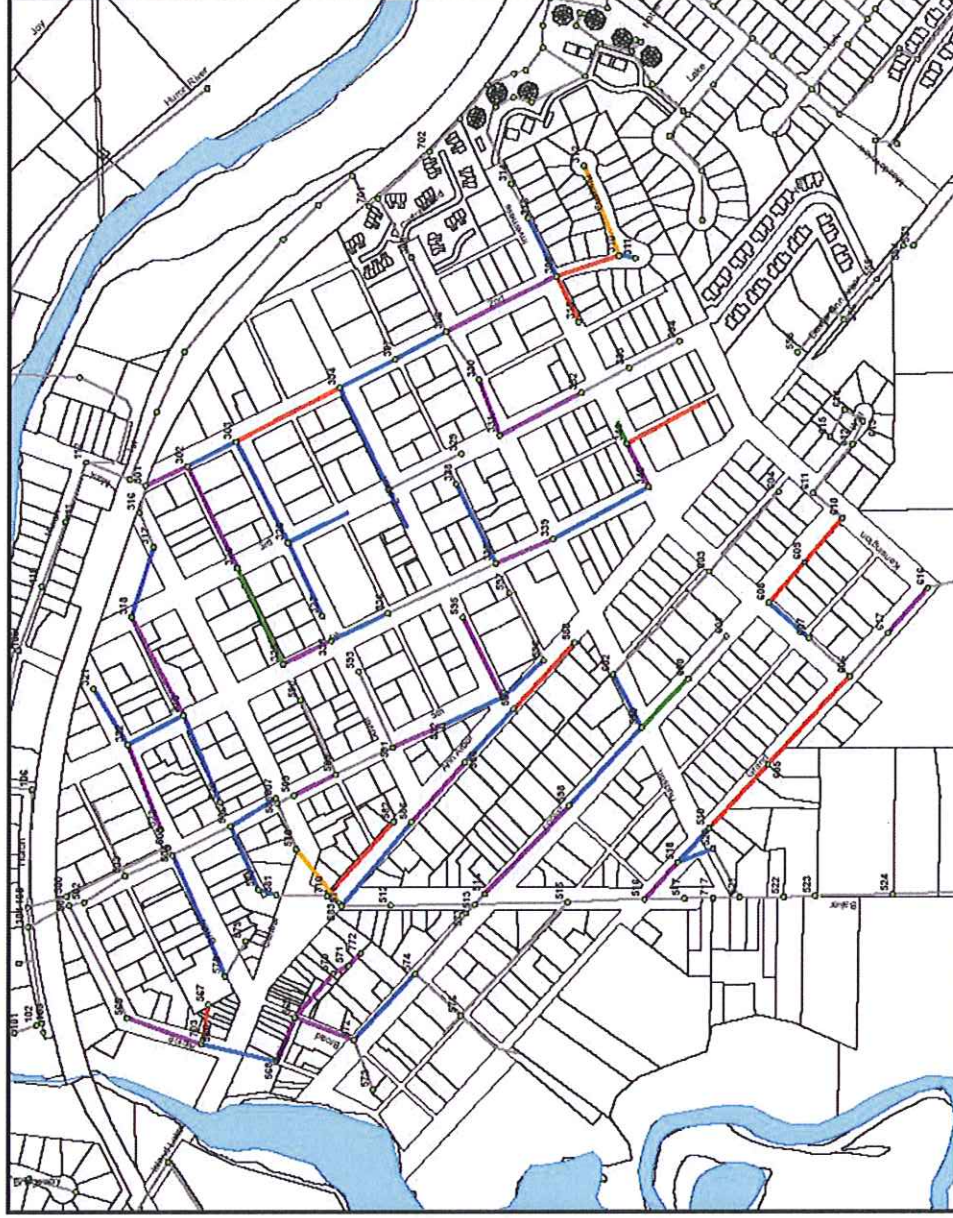


Recommendations

1. Rehabilitation of approximately 70 manholes in fall of 2006. (complete)
2. Rehabilitation of approximately 9500 ft. of Sewer
3. Conduct Flow Metering
 - a) Temporary
 - b) Permanent Parshall Flume Verification
4. Submit Project Plan by July 1, 2007 to apply for SRF Loan for Sewer Rehabilitation & Equalization Basin.



Sewer Rehabilitation – (\$1M)



**Figure 3:
Alternatives for
Sewer Rehabilitation**



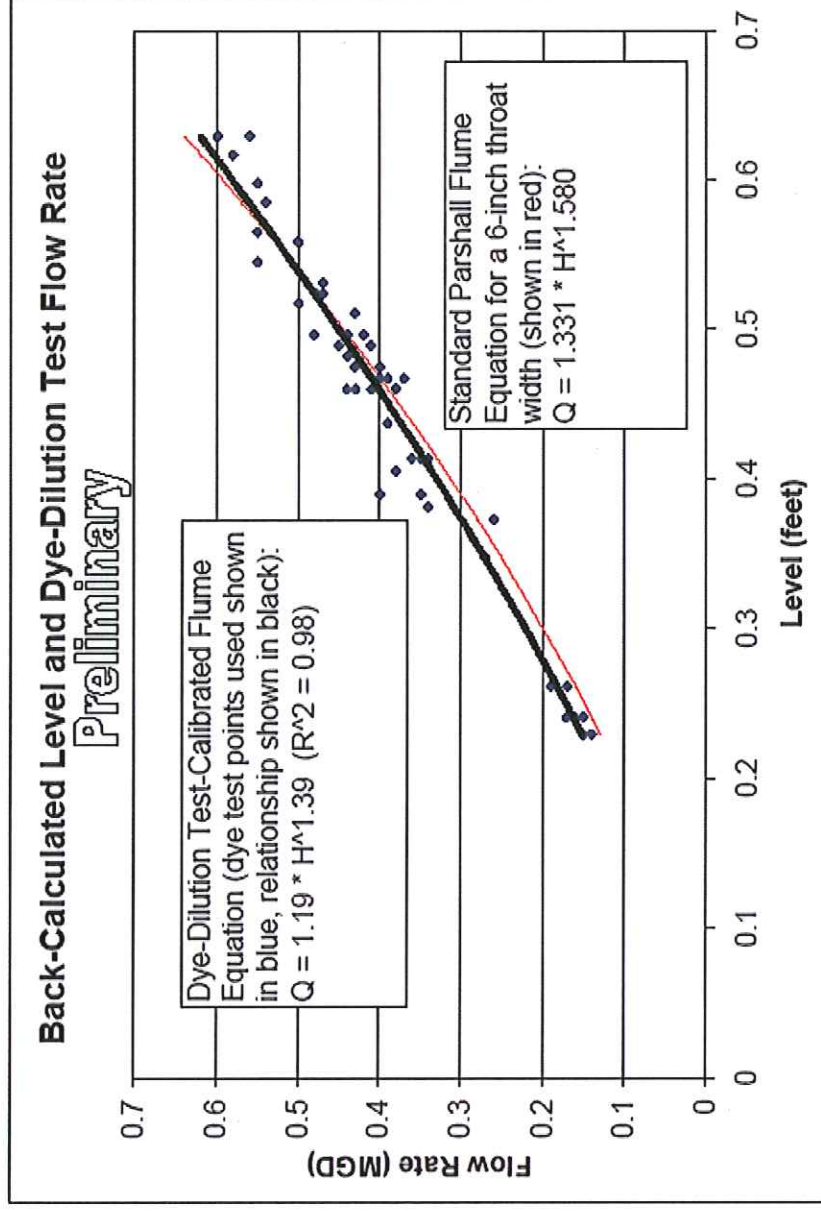
Equalization Basin

1. Approximately 1 Million Gallons of Storage
2. Estimated at \$2.8M





Parshall Flume Verification



h0720flume calibration.xls

Applied Science, Inc.

4/18/2007



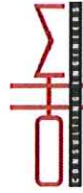
Approval of Project Plan

Important Dates for 2007 Dexter Project Plan

Date	Task
October 1, 2006	Draft plan submitted to MDEQ
March 19, 2007	Begin Flow Metering
April 2, 2007	Comments received from MDEQ.
April 23, 2007	Council to set Public Hearing for June 11, 2007. Advertisement in paper for public viewing.
May 7, 2007	Draft is on display for public viewing and comment.*
June 11, 2007	Public hearing held on Project Plan. Council adopts Project Plan.
June 18, 2007	Final QA/QC addressing all comments including public comment. Include flow metering to date.
June 25, 2007	Back-up date: Council adopts Project Plan
June 29, 2007	Final project plan due to MDEQ.**

*Public notice is required 30 days prior to public hearing.

**Council resolution adopting Project Plan must be included in the final project plan submittal to the MDEQ.



AREAS IN CURRENT VILLAGE BOUNDARY

-PROPOSED & SPECULATED RE-DEVELOPMENT

N, O, P, Q, R, S, T, U, V, X, Y, Z 364

-AREAS CONDITIONALLY TRANSFERRED

E 70

Subtotal

434

AREAS OUT OF CURRENT VILLAGE BOUNDARY

-"ESTABLISHED" DEVELOPMENTS

F, G, H, I, J, K, AA 323

*Areas where septic and drain fields might fail near Mill Creek
10 to 20 years out, maybe never*

-NEW GROWTH "PROPOSED" DEVELOPMENT

L, M 800

10 to 20 years out, maybe never

-NEW GROWTH "SPECULATED" DEVELOPMENTS

A, B, C, D, W 625

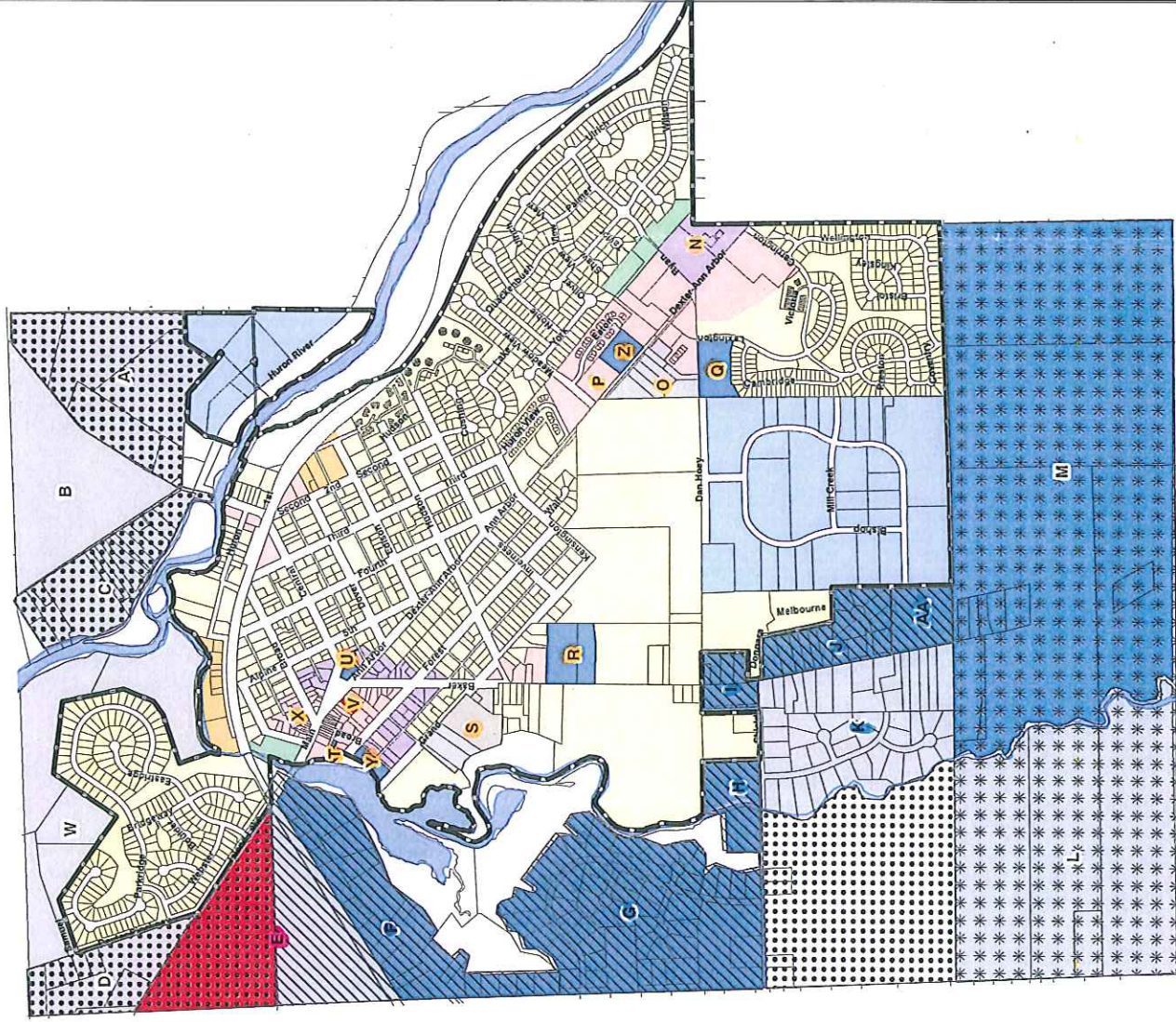
20 years out, maybe never

Subtotal

1748



Village of Dexter



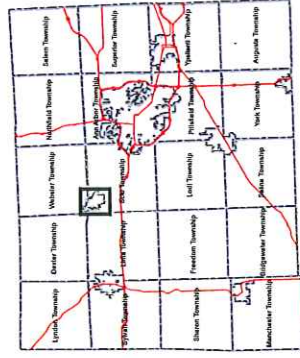
2020 Land Use Projections

- 5 year
- 10 year
- 20 year
- 425 Agreement
- Annexation - 1981
- Proposed Annexation
- Existing Zoning
- Office
- Industrial
- Public Park
- Residential
- Research and Development
- Commercial
- Village Boundary



0 500 1,000 2,000
Feet
1" = 1,000'

Map 2 Future Land Use State Revolving Fund Project Plan



Area	Projected Year	Obligation	Land Use	Residential Equivalent Units (REUs)
A	20	425	Industrial	150
B	20	None	Single Family	230
C	20	425	Single Family	140
D	20	425	Single Family	100
E	5/20	425/Annex	Museum w/Event Hall, open space	70
F	10	Annex	Commercial	50
G	10	Annex	Existing Single Family	50
H	10	Annex	Single Family	35
I	10	Annex	Single Family	40
J	10	Annex	Existing Single Family + Proposed	31
K	20	None	Existing Single Family	47
L	20	Annex	Single Family	100
M	10	Annex	Single Family	700
N	5	In Village	Commercial	16
O	20	In Village	Multi-Family	25
P	5	In Village	Office	29
Q	10	In Village	Office	15
R	10	In Village	Multi-Use	55
S	20	In Village	Multi-Use	100
T	10	In Village	Multi-Family	50
U	10	In Village	Multi-Family	20
V	5	In Village	Commercial	15
W	20	None	Parks	5
X	10	In Village	Commercial	3
Y	10	In Village	Commercial	20
Z	10	In Village	Commercial	30
AA	10	Annex	Single Family	70
TOTAL				2196

Map provided by the Washtenaw County Information Technology Department and the Michigan Center for Geographic Information Systems. The map is for informational purposes only and does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the proposed project within the Village and all use is at the user's own risk.

Produced by:
OHM
COMMUNICATIONS

Village of Dexter
8140 Main Street
Dexter, Michigan 48130

BUDGET PLANNING WORK SESSION
MONDAY, APRIL 30, 2007
7:00 p.m.

AGENDA 5-14-07
ITEM C-3

THE VILLAGE OF DEXTER
VILLAGE COUNCIL
Dexter Senior Center- 7720 Dexter Ann Arbor Road

2007/08 BUDGET PLANNING WORK SESSION

1. Establish Goals and Objectives for Fiscal Year 2007/08

Reviewed goals and objectives, and made changes as noted on the attached goals and objective worksheet.

2. Review proposed Water and Sewer Budgets

Reviewed Water and Sewer budgets as well as other water and sewer support documents. Changes are noted on the attached water and sewer budgets and highlighted in green.

3. Review overall Utility Rate Adjustment

Reviewed recommended rate adjustment for water rate, sewer rate and residential refuse rate. Rate adjustment for water 5%, and sewer adjustment 3% for inflation as recommended in the Rate Study. The residential refuse rate has not been changed for many years. Council will consider a \$1 or 2\$ increase per month when general fund budgets are reviewed.

A resolution adopting the proposed increases, effective July 1, 2007 will be presented for consideration and set for public hearing.

Moved Fisher, support Cousins to adjourn at 9:30 p.m.

Respectfully submitted,

Donna Dettling, Village Manager

Approved for filing: _____

This is a Special Council work session meeting; action will NOT be taken.

GOALS AND OBJECTIVES FOR FY 2007 – 2008

Establish during Budget Planning Work Sessions

GOAL - Maintain Financial Sustainability

Objectives:

1. Generally maintain tax rate increases at the rate of inflation.
 - Increase the streets millage each year until it reaches the Headlee maximum, as long as overall taxes on average parcels do not increase more than the rate of inflation
2. Maintain a competitive tax rate position in relation to other Southeast MI communities.
 - Pursue City status to reduce the overall tax burden to residents
3. Have unappropriated reserve **general** fund of 15% to 20% of annual expenses
 - Maintain an unrestricted general fund balance of 15% minimum to 20% maximum of expenditures. **Target toward low end of 15%.**
 - Maintain a capital outlay reserve in the enterprise funds of 50 to 75% of expenditures as recommended in the Utility Rate Study.
4. Develop Strategy for implementing opportunities to further strengthening internal controls and operating efficiencies.
 - Continue to explore opportunities for strengthening internal controls with the Auditor.
 - Bring the DDA accounting of cash receipts and disbursements under the administration of the Village Treasurer. Complete by June 30, 2007
5. Attract and maintain growth through an ongoing commitment to Economic Development.
 - Assist the DDA in implementing the Development Plan
6. Continue to explore other revenue sources.
 - Aggressively pursue grant opportunities
7. Research and implement funding of "Other Post Employment Benefits" OPEB in accordance with GASB regulations. Retiree Health Care.
 - Secure an actuarial
 - Set aside funding 2007/08
8. **Continue to explore ways to reduce costs.**
 - Look for areas in the budget to re-direct expenses to another agency, i.e. **WCRC, Scio Township, DAFD, DCS**
 - **Bid phone service, landline and wireless**

GOAL - Ensure Good Stewardship of Municipal Infrastructure

Objectives:

- 1) Ensure the Main Street Bridge/Dam project is planned for with the best interests of Dexter
 - Continue to work with WCRC
 - Pursue opportunities and partners to help fund Phase 2.
 - **Determine cost of Phase 2.**

- 2) Use Water/Sewer Study data and DEQ requirements to establish policy.
 - Annually review Utility Rate Study, update every three years
 - Evaluate Rural Development's Graduation request again in 2010
 - Implement recommendation for 7-1-07 water (5%) and sewer (3%) rate adjustment
 - Develop the 5th Well Site to ensure adequate supply of water to meet the estimated daily demand at a quality that exceeds the Safe Drinking Water Guidelines
 - Determine priorities to protect and allocate any excess capacity water and sewer
 - Determine Capital Plan for removal of inflow and infiltration for Sewer System
 - Pursue SRF funding for water and sewer projects
 - Continue public education on voluntary water restrictions

- 3) Complete the Facilities Master Plan in 2007.
 - Research potential for expansion of Fire Hall, requires DAFD initiation and full participation
 - Construction of Village Hall-Acquire/Build, **use bond proceeds**

- 4) Develop a long-range plan for Mill Creek and possible redevelopment:
 - Continue to pursue grant funding for Mill Creek
 - Work with parks master plan
 - **Pursue redevelopment options through DDA development plan.**
 - **Formalize ownership of Mill Pond area**

- 5) Complete CIP's Budgeted for 2007/08, and identify long-term funds for future CIP's.
 - Support and implement policy statements

GOAL - Facilitate a High Quality of Life

Objectives:

- 1) In concert with the community, develop a comprehensive parks, recreation, arts and culture strategic plan to address, guide and prioritize our parks, recreation, arts and cultural needs in a cost-effective manner.
 - Staff research how other communities have set up similar Commissions, review resolutions and bring a recommendation to Council for consideration.
 - Develop an Arts & Culture Commission to bring arts and culture to Dexter.
 - Expand Farmer's Market Scope/ Activity/ Use

- 2) Continue to foster community spirit networking with community social service organizations.
 - Support bus service

GOAL – Engage the Community

Objectives:

1. Encourage, support and recognize community Board, Commissions and Volunteers on an annual basis.
 - Organize a recognition picnic or lunch, budget funds to cover expenses
 - Create annual Proclamations
 - **Develop criteria for how to recognize volunteers**
 - **No support for formal program, do informal program**

2. Develop standard Village of Dexter logo and colors to be used on all village printed materials, cable channel and website.
 - Coordinate efforts with DACC
3. Provide open houses / community forums on major issues under consideration by Council.
 - Establish Community ad-hoc committees to review major issues
 - Schedule at least (2) joint sessions between DDA and Council
 - **DCS and Village Joint Board meetings**
4. Keep the public informed through the News, website, and issuing regular press releases. Take full advantage of the Adams billboard arrangement and continue Newsletters.
 - Publish minutes- Annual cost \$4,000 minimum to \$5,000 maximum (GF Budget ?)
 - Use billboard for Farmer's Market

GOAL - Develop & Maintain a First-Rate Work Force

Objectives:

- 1) Develop and implement training for employee development.
 - **Monitor self initiated training in performance review process**
- 2) Explore and evaluate technologies for consolidating communications infrastructure.
 - Pursue opportunities with Wireless Washtenaw
 - Voice over IP
- 3) Develop safety programs to minimize and/or transfer risk.
 - Review Emergency Action Guideline with staff
- 4) Continue to upgrade equipment needed by staff to efficiently complete tasks
 - Develop an equipment replacement program

GOAL - Encourage Innovation & Excellence in Customer Service

Objectives:

1. Continue to challenge the status quo through exploring alternative delivery of services or new facilities.
 - Increase customer service by offering on-line and direct debit options for utility bill payment.
2. Provide annual customer service training to staff.
3. All customers will be treated in a friendly and respectful manner.
4. Customers will be directed to the appropriate staff person within two minutes.

5. Customers' concerns will be responded to within one business day.

GOAL – Promote a Safe Community

Objectives:

1. Create a long-term financially sustainable police services plan, maintain an adequate police / population ratio consistent with State averages.
 - Determine acceptable ratio for Dexter, i.e. State standard 1 officer per 1,000 population
 - Research standards, evaluate ratios and other reports
 - Meet with DCS annually regarding School Officer duties and cost share
 - **Continue to review options for police services**
2. **Sidewalk Connectivity**
 - Work with Schools "Safe Routes to School"

GOAL- Renewal, or continual evaluation of goals and objectives

Objectives:

1. Use the Master Plan to aid in annual policy and budget decisions.
2. Use the Park & Recreation Master Plan and the Tree Management Plan as a guide to decisions affecting parks, recreation and community forestry policy and budget decisions.
3. Use the Downtown Development Plan, "Preferred Future" as a guide for setting policy and making budget decisions.
4. Annually review the goals within the master plan and other planning documents to ensure policy decisions that are being made further the long-term goals and objectives of the long range planning documents.
5. **Review CIP Policy Statements**

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Adopted Budget	Projected YE Position			
Fund: 590 Sewer Enterprise Fund										
Revenues 590										
406.000 A2 Special Assessment		-	24,801	302	-	-	-	-	-	
NO MORE LEVY- BOND PAID OFF!										
425.000 Delinquent Bills (Tax Roll)		-	10,322	13,834	2,751	2,000	4,943	3,000	(1,943)	-39%
Use historical trend.										
426.000 NE Sewer Special Assessment			-	196,573	498,415	-	-	-	-	
578.000 State of Michigan S2 Grant							99,797	74,000	(25,797)	-26%
Received 90/10 grant from MDEQ										
633.002 Utility Bills - Sewer	460,603	480,014	575,978	702,686	713,470	827,000	804,000	830,000	26,000	3%
Over estimated revenue for 2006/07 expected additional users on system. 07/08 revenue projection 3% increase in rates, does not include new users on system										
634.000 Utility Bill Penalties	2,682	1,415	5,536	8,865	17,261	2,000	15,000	8,000	(7,000)	-47%
636.001 Sewer Tap In Fees	-	-	157,500	149,487	208,500	146,000	50,000	200,000	150,000	300%
Over estimated revenue, expected more tap fees than actual. Connections have slowed-uncertain. Estimate 40 for UMRC, Dexter Wellness, Misc. residential										
637.000 Sewer Debt Surcharge	-	-	-	28,834	27,459	-	-	-	-	-
Not segregated from rates per Rate Study recommendation										
665.000 Interest Earned	12,283	12,601	6,588	9,154	33,210	20,000	71,000	54,000	(17,000)	-24%
667.000 Rents (General)	7,990	8,040	4,710	-	-	-	-	-	-	-
No rent at this time. Keep for historical data.										
671.000 Other Revenue	329	12,468	4,166	5,657	9,269	6,000	1,600	3,000	1,400	88%
S2 Grant proceeds										
000.000 LDFA share of RD Sewer	-	-	114,967	114,967	114,967	-	-	-	-	-
LDFA payments end 2006, received final payment for RD Sewer										
695.002 Transfer In Tap Fees	-	-	104,583		-	-	-	-	-	-
Total Revenues	483,887	514,538	1,009,151	1,230,358	1,625,302	1,003,000	1,046,340	1,172,000	125,660	12%

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Adopted Budget	Projected YE Position			
Expenditures 590										
Dept: 248.000 Administration										
802.001 Financial Audit	-	3,200	3,200	2,000	2,500	3,000	2,800	2,500	(300)	-11%
811.000 Attorney Fees	-	3,635	484	1,053	1,251	2,000	1,800	2,000	200	11%
840.000 Bank Service Charges	802	237	319	120	101	200	86	200	114	133%
841.000 Village Administrative Costs	335	49,268	53,783	38,798	60,707	66,000	66,000	68,000	2,000	3%
Per Rate Study										
Administration	1,137	56,340	57,786	41,971	64,560	71,200	70,686	72,700	2,014	3%
Expenditures 590										
Dept: 548.000 Sewer Utilities Department										
703.000 Salaries - Non Union	217,723	33,195	28,600	30,787	28,547	25,000	21,000	24,000	3,000	14%
704.000 Salaries - Union	-	121,629	122,511	148,485	172,352	171,000	180,000	186,000	6,000	3%
705.000 Salaries - Overtime	-	6,999	11,328	6,620	8,538	7,000	9,000	9,000	-	0%
705.001 Salaries - Call In Pay	-	-	-	386	1,100	-	-	-	-	-
Don't use line item, call in pay in overtime										
720.000 Social Security & Medicare	19,184	16,568	13,605	14,993	16,874	16,600	17,400	17,900	500	3%
Covers 7.45% of total gross wages										
721.000 Health & Dental Insurance	57,501	42,154	44,171	40,132	48,504	50,000	55,200	57,500	2,300	4%
Renewal rate 3% increase plus dental and Rx reimbursements										
723.000 Retirement Plan	-	33,799	18,257	23,544	23,892	24,000	25,700	26,500	800	3%
725.000 Longevity	-	8,786	7,300	7,656	7,851	8,300	10,740	11,200	460	4%
726.000 Vacation/Sick Time Cash Out	-	7,847	7,608	2,415	2,178	9,000	5,200	7,000	1,800	35%
Expect contractual level of vacation cash out. Include 1/3 sick leave cash out.										
726.001 Vacation/Sick Accrual	-	-	12,177	37,205	-	-	-	-	-	-
Must book liability at year end, depends upon benefit hour balances, used average 2 years of data										
728.000 Postage	1,449	961	2,014	1,664	1,146	2,000	1,400	2,000	600	43%
740.000 Operating Supplies	2,691	9,148	1,888	2,396	1,523	2,000	1,800	2,000	200	11%
Average calculated										
741.000 Road Repair Supplies	-	398	-	500	820	1,000	1,400	2,000	600	43%
742.000 Chemical Supplies - Plant	15,188	17,939	18,650	18,787	19,996	21,000	22,800	24,000	1,200	5%
Average monthly calculated plus extra for increases in cost										
743.000 Chemical Supplies - Lab	6,058	9,883	5,643	8,806	6,380	8,000	6,700	7,000	300	4%
Average monthly calculated plus extra for increases in cost										
745.000 Uniform Allowance	3,401	2,551	2,731	2,960	2,667	3,000	2,700	2,800	100	4%

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Adopted Budget	Projected YE Position			
751.000 Gasoline & Oil	149	1,571	2,680	3,227	4,143	6,000	7,800	9,000	1,200	15%
Average monthly calculated plus extra for increases in cost, budget additional expense for WAVE (reimbursed)										
802.000 Professional Services	76,335	67,363	78,644	83,576	89,877	95,000	90,000	90,000	-	0%
Sludge hauling, annual sewer cleaning contract, OHM, UIS, Synagro. Additional LS and Headwork Analysis required every 5-yr by DEQ (on hold by DEQ)										
824.000 Testing & Analysis	3,972	4,311	2,458	2,788	4,032	5,000	4,500	5,000	500	11%
830.000 Engineering Consulting	15,792	424	3,737	922	-	-	-	-	-	-
830.002 Engineering-Collection System	-	385	-	-	25,239	-	-	-	-	-
861.000 Travel & Mileage	151	79	356	349	158	500	400	500	100	25%
901.000 Printing & Publishing	149	116	157	324	528	500	400	500	100	25%
910.000 Workers Compensation	20,025	7,976	4,306	7,602	7,447	5,600	6,000	7,000	1,000	17%
911.000 Liability Insurance	-	26,326	18,052	19,466	20,332	22,400	24,800	21,400	(3,400)	-14%
Current 2006/07 includes 5 quarters. Renewal projected at 7%										
920.000 Utilities	55,874	48,108	58,722	66,534	53,839	60,000	64,800	66,000	1,200	2%
920.001 Utilities - Telephones	4,892	6,371	6,227	6,264	6,749	7,000	8,000	8,900	900	11%
935.000 Building Maintenance & Repair	17,273	3,622	381	1,826	8,262	12,000	12,000	5,000	(7,000)	-68%
Replace 3-entry doors at the plant 2006/07. Minor improvements for 2007/08										
937.000 Equipment Maintenance & Repa	6,642	3,970	1,901	3,629	2,881	4,000	3,000	4,000	1,000	33%
Unpredictable breakdown items										
939.000 Vehicle Maintenance & Repairs	37	605	185	-	104	1,000	1,000	2,000	1,000	100%
941.000 Equipment Rentals	242	90	-	-	-	-	-	-	-	-
Emergency safety equipment rental, jack hammer etc. cover cost of DPW equipment rental (Marie adjustment)										
955.000 Miscellaneous	47,419	1,049	-	916	16	400	300	300	-	0%
958.000 Memberships & Dues	200	372	277	185	-	200	150	200	50	33%
960.000 Education & Training	240	100	75	723	155	500	200	500	300	150%
968.000 Depreciation	-	-	-	-	-	-	-	-	-	-
970.000 Capital Improvements	-	619	70,324	-	4,500	-	-	-	-	0%
977.000 Equipment	-	1,693	18,666	3,596	17,805	25,000	23,000	8,000	(15,000)	-65%
Covered generator for Westridge, replaced office computers 2006/07 and PM on equipment. PM on equipment for 2007/08										
977.001 Equipment Replacement	-	1,230	1,454	-	-	-	-	-	-	-
Use reserves for pump replacement										

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Budget	Projected YE Position			
981.000 Vehicles	-	-	-	45	-	-	-	20,000	20,000	-
Replace 92' Pick-up, split cost between water and sewer fund										
Sewer Utilities Department	572,587	488,237	565,085	549,307	588,437	593,000	607,390	627,200	19,810	3%
Expenditures 590										
Dept: 890.000 Contingencies	-	-	104,583	-	-	25,000	-	25,000	-	
Used for health premium shortfall, and emergencies.										
Contingencies Total	-	-	104,583	-	-	25,000	-	25,000	25,000	
Expenditures 590										
Dept: 901.000 CIP Plan	-	-	21,308	-	-	50,000	370,000	-	(370,000)	320,000
From the original budget 2006/07 there were 2 Capital Project Funds, they were combined into this one to cover: Alpine Project, K-Street/Wall Court Project, Video Sewers, Manhole Rehab, SRF Project Plan, Metering, expenses covered by the "S2 Grant \$175,000". A budget amendment for 2006/07 will be needed to show actual expense. Do a budget amendment in 2007/08 IF we receive SRF Loan of \$3.8 million										
CIP Plan Total	-	-	21,308	-	-	50,000	370,000	-	(370,000)	320,000
Expenditures 590										
Dept: 850.000 Debt	-	-	38,333	8,369	38,333	38,400	38,333	38,400	67	0%
Pay off May 2008, discuss redirecting this amount in 2008/09 to a new bond payment or toward RD Principal.										
990.000 Debt Service	-	8,823	32,702	1,726	-	-	-	-	-	0%
992.000 Bond Fees	7,385	-	560	560	300	600	300	400	100	33%
995.001 NE Sewer	-	-	18,338	-	180,000	180,000	183,600	183,600	-	0%
Principal paid in October										
995.002 RD Sewer Bond A&B Principal	-	-	74,992	-	38,000	38,000	40,000	44,000	4,000	10%
996.001 NE Sewer Interest	-	-	-	29,025	21,600	18,000	10,800	15,000	-	0%
996.002 RD Sewer Interest	-	-	-	130,598	128,914	126,200	127,000	125,000	-	0%
Debt Total	7,385	8,823	164,925	170,278	407,147	401,200	400,033	406,400	6,367	2%
Total Expenditures	581,109	553,400	913,687	761,556	1,091,856	1,140,400	1,448,109	1,131,300	(316,809)	-22%
Sewer Enterprise Fund - Rev/ Exp										
Rate Revenue	(97,222)	(38,862)	95,464	468,802	533,445	(137,400)	(401,769)	40,700	-	-
Operating Expenses	830,000	16% of rate revenue left over for debt and capital in addition to other revenue sources.	130,100	-	-	-	-	-	-	-

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07			Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Adopted Budget	Projected YE Position				
Fund: 591 Water Enterprise Fund											
Revenues 591											
406.000 A2 Street Special Assessment	-	-	13,354	21,726	-	-	-	-	-	-	0%
Bond & Assessment closed, Bond paid off											
425.000 Delinquent Utility Bills (Tax)	-	-	5,018	6,364	1,439	1,000	3,200	3,000	3,000	(200)	-6%
579.000 MDOT Well Grant/RD Water	2,560	-	-	1,072	1,209	-	1,000	-	-	(1,000)	0%
633.003 Utility Bills - Water	263,515	329,234	390,190	463,315	486,584	532,000	510,000	535,500	535,500	25,500	5%
Over estimated revenue for 2006/07 expected additional users on system. 07/08 revenue projection 5% increase in rates recommended, does not include new users on the system											
634.000 Utility Bill Penalties	1,240	816	3,999	5,842	8,766	6,200	10,000	6,000	6,000	(4,000)	-40%
636.002 Water Tap In Fees	-	-	156,000	180,575	137,500	88,000	30,000	120,000	120,000	90,000	300%
Over estimated revenue, expected more tap fees than actual. Connections have slowed-uncertain. Estimate 40 for UMRC, Dexter Wellness, Misc. residential											
646.000 Sales of 2nd Water Meters	-	-	10,400	14,921	11,025	17,700	6,200	4,000	4,000	(2,200)	-35%
Over estimated revenue, expected more 2nd meters. 07/08 reduce expectation											
665.000 Interest Earned	7,697	8,718	6,538	6,062	26,083	15,000	48,500	40,000	40,000	(8,500)	-18%
671.000 Other Revenue	225	8,120	34,339	4,088	4,620	9,800	13,000	3,000	3,000	(10,000)	-77%
675.003 LDFA Share of RD Water	-	-	176,775	176,775	176,775	-	-	-	-	-	0%
NO MORE LDFA PAYMENTS											
Total Revenues	275,237	346,888	796,613	880,739	854,001	669,700	621,900	711,500	711,500	89,600	14%

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Adopted Budget	Projected YE Position			
Fund: 591 Water Enterprise Fund										
Expenditures 591										
Dept: 248.000 Administration										
802.001 Financial Audit	-	3,200	3,550	850	900	1,000	1,000	1,000	-	0%
811.000 Attorney Fees	-	-	-	-	-	-	4,680	5,000	320	7%
840.000 Bank Service Charges	-	728	111	9	97	500	100	200	100	100%
841.000 Village Administrative Costs	740	49,268	53,783	38,798	59,896	66,000	66,000	68,000	2,000	3%
Administration	740	53,196	57,444	39,657	60,892	67,500	71,780	74,200	2,420	3%
Expenditures 591										
Dept: 556.000 Water Utilities Department										
703.000 Salaries - Non Union	70,278	22,873	31,781	29,036	28,303	17,000	16,800	17,300	500	3%
704.000 Salaries - Union	-	75,206	83,355	68,776	50,000	62,000	67,800	69,500	1,700	3%
705.000 Salaries - Overtime	-	1,514	3,834	3,374	1,649	2,000	4,000	4,000	-	0%
Water breaks unpredictable	-	1,514	3,834	214	-	-	-	-	-	-
705.001 Salaries - Call In Pay	-	-	-	-	-	-	-	-	-	-
Don't use line item, call in pay in overtime	7,248	5,133	9,511	8,123	6,496	7,000	7,500	7,800	300	4%
720.000 Social Security & Medicare	13,957	9,236	11,029	28,252	15,604	16,000	17,000	17,600	600	4%
721.000 Health & Dental Insurance	-	1,503	4,866	2,044	2,656	2,800	3,500	3,600	100	3%
Renewal rate 3% increase plus dental and Rx reimbursements	-	1,182	547	481	-	6,000	5,500	5,700	200	4%
723.000 Retirement Plan	-	14,015	13,325	12,548	9,200	11,000	10,900	11,300	400	4%
725.000 Longevity	-	-	-	-	13,205	-	-	-	-	-
726.000 Vacation/Sick Time Cash Out	-	-	-	-	-	-	-	-	-	-
Expect contractual level of vacation cash out. Include 1/3 sick leave cash out.	-	-	5,863	(10,318)	13,205	-	-	-	-	-
726.001 Vacation/Sick Accrual	-	-	-	-	-	-	-	-	-	-
728.000 Postage	879	1,123	818	2,055	817	1,000	1,400	1,500	100	7%
Average monthly calculation plus increase in postage	1,452	2,068	1,734	1,194	1,289	2,000	1,200	2,000	800	67%
740.000 Operating Supplies	8,003	870	5,269	5,415	3,678	4,000	10,000	7,000	(3,000)	-30%
741.000 Road Repair Supplies	-	-	-	-	-	-	-	-	-	-
Dependent on water breaks, more water breaks than usual	1,794	1,802	1,907	2,201	1,958	2,000	2,100	2,200	100	5%
745.000 Uniform Allowance	78	1,427	1,115	2,529	1,661	2,000	3,700	4,000	300	8%
751.000 Gasoline & Oil	-	-	-	-	-	-	-	-	-	-
Average monthly calculated plus extra for increases in cost, budget additional expense for WAVE (reimbursed)	24,213	24,338	16,402	4,631	7,827	10,000	7,000	7,000	-	0%
802.000 Professional Services	-	-	-	-	-	-	-	-	-	-

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual	Actual	Actual	Actual	Actual	Actual	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
							Adopted Budget	Projected YE Position			
Cover additional DEQ permit fees, and UIS calibrations.											
824.000 Testing & Analysis	813	219	632	884	56	1,000	800	1,000	1,000	200	25%
830.000 Engineering Consulting	-	-	39,689	26,636	9,361	-	-	-	-	-	0%
861.000 Travel & Mileage	26	53	25	295	659	600	500	500	500	-	0%
901.000 Printing & Publishing	234	332	976	1,348	1,189	3,000	2,000	2,000	2,000	-	0%
910.000 Workers Compensation	5,184	1,389	1,754	3,098	4,463	2,300	2,400	2,800	2,800	400	17%
911.000 Liability Insurance	-	5,553	6,235	6,723	7,023	7,800	8,500	7,400	7,400	(1,100)	-13%
Current 2006/07 includes 5 quarters. Renewal projected at 7%											
920.000 Utilities	19,532	45,097	39,874	54,307	53,420	55,100	52,000	55,000	55,000	3,000	6%
920.001 Utilities - Telephones	2,251	2,372	2,747	4,206	3,286	3,500	4,000	4,300	4,300	300	8%
935.000 Building Maintenance & Repair	-	-	2,356	1,235	1,595	2,000	500	1,000	1,000	500	100%
Misc. repairs, painting, unexpected repair and upkeep of buildings. PM											
937.000 Equipment Maintenance & Repa	1,900	2,506	12,008	7,187	3,118	10,000	5,000	7,500	7,500	2,500	50%
Cover cost to fix whatever breaks down. Equipment is aging and needs aggressive PM.											
939.000 Vehicle Maintenance & Repairs	250	12	225	659	14	500	500	500	500	-	0%
Repair any breakdown, continue aggressive PM on vehicles.											
941.000 Equipment Rentals	1,090	2,790	4,286	2,264	1,932	2,000	2,500	2,000	2,000	(500)	-20%
(Marie adjustment for fund 402)											
955.000 Miscellaneous	235,687	100	-	97	52	100	100	100	100	-	0%
958.000 Memberships & Dues	469	102	414	519	569	600	500	500	500	-	0%
960.000 Education & Training	180	70	413	125	200	300	200	200	200	-	0%
961.000 Wellhead Protection Program	-	154	1,066	1,903	2,083	2,500	2,000	2,500	2,500	500	25%
Continue wellhead protection grant.											
968.000 Depreciation	-	-	-	277,481	-	-	-	-	-	-	-
970.000 Capital Improvements	-	216	190,028	2,287	14,229	7,000	4,000	5,000	5,000	1,000	25%
Continue hydrant program until 2010, startz											
977.000 Equipment	-	57,397	76,569	64,136	48,412	50,000	40,000	40,000	40,000	-	0%
Well house meters, domestic meters and appurtenances.											
977.001 Equipment Replacement	-	1,230	1,837	4,283	-	-	-	-	-	-	-
Commit to keep unrestricted reserves to cover expensive pump repair and replacement \$30,000+ Do not budget annually for this, it does not function like an equipment replacement fund.											
981.000 Vehicles	-	-	-	-	-	-	-	5,000	5,000	5,000	-
Replace 92' Pick-up, split cost between water and sewer fund											
Water Utilities Department Total	395,518	283,396	576,324	620,227	296,004	293,100	283,900	297,800	13,900	5%	

BUDGET WORKSHEET 2007/08 PROPOSED

	Actual 2002	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Current Year 2006/07		Council Reviewed 2007/08	INC/(DEC) Proposed FY	INC/(DEC)% Proposed FY
						Adopted Budget	Projected YE Position			
Expenditures 591										
Dept: 890.000 Contingencies										
955.000 Miscellaneous	24,050	-	215,000	-	-	15,000	-	15,000	15,000	
Contingencies Total	24,050	-	215,000	-	-	15,000	-	15,000	15,000	
Expenditures 591										
Dept: 901.000 CIP Plan										
974.000 CIP Capital Improvements	-	-	190,499	3,237	10,473	200,000	90,000	-	(90,000)	-100%
Complete K-Street/Wall Court water main work. 2007/08 Water Main Work, nothing planned at this time.										
974.001 Other Capital Improvements	-	-	-	-	-	150,000	50,000	250,000	200,000	0%
Complete 5th Well search close out W&W contract. Fifth Well Construction Project, include property acquisition. Did not progress to this stage in 06/07. Plan to construct 5th Well, Well House, property acquisition in 07/08										
CIP Plan Total	-	-	-	-	-	350,000	140,000	250,000	110,000	79%
Expenditures 591										
Dept: 850.000 Debt										
990.000 Debt Service	-	11,058	22,669	20,199	-	-	-	-	-	0%
Bond paid off - Reduce Budget to 0										
992.000 Bond Fees	-	425	440	440	150	200	300	300	-	0%
995.003 RD Water Bond Principal	-	97,840	-	-	38,000	39,200	40,000	40,000	-	0%
995.004 1998 Bond Water Project	-	-	-	-	60,593	62,500	55,000	55,000	-	0%
996.003 RD Water Interest	118,897	64,597	127,706	99,269	97,650	100,600	95,200	95,000	(200)	0%
Debt Total	118,897	173,920	150,815	119,908	196,393	202,500	190,500	190,300	(200)	0%
Total Expenditures Water Fund	539,205	510,512	999,583	779,792	553,288	928,100	686,180	827,300		
Water Enterprise Fund - Rev/Exp	(263,968)	(163,624)	(202,970)	100,947	300,713	(258,400)	(64,280)	(115,800)		
Any shortfall is more than covered by Debt Reserves and RRI Reserves that are kept in reserve to cover debt & Capital Projects expenses										
Rate Revenue	535,500	30% of rate revenue left over for debt and capital in addition to other revenue sources.								
Operating Expenses	372,000	163,500								



WASHTENAW COUNTY OFFICE OF THE SHERIFF

AGENDA 5-14-07

I-1



DANIEL J. MINZEY
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org
HERBERT F. MAHONY
UNDERSHERIFF

April 17, 2007

Mrs. Donna Dettling
Dexter Village Manager
8140 Main Street
Dexter, Michigan 48130

Dear Mrs. Dettling:

The following data summarizes the law enforcement activities conducted in Dexter Village during the month of March 2007.

I ask that you review and accept this report at your next Board Meeting. If you have any questions or require any additional information, please contact Sergeant Beth Gieske (734) 424-0587 or me at (734) 994-8109.

Thank you.

Sincerely,

Brian Filipiak

Brian Filipiak
Lieutenant

— MISSION —

To provide our community with a solution driven approach to public safety, built upon a proud history of professionalism and mutual respect.

**Washtenaw County Sheriff's Office
2007 PSU Summary
West Operations**

Contracting Unit: Dexter Village
Contracted PSU: 3
Contract PSU Hours: 5,400

<u>Month</u>	<u>Hours Provided</u>	<u>Monthly Goal</u>	<u>Hours (Short)/Over</u>
January	482.57	450.00	32.57
February	501.41	450.00	51.41
March	540.32	450.00	90.32
April	0.00	450.00	-
May	0.00	450.00	-
June	0.00	450.00	-
July	0.00	450.00	-
August	0.00	450.00	-
September	0.00	450.00	-
October	0.00	450.00	-
November	0.00	450.00	-
December	<u>0.00</u>	<u>450.00</u>	<u>-</u>
Annual Total	1,524.30	5,400.00	174.30

Washtenaw Count Office of the Sheriff

Law Enforcement Activity Report

Contract Area:
Dexter Village

Start Date:
3/1/2007

End Date:
3/31/2007

Activity Type		Time (minutes)
Administrative Duty	1310	21.83
Briefing	2170	36.16
Court (Regular Time)	365	6.083
Court (Overtime)	120	2
Community Relations	2975	49.58
Follow-Up	6240	104
Out of Service	0	0
Proactive Patrol	9725	162.0
Special Detail	5	8.333
Selective Enforcement	2755	45.91
Self-Initiated Activity	2100	35
Service Requests	3860	64.33
Traffic Stop	795	13.25
Total Time: All Activities	32420	540.333

Washtenaw Count Office of the Sheriff

Law Enforcement Activity Report

Year to Date Totals

Contract Area:
Dexter Village

Start Date:
1/1/2007

End Date:
3/31/2007

Activity Type	Time (minutes)	
Administrative Duty	4055	67.58
Briefing	6704	111.7
Court (Regular Time)	465	7.75
Court (Overtime)	480	8
Community Relations	8900	148.3
Follow-Up	15760	262.6
Out of Service	0	0
Proactive Patrol	30545	509.0
Special Detail	70	1.166
Selective Enforcement	7585	126.4
Self-Initiated Activity	5095	84.91
Service Requests	9955	165.9
Training	160	2.666
Traffic Stop	1685	28.08
Total Time: All Activities	91459	1524.31

Washtenaw County Office of the Sheriff

Start Date: 3/1/2007

End Date: 3/31/2007

Area:	#
039 Dexter Village Citations Issued	42

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

March 2007

Contract Area: Dexter Village

Incident Type/Description	Incident Count
P Property Check	3
T Traffic Stop	1
BOL BOL	3
1302 ASSAULT-FELONIOUS (DOMMESTIC USE 1305)	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	2
1304 ASSAULT/DOMESTIC-MISDEMEANOR	1
2200 BURGLARY	1
2299 B&E TO AUTOMOBILE	1
2300 LARCENY (RETAIL FRAUD USE 3000)	1
2305 Larceny from Auto	7
2600 FRAUDULENT ACTIVITIES	2
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	2
3890 JUVENILE INCORRIGIBILITY/TRUANCY	1
5000 WARRANT ARREST/OBSTRUCTING JUSTICE	1
5213 SHOTS FIRED-CARELESS USE OF FIREARM	1
5311 DISORDERLY CONDUCT	3
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5402 OUIL / OUID	1
5500 HEALTH & SAFETY	1
5720 TRESPASS NOTICE SERVED	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	6
9301 TRAFFIC CRASH	9
9302 PRIVATE PROPERTY TRAFFIC CRASH	1
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	1

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

March 2007

Contract Area: Dexter Village

Incident Type/Description		Incident Count
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	1
9306	TRAFFIC DIRECTION/CONTROL	1
9402	ALARM-BURGLARY	10
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	1
9505	MEDICAL ASSIST-AMBULANCE REQUEST	8
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	1
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	3
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	16
9808	LOST & FOUND PROPERTY	3
9902	Civil Standby	1
9908	GENERAL ASSISTANCE	8
Total		106

Washtenaw County Office of the Sheriff

Law Enforcement Activity Report

March 2006

Contract Area: Dexter Village

Incident Type/Description	Incident Count
BOL BOL	1
1100 CSC/CRIMINAL SEXUAL CONDUCT-RAPE	1
1301 ASSAULT AND BATTERY (DOM ASSAULT=1304)	1
1303 THREATS/STALKING/ETHNIC INTIMIDATION	1
1304 ASSAULT/DOMESTIC-MISDEMEANOR	1
2210 BURGLARY-ATTEMPT	1
2300 LARCENY (RETAIL FRAUD USE 3000)	11
2305 Larceny from Auto	1
2600 FRAUDULENT ACTIVITIES	1
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM	2
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE	2
3800 CHILD/FAMILY ABUSE OR NEGLECT	1
3890 JUVENILE INCORRIGIBILITY/TRUANCY	3
5311 DISORDERLY CONDUCT	1
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)	2
5402 OUIL / OUID	2
5403 TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	1
5720 TRESPASS NOTICE SERVED	1
7000 RUNAWAY/MISSING JUVENILE (AGE 11-16)	2
9000 ASSIST OTHER AGENCY-IN ASSIGNED AREA	1
9001 ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	5
9301 TRAFFIC CRASH	5
9302 PRIVATE PROPERTY TRAFFIC CRASH	1
9303 TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	2
9402 ALARM-BURGLARY	5
9406 Alarm-AUDIBLE	1
9501 FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	1
9505 MEDICAL ASSIST-AMBULANCE REQUEST	5
9806 FAMILY TROUBLE-NO CRIMINAL OFFENSE	1
9807 SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	11
9808 LOST & FOUND PROPERTY	3

Washtenaw County Office of the Sheriff Law Enforcement Activity Report

March 2006

Contract Area: Dexter Village

Incident Type/Description		Incident Count
9905	911 HANG UP CALL	3
9908	GENERAL ASSISTANCE	5
		85

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

Contract Dexter Village		<u># Incidents</u>		
Incident		<u>2007</u>	<u>2006</u>	<u>2005</u>
A	Motorist Assist	0	0	0
P	Property Check	4	0	0
T	Traffic Stop	1	0	0
BOL	BOL	6	2	0
0909	DEATH INVESTIGATION	0	1	0
1002	KIDNAPPING-PARENTAL	0	0	0
1003	LURING-ATTEMPT CHILD LURING	0	0	0
1100	CSC/CRIMINAL SEXUAL CONDUCT-RAPE	0	2	0
1206	ROBBERY-UNARMED	2	0	0
1301	ASSAULT AND BATTERY (DOM ASSAULT=1304)	0	4	1
1302	ASSAULT-FELONIOUS (DOMESTIC USE 1305)	1	0	0
1303	THREATS/STALKING/ETHNIC INTIMIDATION	4	5	5
1304	ASSAULT/DOMESTIC-MISDEMEANOR	4	2	1
1305	ASSAULT/DOMESTIC-FELONIOUS/AGGRAVATED	0	0	0
1380	TX HARASSMENT/THREATS (OBSCENE USE 5372)	1	0	1
2000	ARSON	0	0	0
2200	BURGLARY	2	1	1
2210	BURGLARY-ATTEMPT	0	1	0
2298	ILLEGAL ENTRY-ENTRY WITHOUT PERMISSION	0	1	1
2299	B&E TO AUTOMOBILE	3	5	1
2300	LARCENY (RETAIL FRAUD USE 3000)	4	18	13
2302	PURSE SNATCHING WITHOUT EXCESSIVE FORCE	0	0	0
2305	Larceny from Auto	8	3	6
2379	LARCENY OF GAS-SELF SERVE	0	1	3
2401	UDAA/MOTOR VEHICLE THEFT	0	0	4
2402	UDAA Recovered-Motor Vehicle	1	0	0
2405	FAIL TO RETURN RENTED/BORROWED VEHICLE	0	0	0
2411	TAKEN WITHOUT PERMISSION/JOY RIDING	0	0	0
2500	FORGERY/COUNTERFEITING	0	0	1
2600	FRAUDULENT ACTIVITIES	4	4	3
2700	EMBEZZLEMENT	0	1	1
2800	STOLEN PROPERTY-RECEIVING/POSSESSION/ETC	0	0	0

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

Contract Dexter Village		# Incidents		
Incident		<u>2007</u>	<u>2006</u>	<u>2005</u>
2900 MDOP/DAMAGE TO PROPERTY/VANDALISM		5	3	7
3000 RETAIL FRAUD-INCLUDES SHOPLIFT/BEER RUN		1	2	0
3500 DRUGS/VIOLATION OF PUBLIC HEALTH CODE		1	4	0
3550 DRUG PARAPHERNALIA POSSESSION		0	0	0
3600 SEX OFFENSES/GROSS INDECENCY		0	0	0
3605 INDECENT EXPOSURE		0	0	0
3611 PEEPING TOM/WINDOW PEEPING		0	0	0
3800 CHILD/FAMILY ABUSE OR NEGLECT		0	2	0
3890 JUVENILE INCORRIGIBILITY/TRUANCY		4	6	5
4000 PROSTITUTION-COMMERCIALIZED SEX		0	0	0
4100 LIQUOR LAW VIOLATIONS		0	0	0
4104 MINOR IN POSSESSION OF ALCOHOL IN A VEH		0	0	0
4105 MINOR IN POSSESSION OF ALCOHOL-CIVIL INF		0	0	0
4111 LIQUOR INSPECTION FOR LCC LICENSE		1	1	0
4200 DRUNKENESS (USE 5311 IF DISORDERLY)		1	0	0
4800 OBSTRUCTING POLICE		0	0	0
4850 FLEEING AND ELUDING POLICE OFFICER		0	0	0
5000 WARRANT ARREST/OBSTRUCTING JUSTICE		8	0	2
5020 VIOLATION OF COURT ORDERS EXCEPT PPO		0	0	2
5030 PPO-PERSONAL PROTECTION ORDERS		1	0	0
5201 CCW-CARRYING CONCEALED WEAPONS		1	0	0
5202 BOMBS/EXPLOSIVES		0	0	0
5203 WEAPONS OFFENSES - OTHER		1	0	0
5213 SHOTS FIRED-CARELESS USE OF FIREARM		1	0	2
5215 BOMB/ARSON THREAT		0	0	0
5282 FIREWORKS USE/POSSESSION/SALE		0	0	0
5300 NOISE COMPLAINT/PUBLIC PEACE		2	1	1
5309 TX-Harassing Calls-Hang Ups, Prank, Etc		0	0	1
5311 DISORDERLY CONDUCT		10	3	3
5372 OBSCENE TELEPHONE CALLS		0	0	0
5401 HIT & RUN CRASH (PUBLIC AND PRIVATE)		6	4	8
5402 OUIL / OUID		1	2	1

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

Contract Dexter Village		<u># Incidents</u>		
Incident		<u>2007</u>	<u>2006</u>	<u>2005</u>
5403	TRAFFIC VIOLATION ARREST (EXCEPT OUIL)	0	1	0
5500	HEALTH & SAFETY	3	1	1
5560	ANIMAL BITES	0	0	0
5561	ANIMALS AT LARGE & CONFINED ANIMALS	4	1	9
5563	ANIMAL PROBLEMS (MISC), BARKING DOGS, ETC	1	0	2
5564	ANIMAL-IMPOUNDED DOG	1	0	3
5586	ANIMAL CRUELTY	0	0	0
5593	TOBACCO PRODUCT VIOLATIONS	0	0	0
5600	CIVIL RIGHTS VIOLATIONS	0	0	0
5700	TRESPASSING/INVASION OF PRIVACY	1	0	0
5720	TRESPASS NOTICE SERVED	6	1	0
6200	HUNTING & CONSERVATION VIOLATIONS	1	2	1
6274	LITTERING	0	0	0
6276	SNOWMOBILE VIOLATIONS	0	0	1
6277	OFF ROAD VEHICLE VIOLATIONS	0	0	0
6300	VAGRANCY-LOITERING	0	0	0
7000	RUNAWAY/MISSING JUVENILE (AGE 11-16)	2	2	0
7001	RUNAWAY-RECOVERED FM OTHER	0	0	0
7002	MISSING CHILD (AGE 10 AND UNDER)	1	0	0
7300	MISCELLANEOUS CRIMINAL OFFENSES	0	0	0
7500	SOLICITATION (PROSTITUTION USE 4000)	0	0	2
8909	COMMERCIAL VEHICLE VIOLATIONS	0	0	0
9000	ASSIST OTHER AGENCY-IN ASSIGNED AREA	0	1	0
9001	ASSIST OTHER AGENCY-OUTSIDE ASSIGND AREA	14	13	8
9005	PBT Test Given (Not Incident to Arrest)	1	0	0
9204	MENTAL HEALTH PROBLEMS	2	1	1
9301	TRAFFIC CRASH	16	12	26
9302	PRIVATE PROPERTY TRAFFIC CRASH	2	1	3
9303	TRAFFIC VIOLATIONS-HAZ OPS, IMPOUNDS, ETC	2	2	0
9304	ABANDON VEH, HAZARDS, ILLEGAL PARKING	3	3	6
9305	TRAFFIC HAZARD (NON-VEHICLE)	1	0	0
9306	TRAFFIC DIRECTION/CONTROL	1	0	2

Washtenaw County Office of the Sheriff
Law Enforcement Activity Report
Year-to-Date Incidents

Contract Dexter Village		<u># Incidents</u>		
Incident		<u>2007</u>	<u>2006</u>	<u>2005</u>
9307	INSPECTION-MOTOR VEHICLE	0	0	1
9309	CAR ASSIST/CAR IN DITCH-NO DAMAGE	0	0	0
9313	Traffic Control Device Problem	0	0	1
9314	Private Property Impound	1	0	2
9401	ALARM-ARMED ROBBERY	0	0	2
9402	ALARM-BURGLARY	34	28	27
9403	ALARM-PANIC	0	0	0
9404	ALARM-FIRE	0	0	1
9406	Alarm-AUDIBLE	0	2	0
9501	FIRE-ACCIDENTAL (HOUSE/UNATT CAR/OTHER)	3	2	1
9504	HAZARDOUS MATERIAL CONDITION	0	0	0
9505	MEDICAL ASSIST-AMBULANCE REQUEST	19	14	12
9706	ACCIDENT-ALL OTHER	0	0	0
9708	ACCIDENTAL DAMAGE TO PROPERTY	0	0	0
9801	MARINE COMPLAINTS (ACCIDENT USE 9704/5)	0	0	0
9803	PROPERTY CHECK/DIRECTED PATROL/VAC	1	1	1
9804	CIVIL (LEGAL) PROBLEM (NOT DOMESTIC, ETC)	1	2	2
9805	NEIGHBOR TROUBLE-NO CRIMINAL OFFENSE	1	0	2
9806	FAMILY TROUBLE-NO CRIMINAL OFFENSE	8	7	3
9807	SUSPICIOUS SITUATIONS (CAR, PERSON, ETC)	30	16	19
9808	LOST & FOUND PROPERTY	4	4	6
9809	OVERDOSE (ACCIDENTAL-DRUG) WITHOUT	0	0	0
9810	REPOSSESSION OF VEHICLE	0	0	0
9902	Civil Standby	2	0	1
9903	MISSING PERSON (age 17 and older)	0	0	0
9905	911 HANG UP CALL	9	5	7
9908	GENERAL ASSISTANCE	15	12	5
9909	OTHER NON-CRIMINAL & UNKNOWN INCIDENTS	0	0	0
9915	DEXTER VILLAGE ORDINANCE COMPLAINTS	0	0	1
Totals		279	213	233

DEXTER VILLAGE

Summary of Police Services

Mar-2007

MAJOR INCIDENTS

Date	Location	Incident	Deputy
3/5/2007	Dexter Ann Arbor/Dan Hoey	Drunk Driving Arrest	DeZwaan
3/8/2007	Hudson/Third	Fugitive Warrant Arrest	Hause
3/10/2007	7200 Block Ulrich Street	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	3600 Block Ryan Drive	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	3600 Block North Wilson Court	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	7000 Block Wilson Street	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	7000 Block Ulrich Street	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	6900 Block Wellington Drive	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	7200 Block Ulrich Street	Larceny from Unlocked Vehicle	Pasternak
3/10/2007	3600 Block North Wilson Court	Larceny from Unlocked Vehicle	Pasternak
3/11/2007	7700 Block Second Street	Damage to Building	Hause
3/12/2007	7200 Block Quackenbush	Domestic Assault Investigation	DeZwaan
3/14/2007	3600 Block Carrington Drive	Identity Theft	Mesko
3/15/2007	8200 Block Huron	Garage Building Burglarized--nothing taken	Hause

CITATIONS

January	32
February	20
March	42
April	
May	
June	
July	
August	
September	
October	
November	
December	

INCIDENTS

	Crashes	B&E Alarms	Larceny Auto	B&E	Assaults	Drunk Driving
Jan	2	15	3	0	2	0
Feb	5	9	0	1	1	0
Mar	9	10	8	1	1	1
Apr						
May						
Jun						
Jul						
Aug						
Sep						
Oct						
Nov						
Dec						

HOURS

	Contract Hours	Actual Hours	Monthly Difference	YTD Hours	YTD Difference
January	450	482.57	32.57	482.57	32.57
February	450	501.41	51.41	983.98	83.98
March	450	540.32	90.32	1524.3	174.3
April	450				
May	450				
June	450				
July	450				
August	450				
September	450				
October	450				
November	450				
December	450				

TOTAL INCIDENTS

	2007	2006
Jan	95	60
Feb	78	68
Mar	106	85
Apr		98
May		95
Jun		117
Jul		126
Aug		113
Sep		87
Oct		99
Nov		79
Dec		111
TOTAL		1124

**Treasurer/Finance Director's Report to Council
Fiscal Year 2006/2007
Third Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the third quarter of Fiscal Year 2006/2007.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

2006 Tax Season

The tax season ended on March 1st, with a collection rate for real property of 95.14% and personal property of 97.31%. Settlement with the County Treasurer went smoothly. In addition, initial delinquent personal property tax collection efforts yielded over \$7,500. The next step for those who have not paid is to file suit in small claims court. Finally, the petition to strike uncollectible personal property taxes from years 1999-2001 has been filed at the Washtenaw County Circuit Court and I am awaiting a hearing date.

2006/2007 Fiscal Year Budget

There are several amendments being presented to Council for your consideration. In addition, I am starting to prepare for the upcoming year end and audit, including the separation of the equipment assets.

2007/2008 Fiscal Year Budget

As Council is aware, the process has started for the FY 07/08 budget. Revenue and expenditure year-end forecasts have been prepared and provided to the Village Manager.

Education and Committee Memberships

- MGFOA Legislative Committee: The Single Tax Subcommittee has been meeting via telephone conference. We are currently working with other organizations such as the Michigan Association of County Treasurers, the

Michigan Townships Association and others to seek out potential problems in existing legislation (ie legislative requirements for taxing on a particular bill).

- Michigan Municipal Treasurers Association's Treasurer's Institute (MMTI): As a graduate of the MMTI, I am eligible to attend the advanced session, which I did earlier this month. Sessions included records management (including electronic records), cash flow analysis, and investment strategies.

Fiscal Year 2006/2007 Third Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Third quarter:

Fund 101 - General Fund				
			QTD Actual	% of Budget
Revenue			\$ 2,678,207.19	88.2%
Expenditures			\$ 1,684,459.79	67.8%
	Village Council		\$ 22,386.46	60.7%
	Village Manager		\$ 180,996.49	69.5%
	Finance Department		\$ 12,358.73	79.7%
	Attorney		\$ 14,139.88	23.6%
	Village Clerk		\$ 775.25	21.2%
	Village Treasurer		\$ 65,886.41	73.2%
	Buildings & Grounds		\$ 38,352.79	58.6%
	Village Tree Program		\$ 9,618.40	19.2%
	Law Enforcement		\$ 299,694.53	81.2%
	Fire Department		\$ 246,989.53	70.5%
	Planning Department		\$ 74,412.08	67.1%
	Zoning Board of Appeals		\$ 144.00	8.5%
	Dept of Public Works		\$ 118,863.85	64.5%
	Downtown Public Works		\$ 47,349.26	75.2%
	Storm Water		\$ 4,575.00	114.4%
	Engineering		\$ 7,092.01	70.9%
	Municipal Street Lights		\$ 40,307.46	73.3%
	Solid Waste		\$ 321,412.74	69.3%
	Parks & Recreation		\$ 17,340.74	46.1%
	Long Term Debt		\$ -	0.0%
	Insurance & Bonds		\$ 56,059.38	80.7%
	Contributions		\$ 21,267.28	45.7%
	Capital Improvements		\$ 65,813.11	85.5%
	Transfers Out		\$ 18,624.41	0.0%

Fund 101 is in good shape at this time. I will be presenting some budget amendments to make the revenue budget more accurately reflect the expected collections in interest, cable fees and the new false alarm fees line item.

Several departments are currently higher than the 75% benchmark:

- Finance Department: This department is expected to be within budget at the end of the year. The audit, which was paid in a lump sum, is what is causing it to be higher than benchmark at this time.
- Law Enforcement: The Dexter Schools did not invoice the Village for police expense that occurred in Fiscal Year 05/06 until our current fiscal year had begun. An amendment is being presented to Council for your consideration.
- Downtown Public Works: This department is very close to benchmark. I will monitor it during this last quarter and make any necessary adjustments or amendment recommendations.
- Storm Water: On November 13, 2006, Council approved an agreement with the Huron River Watershed Council for facilitation services (item L.3), which was not a part of the original budget. An amendment for this item is being presented to Council for your consideration.
- Insurance and Bonds: I have been monitoring the retiree health care line item over the course of the fiscal year. Although this line item will in fact go over budget by year end, the department as a whole is expected to come in under budget due to unemployment costs being lower than budgeted. Liability insurance, which was paid in three payments instead of four, is what is causing this department to be higher than benchmark at this time.
- Capital Improvements: The project is substantially complete. The Community Development Manager has recently received the final billing.
- Transfers Out: Although the funding for the bridge project is being done through the General Fund, I prefer (for simplicity of Act 51 reporting) to show the expenses in the Major Streets Fund. Therefore, a Transfer Out line is required, and an amendment is being presented to Council for your consideration.

Fund 202 - Major Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 120,844.77	61.3%
Expenditures			\$ 136,901.86	69.9%
	Administration		\$ 46.27	46.3%
	Contracted Road Construction		\$ 23,267.66	77.6%
	Routine Maintenance		\$ 60,184.90	76.4%
	Traffic Services		\$ 15,336.28	52.7%
	Winter Maintenance		\$ 38,066.75	20.2%
Fund 203 - Local Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 883,757.42	65.1%
Expenditures			\$ 829,303.36	61.1%
	Administration		\$ 29.65	29.7%
	Contracted Road Construction		\$ 742,504.19	60.9%
	Routine Maintenance		\$ 44,801.21	66.8%
	Traffic Services		\$ 8,382.85	41.1%
	Winter Maintenance		\$ 33,585.46	67.3%
Fund 204 - Municipal Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 585,967.81	98.9%
Expenditures			\$ 853,918.45	61.4%
	Administration		\$ 519.20	1.7%
	Transfers Out		\$ 853,399.25	62.7%

The Streets funds are in good shape. I am presenting to Council a budget amendment that will reflect the bridge project revenues (transfers in) and expenses. In addition, I will monitor the Major Streets Routine Maintenance department over the course of this final quarter.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 711,252.93	70.9%
Expenditures			\$ 975,157.81	63.0%
Administration			\$ 3,870.27	5.4%
Sewer Utilities			\$ 436,334.53	73.6%
Long-Term Debt			\$ 294,663.25	73.4%
Contingencies			\$ -	0.0%
Capital Improvements			\$ 240,289.76	480.6%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 434,203.74	64.8%
Expenditures			\$ 414,112.30	8.7%
Administration			\$ 5,766.62	8.5%
Water Utilities			\$ 197,418.16	67.4%
Long-Term Debt			\$ 143,218.75	70.7%
Contingencies			\$ -	0.0%
Capital Improvements			\$ 67,708.77	19.3%

The sewer and water funds are also in good shape at this time. Revenues are lower than benchmark due to the change in the timing of the billing. I am presenting to Council a budget amendment to address the state grant for the sewer project, and the associated capital improvement expenses.

Miscellaneous Funds

- **Streetscape Debt Service Fund:** The budget for the 2002 refunding bond was slightly low due to the interest allocations over the fiscal year change, causing the entire department to be over budget by .8 of a percent. I have prepared a budget amendment to correct this.
- The DPW project (Special Projects Fund) is currently at 40.8% of budget, and the remaining funds are also in good shape.

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/07	Status of Cash
General Fund				
Cash	TCF Pooled	General operating	\$ 587,966.79	Unrestricted
TCF Bank CD	TCF Bank	General operating - matures 6-29-07	\$ 400,000.00	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating - matures 5-28-07	\$ 189,247.24	Unrestricted
United Bank CD	United Bank	General operating - matures 7-10-07	\$ 252,560.68	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 28,851.18	Restricted
Petty Cash	Office	Small cash purchases	\$ 50.00	Unrestricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ 36,049.25	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ 381,375.59	Restricted
Park Endowment Fund	Nat City Parks & Recreation	General parks use	\$ 22,524.32	Restricted
Park Endowment - Trees	Nat City Parks & Recreation	Reserved for tree related activities	\$ 20,642.18	Restricted
Park Endowment - Wellfield	Nat City Parks & Recreation	Reserved for Wellfield Park	\$ -	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 100,104.77	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 1,500.00	Unrestricted
Subtotal Unrestricted			\$ 1,431,324.71	
Subtotal Restricted			\$ 589,547.29	
Total General Fund			\$ 2,020,872.00	

*This account contains undistributed taxes collections

Major Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 991.76	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 13,580.19	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ 66,500.48	Restricted
Subtotal Unrestricted			\$ 14,571.95	
Subtotal Restricted			\$ 66,500.48	
Total Major Streets Fund			\$ 81,072.43	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Village of Dexter Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/07	Status of Cash
Local Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 400.89	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 6,408.10	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 37,012.82	Restricted
Subtotal Unrestricted			\$ 6,808.99	
Subtotal Restricted			\$ 37,012.82	
Total Local Streets Fund			\$ 43,821.81	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 860,759.07	Unrestricted
Subtotal Unrestricted			\$ -	Unrestricted
Subtotal Restricted			\$ 860,759.07	
Total Municipal Streets Fund			\$ 860,759.07	

Farmers Market Fund

Cash	TCF Pooled	Revenue from Farmers Market	\$ 2,545.18	Unrestricted
Subtotal Unrestricted			\$ 2,545.18	
Subtotal Restricted			\$ -	
Total Farmers Market Fund			\$ 2,545.18	

Streetscape Debt Service Fund

Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 23,489.01	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 146,100.76	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 169,589.77	
Total Streetscape Debt Service Fund			\$ 169,589.77	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/07	Status of Cash
Special Projects Fund				
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 1,108,816.97	Restricted
Subtotal Restricted			<u>\$ 1,108,816.97</u>	
Total Special Projects Fund			<u>\$ 1,108,816.97</u>	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for major DPW equipment purchases	\$ 165,971.97	Restricted
Subtotal Restricted			<u>\$ 165,971.97</u>	
Total Equipment Replacement Fund			<u>\$ 165,971.97</u>	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 78,052.11	Unrestricted
Sewer Debt Surcharge	TCF Pooled	Reserved for outstanding sewer debt payments	\$ 71,532.61	Restricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ 207,463.73	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 71,722.06	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 194,735.96	Restricted
NE Sewer Debt Retirement	Nat City NE Sewer Debt	Reserved for NE Sewer debt retirement	\$ 253,121.06	Restricted
NE Sewer Debt CD	United Bank & Trust	Reserved for NE Sewer debt retirement - Matures 11/25/06	\$ -	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 413,935.06	Unrestricted
Subtotal Unrestricted			<u>\$ 491,987.17</u>	
Subtotal Restricted			<u>\$ 798,575.42</u>	
Total Sewer Enterprise Fund			<u>\$ 1,290,562.59</u>	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/07	Status of Cash
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 168,497.09	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 526,797.22	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 93,198.04	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 34,323.69	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 273,199.87	Unrestricted
Subtotal Unrestricted			\$ 441,696.96	
Subtotal Restricted			\$ 654,318.95	
Total Water Enterprise Fund			<u>\$ 1,096,015.91</u>	
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 113,640.00	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 33,249.19	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ 5,000.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 151,889.19	
Total Trust & Agency Fund			<u>\$ 151,889.19</u>	
Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 12,609.44	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 12,609.44	
Total Trust & Agency Fund			<u>\$ 12,609.44</u>	

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/07	Status of Cash
Economic Development Trust & Agency Fund				
Cash - Savings	TCF Economic Development	CDBG Funds	\$ 61,838.70	Restricted
Cash - Investments	Nat City EDC	CDBG Funds	\$ -	Restricted*
<u>Subtotal Unrestricted</u>			\$ -	
<u>Subtotal Restricted</u>			\$ 61,838.70	
<u>Total Economic Development Trust & Agency Fund</u>			\$ 61,838.70	
*Account was combined with the TCF account and closed.				
 Total Unrestricted			\$ 3,249,694.03	
Total Restricted			\$ 3,816,671.00	
<u>Grand Total Cash</u>			\$ 7,066,365.03	

**FY 06/07 Development Deposits
Third Quarter Activity**

Project Name	Starting Balance	Refunds or Planning/Engineering Charges	Village Invoices or Developer Deposits	Ending Balance
Dexter Crossings Dedication**	\$ 100.11	\$ -	\$ -	\$ 100.11
Dexter Crossings Phase 4**	\$ 2,515.99	\$ 4,895.00	\$ 4,122.51	\$ 1,743.50
Eaton Court Condos PUD	\$ 318.75	\$ 318.75	\$ -	\$ -
Dexter Crossings-Peters Bldg	\$ -	\$ 250.00	\$ 1,054.00	\$ 804.00
Huron Farms Phases 9/10	\$ 318.75	\$ 421.50	\$ 102.75	\$ -
Boulder Park Phase II	\$ 10,824.25	\$ 1,290.75	\$ -	\$ 9,533.50
Dexter Plaza	\$ 1,025.09	\$ 1,025.09	\$ -	\$ -
Bishop Condos	\$ 2,248.06	\$ 535.50	\$ 445.25	\$ 2,157.81
Shipman Project	\$ 117.50	\$ 117.50	\$ 96.00	\$ 96.00
Slone Farm/Kingsley Property	\$ (1,151.35)	\$ 120.00	\$ 2,620.00	\$ 1,348.65
Dexter District Library	\$ 150.50	\$ 3,485.00	\$ 3,485.00	\$ 150.50
Dextech	\$ -	\$ 92.00	\$ 92.00	\$ -
Wallace Project	\$ (153.00)	\$ 2,409.50	\$ 2,827.50	\$ 265.00
Dexter Retirement Community	\$ 4,442.26	\$ 6,860.25	\$ 2,449.25	\$ 31.26

**Expenses paid after quarter end*

*** Adjustments made prior period(s)*



Memorandum

To: Village Council
Donna Dettling
From: Allison Bishop
Re: Report
Date: May 14, 2007

Planning Commission Decisions

Cedars of Dexter – UMRC/Gordon Hall Project – The Planning Commission moved to recommend approval of the Cedars of Dexter Final Site Plan on May 7, 2007. The applicant has a number of outstanding issues to address and will likely not be before Council until June. Details of the development agreement also need to be worked out for approval by the Village Council.

Dexter Wellness Center – The Planning Commission moved to recommend approval of the Preliminary Site Plan for the Dexter Wellness Center on May 7, 2007. The applicant has a number of outstanding issues to address and will likely not be before Council until June. The SPR committee met on April 30th to review the plan. Representatives from Council were Seta and Keough.

PUD Ordinance – The Planning Commission held a public hearing on May 7, 2007 on the proposed amendments to Article 19, PUD Regulations. The Planning Commission had sent a copy of the proposed changes to Scio Township for comment and did not receive comments on the ordinance until late Monday therefore postponed action until June.

Projects

Site Plan Review and Pre-Application meeting schedule – Included is a copy of the SPR and Pre-Application meeting schedule. The two schedules were combined to ensure rotation among Planning Commissioners and Council.

Scio Township Baker Road Corridor Plan – The Scio Township Board moved to approve the Baker Road Corridor Plan adopted by the Village in February 2005. The plan passed 4-3.

Dexter Crossing Dedication – All the paperwork for dedication of Dexter Crossing Phases 1-5A has been submitted and forwarded to the Village Attorney. I have requested that the information be reviewed for inclusion on the May 29th agenda. The only outstanding issues are replacement of a dead tree at the outlet structure, payment of outstanding invoices and submittal of the letter of credit.

Please feel free to contact me prior to the meeting with questions.

Thank you,

Village of Dexter
2007 Pre-application and SPR Meeting Schedule

PRE - APPLICATION AND SPR COMMITTEE MEETING SCHEDULE

AS REQUESTED	SCHEDULED ATTENDEES
1	Seta, Keough, Wilcox, Kowalski
2	Seta, Carson, Kimmel, Bell
3	Seta, Tell, McCormack, Phillips
4	Seta, Semifero, Clugston, Bellefluer
5	Seta, Cousins, PC Ex Officio, Kowalski
6	Seta, Fisher, Wilcox, Kimmel
7	Seta, Keough, Bell, McCormack
8	Seta, Carson, Phillips, Clugston
9	Seta, Tell, Bellefluer, PC Ex Officio
10	Seta, Semifero, Kowalski, Wilcox
11	Seta, Cousins, Bell, Kimmel
12	Seta, Fisher, Phillips, McCormack

Colorbok
Mav - Boulder Park
Mill Creek Building

ATTN: PLANNING COMMISSIONERS/VILLAGE COUNCIL

- If you are unable to attend your scheduled meeting, please call and make arrangements for an alternate.
- Scheduled attendees will be contacted when a pre application meeting has been requested or a SPR committee meeting has been scheduled. Dates and times may vary.
- Meeting location Village Offices.

Pre application meetings are held to give Planning Commissioners and Village Council the opportunity to meet with potential applicants regarding a proposed site plan prior to submittal. This meeting is an information exchange only, no decisions are made at these meetings. SPR committee meetings are held to discuss site plan review comments provided by Village consultants. SPR meetings are an information exchange only, no decisions are made at these meetings.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

ddettling@villageofdexter.org**MEMO**

To: President Seta and Council Members
From: Donna Dettling, Village Manager
Date: May 14, 2007
Re: VM Report

1. Meeting Review:
 - April 23th - Met with Max Overholser- Citizenship Badge
 - April 26th - Met with Dan O'Haver & Mike Hoelzer re: Parking Lot Imp. Project
 - April 30th - MDEQ meeting in Lansing re: SRF Project Plan
 - May 3rd - MERS Workshop in Mt. Pleasant
 - May 8th - Met with Don Price and Sally Elmiger CWA re: Nested Jurisdiction
 - May 9th - Met with Gordon Darr, DACC Marketing update
 - May 10th - Met with Ed Coy
2. 2007-08 Budget Work Session. Another work session has been tentatively scheduled for **Tuesday, May 29, 2007 at 6:30 p.m.** to review proposed Budget Documents - General Fund 2007/08. One more work session will be needed the first week of June, in order to have the "entire" proposed budget on the agenda for one final review at the meeting on June 11th at which time a public hearing will be set for the June 25th meeting.
3. Township meeting. As it turns out the CAPT-DART meeting scheduled for May 21, 2007 is the best alternative for the village to discuss Phase 2 vs. Parker Road Extension. The email attached from Ken Unterbrink confirms that this item will be on the agenda. A discussion of who is attending and what materials are needed i.e. handouts, concept drawings etc. needs to be arranged prior to the meeting. I will forward the agenda to everyone when I receive it.
4. WC BOC Hearing. Reminder the Washtenaw County BOC will hold a public hearing on Wednesday, May 16th at 6:30 p.m. to hear comments regarding increasing the Road Commission from 3 to 5 members.
5. Webster Twp Utility Report Follow-up. Attached is an update from Ed Lobdell regarding the sanitary sewer lift station referred to in the Utility Report from Webster Township.
6. Bridge Inspection Update. WCRC inspected the Main Street Bridge and dropped the weight limit to 7 tons effective May 15, 2007. A press release went out May 9th, and additional information from Kelly Jones is attached to my report.
7. Copy of Published Voluntary Water Restrictions. Document attached
8. Copy of Published Spring Clean-up. Document attached

Donna Dettling

From: Kenneth Unterbrink [unterbrink@peoplepc.com]
Sent: Thursday, May 10, 2007 7:17 AM
To: Donna Dettling
Subject: Re: CAPT-DART May 21, 2007

Donna,

Yes, a discussion item about Phase 2 of the Main Street Bridge Project at Dexter and the RR Underpass, a roundabout and a road realignment along Dexter-Pinckney Rd. along with the Parker Rd. Extension can be discussed.

Will you and or your staff be bringing handouts and concept drawings to the meeting?

As always the public is invited to listen and there will be time for a public comment section.

Ken Unterbrink

----- Original Message -----

From: "Donna Dettling" <ddettling@villageofdexter.org>
To: <unterbrink@peoplepc.com>
Sent: Wednesday, May 09, 2007 1:49 PM
Subject: CAPT-DART

Ken,

I left a voice mail for you at your home today, asking if you have put together the agenda for the May 21st CAPT-DART meeting.

Can you include a discussion item about Phase 2 of the Main Street Bridge Project in Dexter, which is the new RR Underpass, a roundabout and road realignment along Dexter-Pinckney Road. The discussion item would be Phase 2 vs. Parker Road Extension.

Let me know if this will work for you.

Thanks,

Donna Dettling
Village Manager
8140 Main Street
Dexter, MI 48130
Ph# 734-426-8303 X11
Fax# 734-426-5614

Donna Dettling

From: Superintendent of Utilities [dexterutilities@provide.net]
Sent: Wednesday, April 25, 2007 9:39 AM
To: Donna Dettling
Subject: LASA

Donna:

When the village installed the lift station behind the filtration plant in 1970, it was sized so that it could if needed pick up flows from Loch Alpine.

It was installed to carry flows from the users on the north side of the Huron River, but oversized if Loch Alpine was to eventually send flows to Dexter for treatment.

Loch Alpine decided to install their own system instead of send sewage to Dexter.

During the Rural Development project, we rebuilt and upgraded the lift station to current standards. We installed new more efficient pumps and controls.

Should the village decide to accept more flow from north of the river, the pump station would need to be looked at for the ability to handle such flows, (the wet well is probably large enough - pumping would need to be checked out).

Currently LASA has no plans to approach the village for any assistance with treatment. LASA is currently permitted by MDEQ to treat and discharge sewage from its own plant.

If you need more, let me know

Ed

4/25/2007

Donna Dettling

From: Jones, Kelly [jonesk@wcroads.org]
Sent: Wednesday, May 09, 2007 3:15 PM
To: Donna Dettling
Cc: Shorkey, Brian; Hodges, Andy; Townsend, Roy
Subject: RE: Bridge Inspection

Donna,

The weight restriction on the (Dexter) Main Street Bridge will be reduced from 10 tons to 7 tons effective May 15th. A press release went out this morning to area newspapers, government agencies, school districts, and emergency services. I personally contacted both the Dexter Fire Department and the Dexter Schools yesterday regarding the Main St Bridge. Based on my conversation with the Dexter Fire Department, they will no longer be able to cross the bridge with their engines or tankers and are in the process of determining preferred alternate routes. I received specific bus information from Dexter Schools today and have asked our consultant to run the analysis. The school district is prepared to alter the bus routes to avoid crossing the bridge if needed. I expect to have a final determination for the buses by the end of the day tomorrow. If you have any further questions regarding this issue, please feel free to contact me.

Kelly Jones, PE
Bridge Engineer
Washtenaw County Road Commission

-----Original Message-----

From: Shorkey, Brian
Sent: Wednesday, May 09, 2007 10:46 AM
To: Jones, Kelly
Subject: FW: Bridge Inspection

Kelly,

I don't know what Donna is asking about. Was the weight on the Dexter Bridge lowered?

Brian

-----Original Message-----

From: Donna Dettling [mailto:ddettling@villageofdexter.org]
Sent: Wednesday, May 09, 2007 10:45 AM
To: Shorkey, Brian
Subject: Bridge Inspection

Brian,

Can you provide an update on how the bridge weight reduction will affect the Schools, Fire Dept etc...

Donna Dettling
Village Manager
8140 Main Street
Dexter, MI 48130
Ph# 734-426-8303 X11
Fax# 734-426-5614

NOTICE OF VOLUNTARY SUMMER WATER RESTRICTIONS

Dear Valued Water Consumer:

In an effort to reduce instances of low water pressure, conserve water resources, ease peak hour water demands, and improve the operation of the overall water system, the Village of Dexter is implementing voluntary outdoor water use restrictions starting Friday, May 6, 2007.

The Village of Dexter is asking residents to voluntarily limit outdoor water usage to odd/even days. Residents and businesses with odd numbered addresses (i.e. ending in 1, 3, 5, 7, or 9) are asked to do outdoor watering only on odd numbered dates. Likewise, those with even numbered addresses (i.e. 0, 2, 4, 6, or 8) should water lawns on even numbered dates.

In addition, we are asking that village residents voluntarily **limit outdoor water use between the hours of 5 a.m. to 9 a.m.** Water consumption is often at its peak during this time and observing water use restrictions enables customers to continue receiving an even distribution of water with minimal low-pressure problems. A simple adjustment of the start time of your irrigation system control can achieve this.

Following voluntary restrictions is a good way to help conserve water resources. By following the odd/even day water cycle the Village of Dexter can level out high water demand and maintain adequate pressure during high use.

Your cooperation is greatly appreciated!

Publish: May 3, 2007

NOTICE
TO THE RESIDENTS OF THE VILLAGE OF DEXTER
Special Spring Limited Refuse Clean-Up will take place on
FRIDAY
MAY 18, 2007

Place Items At the Curb Prior to 7:00 A.M. on Friday, May 18, 2007.

Items must be in Containers, Bagged, Bundled or Boxed for Collection (when possible)

Weighing Less than 50 Pounds Each

No Loose Items Please

Bundle Carpet with Tape in 4-Foot Rolls, Weighing Less than 50-Pounds Each

SPECIAL SPRING CURBSIDE COLLECTION CLEAN-UP GUIDELINES

- Residential Pick-up for Village Residents ONLY!
- Items generated by Village Residents that can be carried to the curb will be hauled away, except for the following exclusions:

Items not properly prepared for pickup will NOT be picked up.

ITEMS WE WILL NOT COLLECT

- Tires, large car parts or batteries
- Construction/demolition material or railroad ties
- Brush or limbs over 3" in diameter or 4' in length, stumps
- Sod, rocks, bricks, dirt or concrete
- Poisons
- Any liquids
- Paint or paint solvents
- Flammables
- Oil
- Anti-freeze
- Pesticides
- Herbicides
- Explosives
- Appliances containing freon can be scheduled for pick-up for an additional charge of \$35.00 per appliance by calling 1-800-971-7490 the week prior to the clean-up
- Items not properly stacked into 4' lengths, bundled and or bagged.

FOR ADDITIONAL INFORMATION CALL DEXTER D.P.W. AT 426-8530

- The Village DPW crews will continue to collect stacked brush. Waste Management, the Village's contracted refuse hauler will collect all other refuse, debris and yard waste.

Publish: April 26, 2007

Publish: May 10, 2007

NOTICE
TO THE RESIDENTS OF THE VILLAGE OF DEXTER
Special Spring Limited Refuse Clean-Up will take place on
FRIDAY
MAY 18, 2007

Place Items At the Curb Prior to 7:00 A.M. on Friday, May 18, 2007.

For more information contact the Village Office at 426-8303

Publish: May 3, 2007

Publish: May 17, 2007

AGENDA 5-14-07

ITEM J-1

SUMMARY OF BILLS AND PAYROLL

14-May-07

Payroll Check Register	04/25/07	\$33,461.66	Bi-weekly payroll processing
	05/09/07	34,500.90	
		\$67,962.56	GROSS PAYROLL TOTAL

Account Payable Check Register	05/15/07	\$183,357.86
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\$251,320.42	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
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Summary Items from Bills & Payroll	Amount	Comments
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**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 05/09/2007

Time: 3:56pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A.R. BROUWER	A.R. BROUW	DEXTER PAVILION RYAN ROAD	14,838.00	0.00
ERIN M. AIKEN	AIKEN/ERIN	MILEAGE	18.90	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CHEMICALS	1,565.20	0.00
AMERICAN WATER WORKS ASSOC	AMER WATER	MEMBERSHIP	150.00	0.00
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	TREE REPLACEMENT	3,825.00	0.00
ATS	ATS	laboratory services	80.00	0.00
BANDIT INDUSTRIES, INC.	BANDIT	PARTS-KNIFE	494.40	0.00
BS&A SOFTWARE	BS&A SOFTW	EQUALIZER INTERNET SERVICES	2,000.00	0.00
CARDINAL GARDENS	CARDINAL	GENERAL GROUND WORKS	920.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	VILLAGE OFFICE	29.00	0.00
CINTAS CORPORATION	CINTAS	WWTP	619.48	0.00
COMCAST	COMCAST	VILLAGE OFFICE	95.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	DIESEL	1,335.98	0.00
DEXTER AREA CHAMBER	DEX CHAMBE	1ST QUARTER	750.00	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	BINDER	7.99	0.00
DEXTER MILL	DEX MILL	14938	65.00	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	RENT	200.00	0.00
DISPLAY SALES	DISPLAY	retainer ring	69.50	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	OIL FILTER	26.95	0.00
DTE ENERGY	DET EDISON	3219 953 0017 5	11,067.26	0.00
DTE ENERGY OUTDOOR LIGHTING	DTE OUTDOO	3219 953 0018 3	10.82	0.00
DYKEMA GOSSETT PLLC	DYKEMA	march service	2,426.77	0.00
GOVERNMENT FINANCE OFFICERS	GFOA	MEMBERSHIP	150.00	0.00
GRAINGER	GRAING	PUMP,BILGE,12VDC	145.13	0.00
GRISSOM JANITORIAL	GRISSOM	CLEANING-APRIL	320.00	0.00
HACKNEY HARDWARE	HACKNEY	SAKRETE CONCRETE	518.20	0.00
HERITAGE NEWSPAPERS	HERITAGE N	DPW	60.00	0.00
JOHN KELLY LANDSCAPING LLC	J KELLY	RAPAIR LAWNS 7425 & 7435	600.00	0.00
JOHN'S SANITATION	JOHNS SAN	RENT PORTA POTTIES	375.00	0.00
JONES & HENRY ENGINEERS LTD	JONES & HE	PROF ENGINEERING SERVICES	2,319.20	0.00
KENCO, INC.	COUNTRY MA	15 N 103465 04-17 DS	25.95	0.00
LASALLE NATIONAL BANK	LASALLE	SCREWPUMPS	38,333.17	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	175W METAL HALIDE MOGUL B	161.88	0.00
MICHIGAN PIPE & VALVE, INC.	MI PIPE	2 CPLG CTS, 2 CORP STOP,2 CURB	1,285.32	0.00
MILLER, CANFIELD, PADDOCK &	MILLER CAN	PROF SERV 425 AGREEMENT	435.00	0.00
NATIONAL CITY BANK	NAT CITY P	MAY 07-RENT	650.00	0.00
NATURE SERVICES, INC.	NATURE	TREE TRIMMING AND CLEAN UP	6,290.00	0.00
NORTH CENTRAL LABORATORIES	NCL	BROTH,PADS & FILTERS/CORK BORE	389.39	0.00
ORBIT COMMUNICATIONS	ORBIT	HYBRID PHONE CHARGERS	45.57	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	PROJECT NO 0130-07-0011	14,489.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	INSULATED CLAMP	89.74	0.00
PETER A. BASILE SONS, INC.	P BASILE	WATERMAIN REPAIR-ALPINE ST	5,615.06	0.00
RADTKE TRUCKING, LLC	ROY R	45 YDS	360.00	0.00
S.F. STRONG	SF STRONG	BAY WEST NAT WHT C-FOLD, 5 GAL	73.28	0.00
MARIE A. SHERRY	SHERRY/MA	MILEAGE	136.10	0.00
SUN VALLEY EQUIPMENT	SUN VALLEY	FILTER COVER	298.64	0.00
SWANNS	SWANNS	5 T-SHIRTS	59.50	0.00
UNIQUE PAVING MATERIALS	UN	C/M BULK,UPM #2 WINTER	387.00	0.00
WASHTENAW COUNTY CLERK	W CTY CLER	NOTARY FEE-BRENDA TUSCANO	20.00	0.00
WASHTENAW COUNTY ROAD	W CTY ROAD	DEXTER MAIN STREET BRIDGE	24,166.53	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	MAINT INSP FEE 4/19/07	130.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	5/07 LAW ENFORCEMENT	26,910.82	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL TRASH SERV	16,506.80	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	DOOR TO DOOR SERVICE	1,416.33	0.00
Grand Total:			183,357.86	0.00

By P. J. W.

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: General Fund							
Dept: Village Council							
101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER RENT	0	05/08/07	05/08/2007		150.00
101-101.000-958.000	Membership	DEXTER AREA CHAMBER 1ST QUARTER	0	05/08/07	05/08/2007		750.00
Total Village Council							900.00
Dept: Village Manager							
101-172.000-861.000	Travel & M	ERIN M. AIKEN MILEAGE	0	05/08/07	05/08/2007		18.90
101-172.000-955.000	Miscellaneous	WASHTENAW COUNTY CLERK NOTARY FEE-ALLISON BISHOP	0	38140-001	05/09/2007		10.00
101-172.000-955.000	Miscellaneous	WASHTENAW COUNTY CLERK NOTARY FEE-BRENDA TUSCANO	0	38140-002	05/09/2007		10.00
101-172.000-977.000	Equipment	ORBIT COMMUNICATIONS HYBRID PHONE CHARGERS	0	A2EASIN4403	05/09/2007		45.57
Total Village Manager							84.47
Dept: Attorney							
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC march service	0	1156513	05/08/2007		2,426.77
101-210.000-810.000	Attorney F	MILLER, CANFIELD, PADDOCK & PROF SERV 425 AGREEMENT	0	892623	05/09/2007		435.00
Total Attorney							2,861.77
Dept: Village Treasurer							
101-253.000-861.000	Travel & M	MARIE A. SHERRY MILEAGE	0	5/9/07	05/09/2007		136.10
101-253.000-902.000	Tax Bill P	BS&A SOFTWARE	0	044962	05/08/2007		2,000.00
101-253.000-958.000	Membership	EQUALIZER INTERNET SERVICES GOVERNMENT FINANCE OFFICERS MEMBERSHIP	0	05/09/07	05/09/2007		150.00
Total Village Treasurer							2,286.10
Dept: Buildings & Grounds							
101-265.000-920.000	Utilities	DTE ENERGY 2949-542-0005-0	0	05/09/07	05/09/2007		374.85
101-265.000-920.000	Utilities	DTE ENERGY 3427 979 0003 8	0		05/09/2007		9.06
101-265.000-920.001	Telephones	COMCAST VILLAGE OFFICE	0	05/08/07	05/08/2007		95.00
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION VILLAGE OFFICE	0	300456676	05/08/2007		37.70
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION VILLAGE OFFICE	0	300468637	05/08/2007		37.70
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL CLEANING-APRIL	0	141	05/09/2007		320.00
101-265.000-943.001	Office Spa	NATIONAL CITY BANK MAY 07-RENT	0	5/9/2007	05/09/2007		650.00
101-265.000-955.000	Miscellaneous	CHAMPION WATER TREATMENT VILLAGE OFFICE	0	35103	05/08/2007		17.00
Total Buildings & Grounds							1,541.31
Dept: Village Tree Program							
101-285.000-731.000	Landscape	GRAINGER PUMP,BILGE,12VDC	0	9351108650	05/09/2007		145.13
101-285.000-731.000	Landscape	HACKNEY HARDWARE FASTENERS/HOOKS	0	780401	05/09/2007		31.67
101-285.000-731.000	Landscape	SUN VALLEY EQUIPMENT OIL, ADJ LANYARD, 16" PICCO RM	0	14035	05/09/2007		293.64
101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREE REPLACEMENT	0	5/8/07	05/08/2007		3,825.00
101-285.000-731.001	Trees	HACKNEY HARDWARE SILICONE/TOGGLE SWITCH/BOLT	0	780397	05/09/2007		13.14
101-285.000-731.001	Trees	HACKNEY HARDWARE COUPLE FLEX/BUSHING/LINK CHAIN	0	780410	05/09/2007		17.75
101-285.000-803.000	Contracted	NATURE SERVICES, INC. TREE TRIMMING AND CLEAN UP	0	3021	05/09/2007		4,057.50
101-285.000-803.000	Contracted	NATURE SERVICES, INC. TREE TRIMMING AND CLEAN UP	0	3020	05/09/2007		2,232.50

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Account						
Fund: General Fund						
Dept: Village Tree Program						
Total Village Tree Program						10,616.33
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		05/09/2007	26,910.82
		5/07 LAW ENFORCEMENT		14739		
Total Law Enforcement						26,910.82
Dept: Planning Department						
101-400.000-727.000	Office Sup	DEXTER CARDS & GIFTS SHOP	0		05/08/2007	7.99
		BINDER		1068		
Total Planning Department						7.99
Dept: Department of Public Works						
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	23.65
		TOOLS		779407		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	19.47
		PLATED STEEL		779631		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	15.99
		RESIN KIT		779635		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	11.97
		TOOLS		779651		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	48.46
		SAFETY CAN 2 GAL		779682		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	52.47
		KEYBLINK/SAFETY CAN 2 GAL		779848		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	20.75
		WIRE ROPE/PLIER CUTTER 7"		779900		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	24.95
		METAL THREADED HANDLE		779977		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	3.98
		FLAGGING TAPE		780169		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	3.79
		BATTERY AA		780189		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	17.99
		MATTOCK PICK FIBERGLASS		780226		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	4.79
		SAKRETE CONCRETE		780495		
101-441.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT	0		05/09/2007	161.88
		175W METAL HALIDE MOGUL B		06359		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		05/08/2007	60.45
		DPW		300453630		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		05/08/2007	60.45
		DPW		300459608		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		05/08/2007	60.45
		DPW		300465596		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		05/08/2007	60.45
		DPW		300471493		
101-441.000-745.000	Uniform Al	SWANNS	0		05/09/2007	59.50
		5 T-SHIRTS		5/9/2007		
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0		05/08/2007	472.16
		DIESEL		142811		
101-441.000-937.000	Equip Main	BANDIT INDUSTRIES, INC.	0		05/08/2007	494.40
		PARTS-KNIFE		362071		
101-441.000-937.000	Equip Main	HACKNEY HARDWARE	0		05/09/2007	2.49
		2 PRONG FLASHER		779701		
101-441.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	2.39
		INSULATED CLAMP		355780		
101-441.000-937.000	Equip Main	SUN VALLEY EQUIPMENT	0		05/09/2007	5.00
		FILTER COVER		13965		
101-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED	0		05/08/2007	26.95
		OIL FILTER		39048		
101-441.000-939.000	Vehicle Ma	HACKNEY HARDWARE	0		05/09/2007	8.49
		LUG XTREME		779531		
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	4.09
		GROUND STRAP		354333		
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	8.68
		TOGGLE SWITCH		354340		
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	14.34
		WASHER SOLV		354846		

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Account	Abbrev	Invoice Description	Number	Number	Date	Amount
Fund: General Fund							
Dept: Department of Public Works							
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	10.75	
		STEEL GRD CLAMP		354475			
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	12.29	
		3/4" F X 1/2 M AD		355228			
101-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/09/2007	8.02	
		5/16 MINI SCR CL, RETURN HOSE		355680			
101-441.000-958.000	Membership	HERITAGE NEWSPAPERS	0		05/08/2007	60.00	
		DPW		02/08/07			
Total Department of Public Works						1,841.49	
Dept: Downtown Public Works							
101-442.000-802.000	Profession	CARDINAL GARDENS	0		05/08/2007	920.00	
		GENERAL GROUND WORKS		511			
101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER	0		05/08/2007	50.00	
		RENT		05/08/07			
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	78.93	
		2949 542 0003 5					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	68.98	
		2949 542 0008 4					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	71.75	
		2949 542 0002 7					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	28.03	
		2023 733 0001 3					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	48.86	
		2949 542 0001 9					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	42.23	
		2027 649 0001 7					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	43.28	
		3219 953 0006 8					
101-442.000-920.000	Utilities	DTE ENERGY	0		05/09/2007	61.88	
		3219 953 0017 5					
Total Downtown Public Works						1,413.94	
Dept: Solid Waste							
101-528.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	25.98	
		LEAF RAKE		779875			
101-528.000-740.000	Operating	HACKNEY HARDWARE	0		05/09/2007	55.98	
		SCOOP ACE		779879			
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT	0		05/09/2007	16,506.80	
		COMMERCIAL TRASH SERV		1284657			
Total Solid Waste						16,588.76	
Dept: Parks & Recreation							
101-751.000-740.000	Operating	DEXTER MILL	0		05/08/2007	57.50	
		CONTRACTORS MIX		15076			
101-751.000-740.000	Operating	DISPLAY SALES	0		05/08/2007	24.00	
		snap hook		0051843			
101-751.000-740.000	Operating	DISPLAY SALES	0		05/08/2007	45.50	
		retainer ring		0052056			
101-751.000-944.000	Portable T	JOHN'S SANITATION	0		05/09/2007	375.00	
		RENT PORTA POTTIES		22873			
Total Parks & Recreation						502.00	
Dept: Contributions							
101-875.000-965.001	CATS	WESTERN-WASH. AREA VALUE EXPR.	0		05/09/2007	833.00	
		PUBLIC TRANSPORTATION		5/9/07			
101-875.000-965.004	WAVE	WESTERN-WASH. AREA VALUE EXPR.	0		05/09/2007	583.33	
		DOOR TO DOOR SERVICE		5/07			
Total Contributions						1,416.33	
Dept: Capital Improvements CIP							
101-901.000-974.005	CIP Well F	A.R. BROUWER	0		05/08/2007	14,838.00	
		DEXTER PAVILION RYAN ROAD		14838.00			
Total Capital Improvements CIP						14,838.00	
Fund Total						81,809.31	

Fund: Major Streets Fund

Dept: Contracted Road Construction

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account		Abbrev	Invoice Description	Number	Number	Date	
Fund: Major Streets Fund							
Dept: Contracted Road Construction							
202-451.000-974.007		Washtenaw	WASHTENAW COUNTY ROAD DEXTER MAIN STREET BRIDGE	0	460-008-693-02	05/09/2007	24,166.53
Total Contracted Road Construction							24,166.53
Dept: Routine Maintenance							
202-463.000-740.000		Operating	DEXTER MILL 14938	0		05/08/2007	7.50
202-463.000-740.000		Operating	HACKNEY HARDWARE FLOUR/HAND TOOLS/TORCH	0	780381	05/09/2007	34.97
Total Routine Maintenance							42.47
Fund Total							24,209.00
Fund: Local Streets Fund							
Dept: Contracted Road Construction							
203-451.000-970.000		Capital Im	ORCHARD, HILTZ & MCCLIMENT INC PROJECT NO 0130-05-0064	0	116112	05/09/2007	794.25
Total Contracted Road Construction							794.25
Dept: Routine Maintenance							
203-463.000-740.000		Operating	UNIQUE PAVING MATERIALS C/M BULK,UPM #2 WINTER	0	174135	05/09/2007	387.00
Total Routine Maintenance							387.00
Fund Total							1,181.25
Fund: Special Projects Fund							
Dept: DPW Building							
401-902.000-830.007		Engineerin	WASHTENAW COUNTY SOIL EROSION MAINT INSP FEE 4/19/07	0	0600346-42007	05/09/2007	130.00
Total DPW Building							130.00
Fund Total							130.00
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-740.000		Operating	HACKNEY HARDWARE LAMP VAPOR 175W	0	779596	05/09/2007	23.98
590-548.000-740.000		Operating	HACKNEY HARDWARE GLOVE HOME CHEM	0	780167	05/09/2007	6.49
590-548.000-740.000		Operating	KENCO, INC. 15 N 103465 04-17 DS	0	48838	05/09/2007	25.95
590-548.000-742.000		Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0378531	05/08/2007	1,120.20
590-548.000-742.000		Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0378532	05/08/2007	-420.00
590-548.000-742.000		Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0377795	05/08/2007	1,310.00
590-548.000-742.000		Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0377796	05/08/2007	-445.00
590-548.000-743.000		Chem Lab	HACKNEY HARDWARE ZIPLOCK BAGS	0	K79852	05/09/2007	6.58
590-548.000-743.000		Chem Lab	NORTH CENTRAL LABORATORIES BROTH,PADS & FILTERS/CORK BORE	0	216183	05/09/2007	389.39
590-548.000-745.000		Uniform Al	CINTAS CORPORATION WWTP	0	300453631	05/08/2007	38.93
590-548.000-745.000		Uniform Al	CINTAS CORPORATION WWTP	0	300459609	05/08/2007	38.93
590-548.000-745.000		Uniform Al	CINTAS CORPORATION WWTP	0	300465597	05/08/2007	38.93
590-548.000-745.000		Uniform Al	CINTAS CORPORATION WWTP	0	300471494	05/08/2007	38.93
590-548.000-751.000		Gasoline &	CORRIGAN OIL COMPANY NO LEAD	0	1428812	05/08/2007	863.82
590-548.000-824.000		Testing &	ATS laboratory services	0	2659	05/08/2007	80.00

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Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	
Account	Abbrev	Invoice Description	Number	Number	Date	Amount	
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-920.000	Utilities	DTE ENERGY 3219 953 0001 9	0		05/09/2007	61.65	
590-548.000-920.000	Utilities	DTE ENERGY 4667 427 0001 9	0		05/09/2007	2,677.55	
590-548.000-920.000	Utilities	DTE ENERGY 3219 953 0010 0	0		05/09/2007	4,206.52	
590-548.000-937.000	Equip Main	PARTS PEDDLER AUTO SUPPLY SUPER HC BELT	0		05/09/2007	29.18	
				354396			
					Total Sewer Utilities Department	10,092.03	
Dept: Long-Term Debt							
590-850.000-977.002	Screw Pump	LASALLE NATIONAL BANK SCREWPUMPS	0		05/09/2007	38,333.17	
				491820			
					Total Long-Term Debt	38,333.17	
Dept: Capital Improvements CIP							
590-901.000-974.000	CIP Capita	JONES & HENRY ENGINEERS LTD PROF ENGINEERING SERVICES	0		05/09/2007	2,319.20	
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC PROJECT NO 0130-06-002	0	56646	05/09/2007	1,128.00	
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC PROJECT NO 0130-06-0026	0	116113	05/09/2007	410.00	
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC PROJECT NO 0130-06-002	0	116114	05/09/2007	5,000.00	
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC PROJECT NO 0130-07-0011	0	116115	05/09/2007	4,658.25	
				116117			
					Total Capital Improvements CIP	13,515.45	
					Fund Total	61,940.65	
Fund: Water Enterprise Fund							
Dept: Water Utilities Department							
591-556.000-740.000	Operating	CHAMPION WATER TREATMENT VILLAGE OFFICE	0		05/08/2007	12.00	
591-556.000-740.000	Operating	HACKNEY HARDWARE AUTO FUSE 10 AMP	0	34997	05/09/2007	10.96	
591-556.000-740.000	Operating	HACKNEY HARDWARE PIPE WRENCH 24"	0	779582	05/09/2007	22.99	
591-556.000-740.000	Operating	HACKNEY HARDWARE ACE PIPE THRD/BLACK PLUG/TAPE	0	779970	05/09/2007	8.47	
591-556.000-740.000	Operating	S.F. STRONG BAY WEST NAT WHT C-FOLD, 5 GAL	0	780011	05/09/2007	73.28	
591-556.000-741.000	Road Repai	RADTKE TRUCKING, LLC 45 YDS	0	135509-00	05/09/2007	360.00	
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP	0	5/9/2007	05/08/2007	36.64	
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP	0	300453631	05/08/2007	36.64	
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP	0	300459609	05/08/2007	36.64	
591-556.000-745.000	Uniform Al	CINTAS CORPORATION WWTP	0	300465597	05/08/2007	36.64	
591-556.000-802.000	Profession	PETER A. BASILE SONS, INC. WATERMAIN REPAIR-ALPINE ST	0	300471494	05/08/2007	5,615.06	
591-556.000-920.000	Utilities	DTE ENERGY OUTDOOR LIGHTING 3219 953 0018 3	0	07-012-01	05/09/2007	10.82	
591-556.000-920.000	Utilities	DTE ENERGY 2949 542 0006 8	0	05/09/07	05/09/2007	3,293.69	
591-556.000-958.000	Membership	AMERICAN WATER WORKS ASSOC MEMBERSHIP	0		05/08/2007	150.00	
591-556.000-977.000	Equipment	MICHIGAN PIPE & VALVE, INC. 2 CPLG CTS, 2 CORP STOP,2 CURB	0	5/8/2007	05/09/2007	1,285.32	
				63602			
					Total Water Utilities Department	10,989.15	
Dept: Capital Improvements CIP							
591-901.000-974.000	CIP Capita	JOHN KELLY LANDSCAPING LLC RAPAIR LAWNS 7425 & 7435	0		05/09/2007	600.00	
				170			
					Total Capital Improvements CIP	600.00	

INVOICE APPROVAL LIST BY FUND

Date: 05/09/2007
Time: 3:58pm
Page: 6

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: Water Enterprise Fund								
Fund Total								11,589.15
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
701-000.000-253.008	Dexter Cro			ORCHARD, HILTZ & MCCLIMENT INC PROJECT NO 0130-98-0023	0	116118	05/09/2007	1,606.50
701-000.000-253.043	Dexter Dis			ORCHARD, HILTZ & MCCLIMENT INC PROJ NO 0130-06-1042	0	116116	05/09/2007	892.00
Total Assets, Liabilities & Revenue								2,498.50
Fund Total								2,498.50
Grand Total								183,357.86 ✓



ITEM

J-2

APPLICATION FOR MISCELLANEOUS USE OF RIGHT-OF-WAY for Special Events

DESCRIPTION OF EVENT:

FEE: \$50 REC#

DATE REQUESTED:	June 2, 2007
TYPE OF EVENT:	Ice Cream Social
DESIRED LOCATION OF EVENT:	Monument Park
TIME: (START AND FINISH)	Set up 9am - 5pm
SCHEDULE OF EVENTS:	PLEASE ATTACH DETAILED EVENTS/TIMES/LOCATION
BUSINESS OR ORGANIZATION NAME AND ADDRESS:	Dexter Area Chamber of Commerce 3215 Central
CONTACT NAME AND PHONE: (please list 2 contacts)	Carol Jones Jane Finkbeiner 426-0887
RAIN DATE:	none
FOR ROAD CLOSURE LIST ROUTE AND CLOSURE TIMES (Consult with the WCD for requirements)	Close Central from Main to 5th
INSURANCE CO: (ATTACH COPY OF POLICY)	
OTHER:	Road closed 9 Am - 6 Pm central
EMERGENCY RESPONSE CONTACT:	Carol Jones

NAME AND SIGNATURE OF FIRE AND POLICE OFFICIALS NOTIFIED OF EVENT
(Attach agreements):

Beth Gieske
Print name/Washtenaw County Sheriff Official

Beth Gieske
Signature of Official

Donald D. Tilling DAFD
Print name/Fire Department Official

Donald D. Tilling
Signature of Official

FOR OFFICE USE ONLY

DATE APPROVED BY COUNCIL:	
DATE APPROVED BY VILLAGE:	

AGENDA 5-14-07

ITEM J-3

**DEXTER DAZE COMMITTEE
8005 MAIN STREET
DEXTER, MICHIGAN 48130**

Mrs. Donna Dettling
Dexter Village Manager
8123 Main Street
Dexter, Michigan 48130

May 2, 2007

Dear Donna:

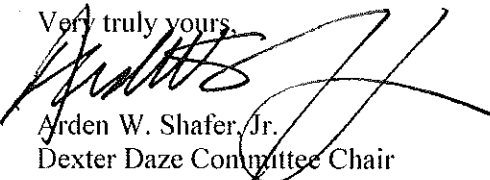
The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. This year's festival is scheduled for August 10 and 11. As in the past, the Dexter Daze Committee relies on the Village for assistance to hold a successful event. We request that the Village assist us in the following ways:

1. Shut off the sprinkles in Monument Park from Wednesday, August 8 at 2:00 PM through Sunday, August 12, at 1:00 PM. This will enable us to begin preparing for the event set-up Wednesday afternoon and affect a good clean up of the park after all the events are completed.
2. Block off Central Street at Main and at Fifth on Wednesday after the morning rush hour. The committee will be laying out booth assignments in Monument Park on Wednesday afternoon.
3. Post No Parking signs along the Main Street side of Monument Park. We will limit parking along this area to exhibitors for the purpose of unloading their supplies and merchandise and then direct them to parking areas away from the Monument Park.
4. Run the street sweeper on Sunday to assist us in the general clean-up efforts.
5. Assist in closing off Dexter-Ann Arbor Road and Main Streets on Saturday, August 11 from 9:45 AM to approximately 11:45 AM from Kensington to Broad for the Dexter Daze parade.

As in the past, the Dexter Daze Committee has planned for a clean-up project on Sunday, August 12. We will remove all the trash and litter from Monument Park, clean the trash containers throughout downtown and police the neighborhood to pick up trash and litter. During Dexter Daze, we will empty trash containers as they become full into Mr. Rubbish dumpsters we have rented for the event.

We on the Dexter Daze Committee look forward to your help and assistance in holding another successful event to showcase our community. If you have any questions or need to reach me, please feel free to call me at 426-1027.

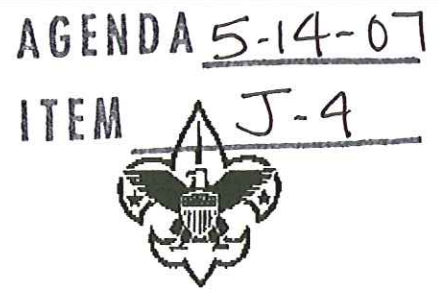
Very truly yours,


Arden W. Shafer, Jr.

Dexter Daze Committee Chair



BOY SCOUTS OF AMERICA
Troop 477
5545 Webster Church Road
Dexter, MI 48130



April 29, 2007

Ms. Donna Dettling
Village of Dexter
8140 Main Street
Dexter, MI 48130-1092

Dear Ms. Dettling,

As we discussed last year, I am submitting to you and the Dexter Village Council, Troop 477's request to place sandwich board signs in Dexter Village for the purpose of directing people to our annual rummage sale.

The Troop 477 rummage sale is scheduled for June 22-23, 2007 at Dexter Creekside School. We would like to place our signs beginning Wednesday, June 20, 2007 at the following locations:

1. Baker Road across from Dexter Creekside School
2. The corner of Dan Hoey and Dexter-Ann Arbor Roads
3. At the intersection of Baker Road and Main Street
4. Where Main Street forks into Island Lake Road and Dexter-Pinckney Road (we understand that this may be outside the Village so we are also talking to the land owners.

I have attached a map with the locations marked.

Thank you very much for bringing this to the Dexter Village Council's attention. I can be reached by email at rburgett@interlinknetworks.com and my home telephone is 734-761-8354.

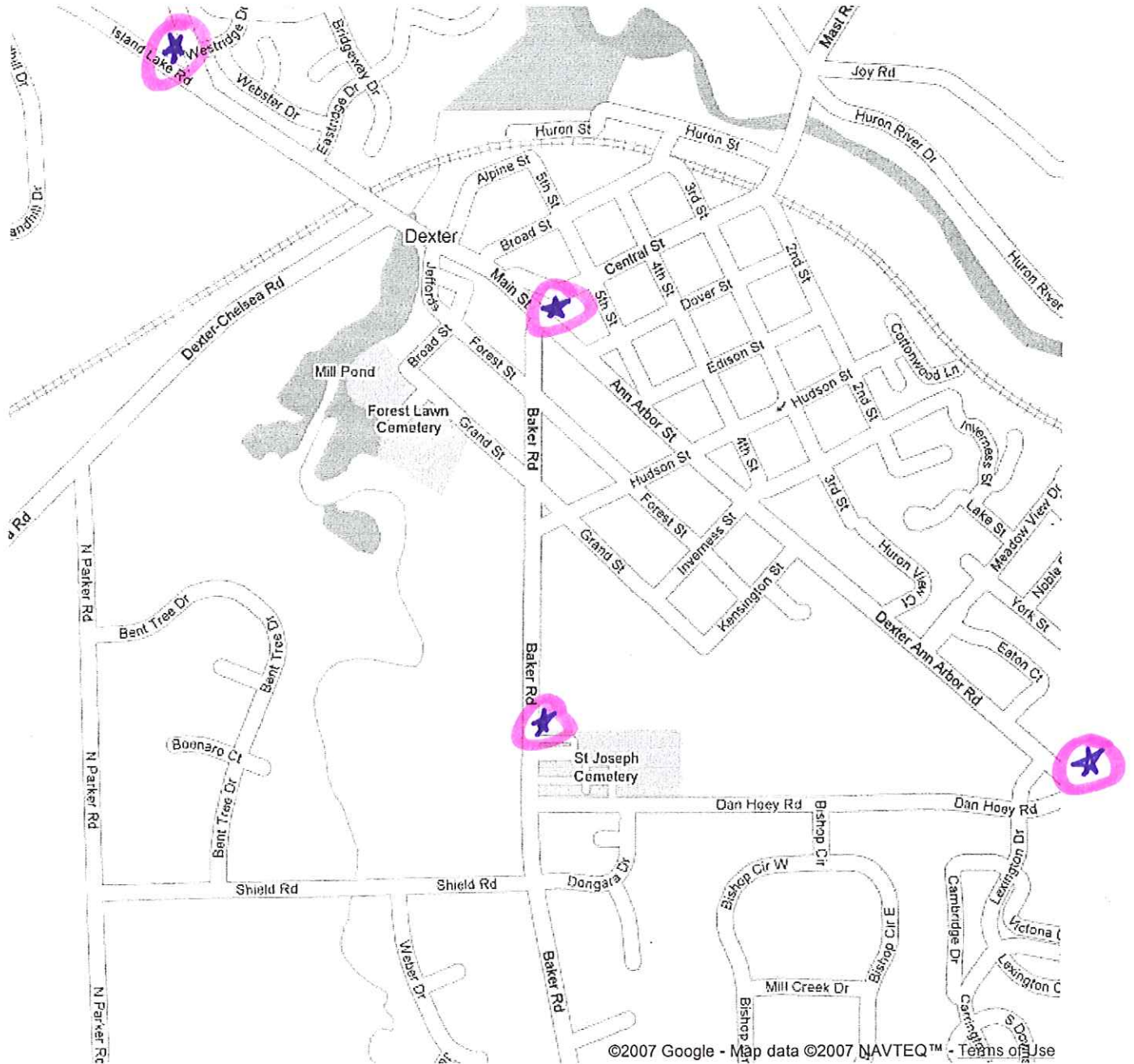
Thank you so much for your understanding and help to our Troop.

Sincerely,

Roger A. Burgett
Troop Committee Chairman
Boy Scout Troop 477

Google
Maps

Address **Dexter, MI 48130**



Donna Dettling

AGENDA 5-14-07

ITEM L-1

From: Michael_Donahue@URSCorp.com
Sent: Thursday, May 10, 2007 10:31 AM
To: Donna Dettling
Subject: Proposal for Dam Removal. Stream Restoration Work

Donna- I am pleased to attach a proposal for the dam removal/ stream restoration work. It includes total estimated cost, which falls within the earlier estimate provided. (Please note that \$40,000 of the total identified within will be covered by the WCRC project for physical removal of the dam.)

I would be glad to discuss in advance of the Monday Council meeting.

Also- I heard from the U.S. Fish and Wildlife Service yesterday- there may be some interest in funding the 20K proposal we submitted. I should learn more today/ tomorrow.

Thank you,

Mike Donahue

Michael J. Donahue, Ph.D.
Vice President,
Water Resources and
Environmental Services

URS Corporation
34555 West Twelve Mile Road
Farmington Hills, MI 48331-5627

Tel: 248.553.9449
Dir: 248.994.7431
Fax: 248.553.9571
Cell: 734.646.4638

michael_donahue@urscorp.com

This e-mail and any attachments are confidential. If you receive this message in error or are not the intended recipient, you should not retain, distribute, disclose or use any of this information and you should destroy the e-mail and any attachments or copies.

5/10/2007



May 10, 2007

Ms. Donna Dettling
Village Manager
8140 Main Street
Dexter, MI 48130

Subject: **Proposal for Professional Services
Mill Creek Dam Removal and Stream Restoration
URS Proposal No. 1549-07-043**

Dear Ms. Dettling:

URS Corporation (URS) is pleased to provide the Village of Dexter with a proposal for professional services associated with Mill Creek Dam removal and stream restoration. This proposal involves the collection of additional field data required to complete the design and permit application, and address comments provided by the Michigan Department of Environmental Quality (MDEQ) in a letter dated April 25, 2007. It also provides a comprehensive suite of services that includes final design and permitting of the dam removal and stream restoration, bidding assistance, construction oversight, project management, and assistance with intergovernmental coordination and stakeholder relations. Presented below is our understanding of the project, scope of services, estimated costs, schedule, and deliverables.

1.0 PROJECT BACKGROUND AND UNDERSTANDING

URS understands that the project consists of the necessary investigation, design and permitting work to breach and remove the Mill Creek Dam with the goal of restoring the affected segments of Mill Creek to their natural, free flowing state.

The dam is located on Mill Creek in the Village of Dexter and immediately upstream of the Main Street Bridge. This bridge is planned to be replaced and, although separate projects, coordination of bridge replacement with dam removal/ stream restoration will be important.

URS has completed conceptual design plans that have been reviewed and commented upon by MDEQ. Additional design and minimal field investigation is required to respond adequately to those comments, and to complete a design and permit package for the project to move forward. Following completion of the design plans and narrative, the permit application and plans will be submitted for approval as part of the larger bridge

URS Corporation
34555 West 12 Mile Road
Farmington Hills, MI 48331
Tel: 248.553.9449
Fax: 553.9571



replacement/road realignment permit application package. Once approval is received, URS will assist the Village in procuring a qualified contractor to complete the dam removal and stream restoration, and will provide qualified, full-time oversight of the project. URS will also assist in intergovernmental coordination and stakeholder relations needs associated with the project.

URS will rely upon its extensive familiarity with the project, as well as its technical expertise and experience with similar dam removal/ stream restoration projects, to provide the Village with timely, efficient and cost- effective services. Wherever possible, URS will utilize existing information in the interest of controlling costs. URS is prepared to promptly implement the following technical approach to achieve dam removal and stream restoration objectives upon authorization by Village of Dexter.

2.0 TECHNICAL APPROACH

The following sections discuss, in detail, the technical approach proposed by URS to successfully complete the project.

Task 1. Conceptual Design Engineering

In order to keep the project moving along its critical path, URS has already completed some of the final design and permitting components, including submittal of a preliminary design to MDEQ for comment; several meetings with MDEQ; and responses to comments received. In addition, URS prepared cost estimates to assist with project planning. Costs associated with these activities are identified in the project cost estimate presented in this proposal.

Task 2. Field Data Collection

This task will involve an examination of Mill Creek upstream of the dam beyond the influence of the dam impoundment. Typically, regional curve data is used to assist in stream restoration and the proper sizing of stream channels, when a more natural channel design is being proposed. Due to the lack of current information pertaining to regional curve data for the Mill Creek watershed, URS proposes at least three cross section surveys on stable reaches of stream with consistent stream features (i.e. bankfull features, channel width, depth and cross sectional area). At each of these locations, a channel cross section survey will be completed to define channel size and shape. A limited channel profile will also be surveyed to determine channel slope at each cross section location. This information will then be entered into stream restoration software to determine consistency in channel size as related to drainage area. The drainage area for each cross section will be determined, and the survey information will be plotted on



regional curve tables. These steps are needed to obtain watershed specific information related to channel morphology.

The field survey will also include a more detailed examination of the dam and impoundment to examine site conditions related to access to the dam and also the development of a detailed breaching/dewatering plan. During this task, a pre-application meeting will be held with the permitting agencies to discuss information related to the preparation of permitting and erosion and sediment control plan requirements. This meeting should also include appropriate MDOT representatives.

Task 3. Engineering Design

The field survey data will be processed to develop a site-specific regional curve. Upon completion of the necessary design calculations, URS will prepare separate design sheets and permit applications for each dam consisting of a cover sheet, a plan sheet including a narrative of the breaching process, a longitudinal profile, cross sections, a details sheet, and an erosion and sedimentation control plan. The plans will include the necessary dimensions for the breach, channel dimensions and erosion protection, staging areas, and areas for spoils. In addition, URS will provide sufficient detail to address temporary channeling of water during the construction effort, excavation of impounded sediment, placement of impounded sediment including clay capping where required, final grading, and riparian restoration along the restored stream corridor.

Finally, a hydraulic analysis of the proposed channel using HEC-RAS software will be completed to ensure that the restored stream channel will adequately convey storm flows, and will not adversely affect the proposed replacement bridge. The analysis will also include any in-stream rock structures proposed in the design. Following the completion of the design, a detailed design report will be prepared and submitted with the permit application.

Task 4. Permitting

URS will complete all required permitting applications to MDEQ and appropriate county and federal agencies. This will include technical input into, and coordination with the combined bridge replacement/ road realignment/ dam removal permit application to the state of Michigan.



Task 5. Specifications and Bidding Assistance

URS will provide all necessary technical specifications on the drawings, and submit them to MDEQ with the permit application so that a separate specifications document is not required. URS will also provide a brief separate narrative report to support the drawings. URS will provide assistance to the Village to advertise, bid and review bids for a qualified contractor to work under contract to the Village to complete the project.

Task 6. Construction and Construction Oversight

Once the contractor is selected and the contract signed, URS will conduct an on-site pre-construction meeting with MDEQ and the contractor at least seven days prior to initiation of construction activities.

URS will provide construction observation for the project (up to 20 full days) in order to verify construction, document time and materials, provide reviews of contractor's invoices, and provide post-dam removal drawings to MDEQ. URS will conduct a final site walkover following completion of the project to document that all critical design features have been properly and adequately constructed. URS will note deficiencies and work with the contractor to remedy identified deficiencies. URS will also review the contractor's invoice(s) for accuracy.

Finally, URS will prepare the project certification and final report once the project has been completed. This will consist of markups made to the design drawings of any significant changes made during the project, with an explanation in the report, along with photo documentation. This task does not include physical survey, as this is not expected to be required.

URS will prepare multiple copies of the drawing(s) and report for submittal to the Village, MDEQ, County, and other parties, as appropriate.

Task 7. Intergovernmental Coordination and Stakeholder Relations

URS will assist the Village in intergovernmental coordination and stakeholder relations, including presentations to Village Council, meetings with other governmental entities, the development of materials for public outreach, and the conduct of meetings/ workshops for public information/ education purposes.

Task 8. Project Administration and Meetings

The URS project manager will provide necessary project administration to maintain project budgets, schedule, complete timely invoicing, and maintain open and continuous



communication with the Village and other interested parties. URS will participate in meetings at the project site or at local offices, as needed. URS will also participate, as requested, in any meetings with other units of government that may be useful in advancing project goals.

Scope of Work Assumptions

In developing our proposal and associated cost estimate, URS based the scope of work and level of effort on review of available information and discussion with stakeholders. Our proposal is based upon the following assumptions:

- The estimated cost of dam removal (\$40,000) will be covered through an existing contract with the Washtenaw County Road Commission. That figure is included in the construction estimate presented below.
- Deliverables include multiple sets of design drawings and narrative reports for each project task, as appropriate.
- The cost estimate does not include costs associated with preparation of a client-specific or AIA (or similar) specification package, or contract conditions, should the construction work be publicly bid.
- The HEC-RAS analysis requested by MDEQ can be completed using existing survey data; and
- No permit application fees are expected and, therefore, are not included in the cost estimate.

3.0 COMPENSATION AND PAYMENT TERMS

The total value of this proposed project is estimated not to exceed \$365,264. This includes a comprehensive suite of URS professional services described above (\$90,264) on a time and materials basis; with the balance (\$275,000) covering all costs associated with project construction. (URS proposes that the Village engage the construction contractor directly in the interest of saving the Village markup fees. Should the Village desire to have URS perform this function, however, an addendum to this proposal can be prepared.)

This cost estimate represents our best estimate of the required level of effort to meet project objectives. Should the scope of work change by virtue of MDEQ permit requirements, changes made by others, field conditions or other considerations, we will notify and provide the Village of Dexter with revised cost figures for approval prior to conducting the additional work.



Estimated costs (project labor and other direct costs) for the eight proposed project tasks are as follows:

- Task One: Conceptual Design- \$17,804
- Task Two: Field Data Collection- \$4,229
- Task Three: Engineering Design- \$17,973
- Task Four: Permitting- \$6,947
- Task Five: Specifications and Bidding- \$4,509
- Task Six: Construction and Construction Oversight- \$297,755
- Task Seven: Intergovernmental Coordination and Stakeholder Relations- \$10,347
- Task Eight: Administration- \$5,700

A cost estimate spreadsheet will be prepared to provide additional detail on both URS professional services and construction costs.

Client's Responsibilities

This Proposal is made with the understanding that the Village of Dexter will perform the following items:

1. Designate a person to act as the client's representative.
2. Secure written access to the project area to allow URS to enter the subject properties as needed for the duration of the project.

Cost Provisions

The costs included in this proposal are valid for 90 days from the date of submittal. If the proposal is accepted after said period, URS reserves the right to review and retain or modify the figures stated herein in order to appropriately reflect changing costs and salaries and similar economic considerations.

Additional Services

URS shall provide Additional Services not otherwise included in this Proposal or not customarily furnished in accordance with services of the scope described herein, if authorized by Village of Dexter in writing, and such shall be paid for by Village of Dexter.



4.0 SCHEDULE

URS is prepared to begin work within two weeks of notice to proceed, weather and access permitting. We anticipate scheduling and completing the fieldwork within two weeks. We will notify Village of Dexter in the event the proposed schedule changes. Preparation of the design documents for review by the Village of Dexter, regulators and other stakeholders will be completed within five weeks of completion of field work, assuming that there are no significant weather delays or other delays beyond the control of URS.

AUTHORIZATION

To authorize URS to proceed, a work order will be prepared for signature. URS appreciates the opportunity to submit this Proposal and looks forward to assisting the Village of Dexter with this project. Should you have any questions relating to this proposal, please contact Mike Donahue at 248.994.7431.

Sincerely,

URS CORPORATION

A handwritten signature in black ink, appearing to read "Mike Donahue". The signature is written in a cursive, flowing style.

Michael J. Donahue, Ph.D.
Vice President, Water Resources
And Environmental Services

A handwritten signature in black ink, appearing to read "Mark D. Pennell". The signature is written in a cursive, flowing style.

Mark D. Pennell, Principal
Branch Manager

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734) 478-8308 Fax (734) 426-5614

MEMO

To: President Seta and Council
From: Donna Dettling, Village Manager
Date: May 14, 2007
Re: Main St. Bridge Over Mill Creek- Replacement Project

AGENDA 5-14-07
ITEM L-2

Phase 2 – Funding Discussion

As discussed at the last Council, the Road Commission does not have additional funding at this time to put toward Phase 2. However, they are willing to use their Bonding qualifications to secure additional funds for Phase 2, if the Village would be willing to make (help make) the Bond Payment. Council asked that discussion of a Phase 2 - Cost Share with the County be on the next agenda in May.

The Road Commission's expectation is that the Village would consider what type(s) funding would be acceptable or financially feasible for the Village. If the funding strategy included financing, the Village would provide a funding proposal in writing to the Road Commission, to be presented to the Road Commissioners. If the Road Commissioners accepted the funding strategy, then the Road Commission attorney would draft an agreement for the Village and the WCRC to consider.

The Phase 1 – cost share agreement provided a maximum financial exposure for the Village, which is always in our best interest.

The question before Council at this time is to determine the Village's financial tolerance (if any) in terms of a maximum lump sum commitment and/or payment amounts over a specified number of years for Phase 2 Project costs.

Attached are several items for discussion prepared by Shawn Keough.

**Village of Dexter
Phase Two Viaduct Scenarios
For Discussion by Council on May 14, 2007**

Background Information

What do we know?

1. We know that MDOT will allow the critical bridge funds to be used to construct a new viaduct, as a Phase 2, as long as it is programmed as part of the Main Street Bridge (Phase 1) project.
2. Recent project estimates for the construction of the Main Street Bridge indicate that there will be approximately \$4,000,000 remaining of the \$5,500,000 originally approved from the critical bridge fund. This money can be used to cover 90 percent of any Phase 2 construction costs only. Design costs, construction engineering costs, the remaining 10% of the Construction cost and right-of-way costs must be covered by the local municipalities or agencies.
3. The most recent construction cost estimate for a four lane viaduct (railroad structure) and roundabout was approximately \$4,100,000 not including ROW or Engineering and was provided by URS on February 21, 2007.
4. WCRC estimates approximately \$1,820,000 in additional funding will be needed to complete Phase 2. A breakdown of this number includes \$600,000 for ROW acquisition, \$600,000 for construction engineering, \$220,000 in additional URS design fees and \$400,000 for the remaining construction costs not covered by the critical bridge money.
5. The County believes the estimate provided by URS is low, but has not indicated how low.

What does the Village have invested already?

1. The Village has committed \$400,000 for Phase 1 (Main Street Bridge). Based on the recent bridge cost estimates by URS, we will likely not spend the entire amount. Assuming we spend \$250,000 on Phase 1, the Village could elect to direct the remaining \$150,000 toward the additional funding required for Phase 2.
2. The Village has received a commitment from the DHS that the Village or the WCRC can purchase the ROW on the north side of the viaduct (Gordon Hall property) for \$100,000. The Village has already committed to pay certain contributions to DHS and can likely reach an agreement with DHS for the necessary ROW without increasing the Village's existing commitment.
3. While not yet officially committed, the Village Council has previously discussed a willingness to commit \$100,000 and possibly more for the construction of a pedestrian walkway to downtown from the west side of the Village.
4. While not yet officially committed, the Village Council has expressed an interest in allocating \$500,000 for sediment management once the dam is removed. Current estimates for this work are in the range of \$330,000, which means the remaining funds could be redirected toward a Phase 2 solution.

How much additional money is needed?

1. Assuming the above information is reasonably accurate, approximately \$2,000,000 (\$1,820,000 + 10% contingency) is needed to complete Phase 2 over and above the \$4,000,000 from the critical bridge fund.
2. The Village of Dexter has approximately \$250,000 already committed that could be applied toward Phase 2. (Note this does not include the \$100,000++ for a walkway, or over \$100,000 that could be available as a result of the possibility of reduced sediment management costs.)
3. Net result for discussion purposes - assume \$1,750,000 in additional funding is required to complete Phase 2.

Scenario 1 – Village of Dexter pays for all additional project costs

What would it cost the Village of Dexter to pay 100% of the additional costs (\$1,750,000) for Phase 2?

Option 1 – Pay for it all up front – an unlikely scenario given that we don't have that much in cash reserves.

Option 2 – Use either the WCRC bonding capability or the Villages' bonding capability to get the best interest rate and terms

If we bonded for \$1,750,000 - the following is an example of payback terms based on our recent facility bond:

20 years @ 4.25% would require approximately \$135,000 annual payback

25 years @ 4.5% would require approximately \$116,700 annual payback

10 years @ 4.00% would require approximately \$213,600 annual payback

Related question – is the County able to achieve better bonding terms (i.e. reduced interest rates? Do they have a better rating?)

Option 3 – Use a portion of our discretionary funding to lower the bond term, rate and payment. (i.e. – sidewalks, trees, decorative lighting vs. viaduct/pedestrian connector)

Scenario 2 – WCRC and Village of Dexter agree to pay half of the additional project costs

What would it cost the Village of Dexter to pay 50% of the additional costs for Phase 2?

Option 1 – WCRC and Village agree to pay 50% each year for the entire term of the bond (use 20 year bond scenario)

Annual Cost to Village from (2009 through 2028) = $\$135,000/2 = \$67,500$

Option 2 – Village agrees to pay 100% for the 1st half of the bond length, and WCRC agrees to pay 100% of the 2nd half of the bond length (use 20 year bond scenario)

Annual Cost to Village from (2009 through 2018) = \$135,000

Annual Cost to WCRC from (2019 through 2029) = \$135,000

This would help the Road Commission because they already have funds committed to other projects over the next few years and plan for these future payments

Scenario 3 – Do Nothing and Enjoy the Bridge

What if we don't take advantage of the \$4,000,000 available for Phase 2?

If we allow the money to be returned, future local costs to complete the project go way up and the project likely becomes very unfeasible.

We do get a new bridge, but we still have the pedestrian accessibility issue and the traffic congestion issue.

Do we need to act now, so that Phase 2 can be programmed with the WCRC and the State of Michigan?

Other Related Questions/Scenarios for Discussion

Are the surrounding Twp's willing to contribute anything to complete Phase 2?

May need to approach them and open dialogue on this issue.

Will the property/project ever become part of the Village?

What shared liability will the WCRC have if there are project overruns? Can the Village somehow have more control to reduce this concern?

Is there a possibility that we can use other funds (Street Fund, DDA, etc) to reduce potential bond amount and annual debt service?

Are Village street funds allowable for this project? We do have approximately \$700,000 in the street funds.

**Mill Creek Bridge Alignment Study
2009 or Later Construction - Roundabout Alternative (Without Parker Road Extension)**

Washtenaw County Road Commission

Road Items

<u>Item</u>	<u>Quantity</u>	<u>Units</u>		<u>Cost</u>	<u>per Unit</u>		<u>Item Cost</u>
Pavement Removal	6,070	sq yds	x	\$	5 /sq yds	=	\$ 31,000
Storm Sewer & Culvert Removal	550	ft	x	\$	25 /ft	=	\$ 14,000
Earthwork	57,000	cu yds	x	\$	5 /cu yds	=	\$ 285,000
Pavement, Base, and Subbase	10,600	sq yds	x	\$	35 /sq yds	=	\$ 371,000
Curb & Gutter	4,350	ft	x	\$	12 /ft	=	\$ 53,000
Storm Sewer & Culverts	4,350	ft	x	\$	45 /ft	=	\$ 196,000
Edge Drain	4,350	ft	x	\$	7 /ft	=	\$ 31,000
Signing & Pavement Markings	1	LS	x	\$	25,000 /LS	=	\$ 25,000
Maintenance of Traffic	1	LS	x	\$	50,000 /LS	=	\$ 50,000
Lighting System	1	LS	x	\$	100,000 /LS	=	\$ 100,000
Unsuitable Subgrade Stabilization	1	LS	x	\$	20,000 /LS	=	\$ 20,000
American Legion Driveway Work	1	LS	x	\$	15,000 /LS	=	\$ 15,000
Mill Creek Sports Driveway and Parking	1	LS	x	\$	10,000 /LS	=	\$ 10,000
Miscellaneous and Contingencies	15%			\$	158,000		\$ 158,000
Mobilization	5%			\$	68,000		\$ 68,000
Total Road Items:							\$ 1,427,000

Railroad Bridge Items

<u>Item</u>	<u>Quantity</u>	<u>Units</u>		<u>Cost</u>	<u>per Unit</u>		<u>Item Cost</u>
4 Lane Railroad Structure (Detail estimate attached)	1	LS	x	\$	1,446,150 /LS	=	\$ 1,447,000
Railroad Flagging	1	LS	x	\$	125,000 /LS	=	\$ 125,000
Railroad Temporary Detour	1	LS	x	\$	600,000 /LS	=	\$ 600,000
Contingencies	15%			\$	326,000		\$ 326,000
Mobilization	5%			\$	125,000		\$ 125,000
Total Bridge Items:							\$ 2,623,000

TOTAL CONSTRUCTION ESTIMATE =

\$ 4,050,000

Miscellaneous Items

Sidewalks & Paths	1	LS	x	\$	60,000.00 /LS	=	\$ 60,000
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Right-of Way

<u>Item</u>	<u>Quantity</u>	<u>Units</u>		<u>Cost</u>	<u>per Unit</u>		<u>Item Cost</u>
Railroad Easement (not verified by railroad)	1	LS	x	\$	75,000 /LS	=	\$ 75,000
A&W (Total Take)	1	LS	x	\$	600,000 /LS	=	\$ 600,000
American Legion	3,700	sq ft	x	\$	6 /sq ft	=	\$ 23,000
Gordon Hall Property	27,400	sq ft	x	\$	6 /sq ft	=	\$ 165,000
Mill Creek Sports Temporary Easement	1	LS	x	\$	5,000 /LS	=	\$ 5,000
American Legion Temporary Easement	1	LS	x	\$	5,000 /LS	=	\$ 5,000
Total Right-of-Way:							\$ 873,000

TOTAL ESTIMATED COST

\$ 4,983,000

Note: Estimate does not include engineering services.



Memorandum

To: Village Council
Donna Dettling
From: Allison Bishop
Re: Terry B's Outdoor Seating Special Land Use Request
Planning Commission Recommendation
Date: May 14, 2007

Attached is the review and application information for Terry B's Special Land Use request for outdoor seating. Included separately in your packet is a site plan illustrating the location and improvements associated with the proposed outdoor seating.

PLANNING COMMISSION RECOMMENDATION

At the May 7, 2007 meeting the Planning Commission moved to recommend approval of Terry B's Special Land Use request for outdoor seating.

The DRAFT motion is as follows:

Moved Carson, support Clugston, Based on the information provided by the applicant at the May 7, 2007 Planning Commission meeting and pursuant to Section 8.03, Special Land Use review standards, the Planning Commission recommends that the Village Council **APPROVE** the Special Land Use application for outdoor seating at Terry B's, 7954 Ann Arbor Street.

The Special Land Use permit is granted with the following conditions:

1. Submittal and approval of the Land Combination application for parcel ID's HD-08-06-129-010 and HD-08-06-129-090.
2. Relocation of employee parking from Fifth Street. *(Staff will work with the applicant to determine an alternative parking arrangement for the employees of Terry B's.)*

Other items discussed at the meeting included clarifications that no umbrellas would be used and that no mature trees will be removed. No one from the public wished to comment on the request.

SUGGESTED MOTIONS

Pursuant to Section 8.03, Special Land Use review standards, information provided by the applicant and as recommended by the Planning Commission, the Village Council moves to **(APPROVE / DENY)** the Special Land Use application for outdoor seating at Terry B's, 7954 Ann Arbor Street.

The Special Land Use permit is granted with the following conditions:

1. Submittal and approval of the Land Combination application for parcel ID's HD-08-06-129-010 and HD-08-06-129-090.
2. Staff to work with applicant to relocate employee parking off of Fifth Street.
3. _____

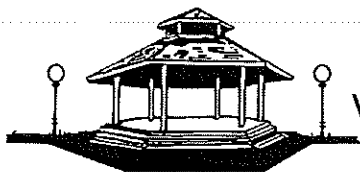
OR

Pursuant to Section 8.03, Special Land Use review standards, the Village Council moves to **(POSTPONE)** the Special Land Use request submitted for outdoor seating at Terry B's until **(DATE)** to allow the applicant more time to address the following:

1. _____
2. _____
3. _____

Please feel free to contact me prior to the meeting with questions.

Thank you,



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Applicant: Alexander and Ezati, Terry B's Restaurant

Project Name: Terry B's Outdoor Seating Special Land Use Request

Review Date: May 2, 2007

Location: 7954 Ann Arbor Street

Zoning: VC Village Commercial. Outdoor Seating is a Special Land Use in the VC District. HOD Overlay.

Action Requested: Special Land Use Approval for Outdoor Seating

PROJECT AND SITE DESCRIPTION

The applicant proposes to construct a deck on the west of the existing building for the purpose of having outdoor seating. The applicant proposes to have a maximum of 13 tables and 55 chairs on the deck. Examples of the furniture are included for your review. The hours of operation will be consistent with the restaurant, Fridays and Saturdays from 4 pm to 11 pm and Tuesday through Thursday from 4 pm to 10 pm. The applicant is proposing to serve alcohol in the outdoor seating area and has permission to do so from the Michigan Liquor Control Commission.

The proposed deck construction meets the Village's requirements for setbacks and lot coverage and does not require additional approval.

LAND USE AND ZONING

Site: The subject site is Zoned VC, Village Commercial with the Historic Overlay District (HOD).

North: North of the site is zoned VC, Village Commercial with the HOD Overlay. Properties to the north are currently used as residential.

South: South of the site is zoned VC, Village Commercial with the HOD Overlay. Properties to the south are commercial.

East: East of the site is zoned Village Commercial with the HOD Overlay. The property to the east is the Kitchen Studio.

West: West of the subject site is zoned VC, Village Commercial with the HOD Overlay. The property to the east is the Cottage Inn building currently used as a restaurant and office.

SPECIAL USE CONSIDERATIONS

Pursuant to Section 8.03, the Zoning Ordinance requires that the Planning Commission and Village Council consider the following standards for the use at the proposed location:

- A. The Special Land Use will be consistent with the goals, objective and future land use plan described in the Dexter Master Plan.*

The future land use map designates the subject site as Village Commercial (VC). The VC designation incorporates a mix of uses adjacent to the Central Business District (CBD). The designation includes compact development with sufficient land to typically accommodate on-site parking. Goals of the VC District include increases in commercial floor space through redevelopment consistent with the historic architecture in the area. The goal of the Village Commercial is to increase commercial floor space to help improve viability and attractiveness in this area and to create a more walkable downtown area. Appropriate uses within the VC District include a mix of commercial uses, retail and personal service establishments, offices, residences and historic preservation and redevelopment consistent with the historic architecture of the village.

The applicant's proposal for outdoor seating at restaurant serving alcohol is a commercial use that meets the desired mix of commercial, retail and other uses within the Village Commercial District. Outdoor seating is a use that is typically associated with a food related commercial business and promote activity within downtowns. Outdoor dining promotes local business and increases opportunities for socializing while creating more vibrant and interesting shopping areas.

The applicant's property is also within the Village's Historic Overlay District (HOD). Standards for approval of projects within the HOD, including additions, include consistency with the district and compatible historic scale and nature.

The proposed deck meets the requirements of the HOD. A site plan is not required for the addition of the deck, however the standards were reviewed to insure consistency with the general vicinity. The proposed deck is not being proposed on the front of the building and will have decorative rails, posts and lighting. The deck is being built around three (3) Maple trees, therefore not requiring the removal of mature trees on the site. The west side of the building will not be changed except to add a door to enter and exit the new deck area. The proposed deck will be constructed of wood, which is listed as a desirable material in the HOD. Architectural details have been incorporated into the deck to balance the deck with the existing front porch and architecture.

- B. The Special Land Use will be consistent with the stated intent of the zoning district.*

The statement of purpose within the Village Commercial District is to promote the orderly development, redevelopment, and continued maintenance of the Village's commercial district. The intent of the VC District is to complement the CBD, however with less intensity than the CBD, all within convenient walking distance to downtown.

The proposed addition of an outdoor eating area at an existing restaurant will provide an additional activity for residents of the Dexter Area to patronize local business and promote activity in the downtown. The proposed location of the outdoor seating area is directly adjacent to the CBD and will be within convenient walking distance to downtown.

The Village Commercial area has been planned in such a way to increase the amount of commercial floor space for activities such as outdoor seating that help promote downtown. The proposed outdoor eating area also provide a destination for pedestrians, encourages walking, and promotes activity in the downtown.

- C. *The Special Land Use will be designed, constructed, operated and maintained to be compatible with, and not significantly alter, the existing or intended character of the general vicinity in consideration of environmental impacts, views, aesthetics, noise, vibration, glare, air quality, drainage, traffic, property values or similar impacts.*

The applicant is proposing to have a maximum of 13 tables and 55 chairs for seating on the proposed deck located on the west side of the building. The seating area will be located on a newly constructed 910 square foot deck.

The proposed deck meets all zoning requirements.

Per Section 8, Special Land Use requirements, outdoor seating must also meet the following standards:

1. Setback: when outdoor seating is located at a street corner, a ten-foot setback from the corner of the building shall be maintained along both frontages.

Outdoor seating requirements for setbacks are typically designed around outdoor seating on a public or private sidewalk. In this case the applicant is building a deck that meets all setback requirements and will be placing the seating on the deck.

2. Enclosure: Occasionally enclosure are recommended for outdoor seating areas.

Enclosures around outdoor seating areas are recommended and required when alcohol is served on public or private sidewalks. In this case the applicant's proposed deck will provide the required enclosure. For your reference the deck plans have been included with this review.

3. Canopies and umbrellas: Shade coverage is permitted; however color shall be compatible with building colors.

The applicant has been informed that umbrellas are to match or be compatible with the building and seating. If the applicant chooses to use umbrellas the Village must first approve them.

4. Compatibility with architecture: Information on the proposed tables, chairs, umbrellas, etc. should be provided by the applicant for review.

The applicant has provided examples of the chairs and tables that will be used. The applicant should provide information on all other elements of street furniture that will be used, if applicable.

5. Signage: Additional signage is not permitted.

No additional signage is proposed.

6. Trash: Information on additional trash receptacles to be used shall be provided.

The applicant is not proposing any additional trash receptacles outdoors because the proposed seating will be connected to and served by existing wait staff.

7. Hours of Operation: The applicant shall provide the hours of operation of the outdoor seating area.

The applicant has indicated that the hours of operation for the outdoor seating area will be Friday and Saturday from 4 pm to 11 pm and from Tuesday to Thursday from 4 pm to 10 pm. The hours are will be the same as the interior restaurant.

8. Public Safety: It is the responsibility of the applicant to remove the outdoor seating during inclement weather.

Based on the seating examples provided by the applicant it appears that the outdoor seating furniture is of substantial weight so that it should not present an obstruction or risk to the public safety. The applicant will also be required to annually submit the villages hold harmless agreement as part of the outdoor seating annual permit. Insurance naming the Village of Dexter as additionally insured is not necessary because the proposed outdoor seating area is not within the Village's public right-of-way.

9. Compatibility with general vicinity: The proposed use should be compatible with and not significantly alter the intended character of the general vicinity.

The applicant's proposal should be compatible with the general vicinity. The applicant is proposing to locate the outdoor seating area adjacent to a parking lot and commercial building at the corner of Baker Road and Main Street (Cottage Inn Building). The immediate surrounding area is zoned commercial and is significantly buffered from surrounding residential uses by either buildings or fencing. Attached are some photos of the area to illustrate the areas surrounding the proposed seating location.

D. The Special Land Use will not significantly impact the natural environment.

The applicant's proposal will not impact the natural environment. The applicant is planning to build the deck for the outdoor seating around the three (3) existing maple trees and relocate the existing shrubs or plant new shrubs in the area around the deck.

E. The Special Land Use can be served adequately by public facilities and services such as police and fire protection, schools, drainage structures, water and sewage facilities, and refuse disposal.

The site is currently served adequately by public facilities and services. The proposed use is typically only utilized in the summer months, May through September.

- F. *The proposed use shall be of a nature that will make vehicular and pedestrian traffic no more hazardous than is normal for the district involved.*

The applicant is not proposing to add any additional parking. The existing parking lot currently has 14 spaces, well under the required number of spaces. Currently employees are parking along Fifth Street. In 1991 the property owner received a variance for parking. We believe that the variance in this case covers the applicants proposed use and because variances run with the land. In the past applicants have not been required to provide additional parking for outdoor seating because of the seasonal use. In the 1991 planning review staff stated, "the lack of parking seems extreme however when the parking for the site is viewed in context of its downtown location, the density of development the lack of on-site parking is not unusual or exceptional." It should also be noted that the applicant's property is located adjacent to ample on street parking on Ann Arbor Street and the downtown parking. It is not anticipated that the proposed use will make vehicular and pedestrian traffic more hazardous. The general vicinity is served adequately by a combination of public and private parking facilities.

As mentioned above, employees currently park along Fifth Street. Parking is permitted along many of the Village streets, however Fifth Street is a residential area. It is recommended that a condition of approval be that employees be required to park elsewhere. After a field survey of the area the applicant could explore several additional parking options. A shared parking arrangement could be explored with the Premier Kitchen Studio. The Kitchen Studio may have varying hours, which permit the private parking area to be utilized at night. The applicant could also explore parking at the senior center parking lot or along the road further east on Ann Arbor Street.

- G. *The proposed use shall be such that the location and height of buildings or structures, and the location, nature and height of walls, fences, and landscaping will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.*

The proposed use will be located on a proposed deck that meets all setback requirements. Existing buffers are currently in place so that the newly proposed activities should not interfere or discourage development of adjacent buildings or unreasonably affect their value.

- H. *The proposed use shall be designed, located, planned, and operated to protect the public health, safety, and welfare.*

We would not anticipate any negative impacts to the health, safety, or welfare to the public.

Items to be Addressed:

1. *The applicant should provide information on umbrellas, if applicable. Color samples must be provided for review to determine compatibility with the building and architecture.*

Terry B's

2. *The applicant will be required to annually submit the outdoor seating permit, fee and Hold Harmless Agreement.*
3. *Relocating staff parking.*
4. *Confirm that no mature trees will be removed.*

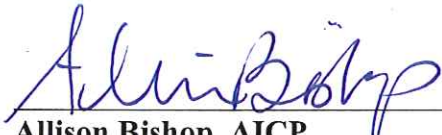
CONCLUSION

Based on the comments of this review we find that the proposed Special Land Use to permit outdoor seating at Terry B's, 7954 Ann Arbor Street meets the requirements of the Village's Special Land Use Provisions.

It was also noted during the review that the applicant's restaurant and parking lot occupy two (2) separate lots. There is nothing in the file indicating why the lots were not combined. It is recommended at this time that the lots be combined. A lot combination requires submittal of a Land Division / Combination Application. The property is not platted; therefore it can be approved administratively.

We recommend approval of the special land use with the following conditions:

1. Address the information listed above.
2. Submittal of all other required information.


Allison Bishop, AICP
Community Development Manager

CC: Donna Dettling, Village Manager
Applicant









**VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION**

See Fee Schedule for Details; Receipt #: 2311 Date Rec'd: 4/12/07

Application is being made for: ☐ Preliminary Site Plan Review; ☐ Final Site Plan Review
☐ Combined Site Plan ☒ Special Use Permit

7954 ANN ARBOR ST. HD-08-06-129-010 RESTAURANT-DECK VC
Property Address Tax Code I.D. Proposed Use Zoning District

TERRY BRACISZEWSKI 8838 HENDRICK DR. BRIGHTON MI. 48116 677-4600
Property Owner, Address, City, State, Zip Phone

ALEXANDER & ETAT 1030 MILLER AVE ANN ARBOR MI. 48103 769-1336
Applicant, Address, City, State, Zip Phone

ARCHITECT
Representative, (e.g. Engineer), Address, City, State, Zip Phone

Regulations and Standards (applicant must complete):
Applicable standards must be noted on site plan.

		Plan Submitted	Requirement	
1.	Front Yard Setback (ft)	<u>22</u>	<u>15</u>	() check here if corner lot
2.	Side Yard Setback (ft)	<u>36</u>	<u>5</u>	
3.	Rear Yard Setback (ft)	<u>61</u>	<u>10</u>	
✓ 4.	Lot Coverage (%) (7a/6) ✓	<u>60%</u>	<u>80%</u>	
✓ 5.	Height (ft) <u>PAILINGS</u>		<u>45'</u>	
✓ 6.	Total Site Area (ft)	<u>16,869</u>	<u>NA</u>	
✓ 7.	a. Bldg. Coverage / b. Floor Area (ft) <u>including deck (910)</u>	<u>4444</u>	<u>NA</u>	
✓ 8.	Floor Area Ratio (%) (7b/6)	<u>—</u>	<u>—</u>	
✓ 9.	Total Paved area (ft)	<u>5760</u>	<u>NA</u>	
✓ 10.	Total Impervious Cov. (7a+15)/6	<u>60%</u>	<u>—</u>	
✓ 11.	# Parking Stalls ✓	<u>14</u>	<u>42</u>	waiver recomm. by PC 4/15/91 waiver granted by ZBA 4/22/91
✓ 12.	Density (6/13)	<u>—</u>	<u>—</u>	
— 13.	# Units (residential Only)	<u>—</u>	<u>—</u>	
— 14.	For Multi-Family: efficiency	<u>—</u>	<u>—</u>	
	1 bedroom	<u>—</u>	<u>—</u>	
	2 bedroom	<u>—</u>	<u>—</u>	

VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION

See Fee Schedule for Details: Receipt #: _____ Date Rec'd: _____

Additional required information for Special Use Permit:

15. Statement describing the use proposed. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, and any other pertinent information and/or site development characteristics.
16. All applications are presented to the Planning Commission at a public hearing for a recommendation prior to begin forwarded to the Village Council for final consideration. Therefore, all applications must be submitted 4 weeks prior to 1st Monday of month in order to ensure proper notice time and preparation time. Incomplete applications cannot be processed.

Terry L. Bzyl 4/4/07 [Signature] 4/12/07
Owner's Signature Date Applicant's Signature Date

STAFF REVIEW:

Planning Commission review date: 5/7/07 - Approval recommended
Council review date: 5/14/07

Date _____ Approved _____
Denied _____

APPROVAL STAMP

Reviewed by: _____

REASONS FOR DENIAL:

EXISTING NONCONFORMITY'S/ VARIANCES GRANTED:

ALEXANDER AND EZATI ARCHITECTS

2030 MILLER ANN ARBOR, MICHIGAN 48103 (734) 769-1336

APRIL 12, 2007

MS. ALLISON BISHOP
COMMUNITY DEVELOPMENT DIRECTOR
VILLAGE OF DEXTER
8123 MAIN ST.
DEXTER, MI. 48130

RE: TERRY B'S - 7954 ANN ARBOR ST. - DECK

DEAR MS. BISHOP:

FOLLOWING IS ADDITIONAL INFORMATION CONCERNING THE ABOVE MENTIONED PROJECT.

THE PROJECT INVOLVES ADDING AN EXTERIOR DINING DECK TO THE NORTHWEST SIDE OF THE EXISTING RESTAURANT.

1. THE DECK AREA WILL BE 910 SQ. FT. WITH MAXIMUM SEATING FOR 55 PEOPLE. *(based on Bldg Code - 15 sq. ft. per person)*
2. EXISTING TREES WITHIN THE DECK PERIMETER WILL REMAIN.
3. THE HEALTH DEPARTMENT HAS APPROVED THE PROJECT AS LONG AS NO FOOD IS PREPARED OUTSIDE.
4. THE LIQUOR LICENSE WILL PERMIT THE SALE OF ALCOHOL ON THE DECK. A COPY OF THE PERMIT IS ENCLOSED.
5. HOURS OF OPERATION WILL BE THE SAME AS THE RESTAURANT.
6. NO ADDITIONAL STAFF ARE PROPOSED.
7. LIGHTING ON THE DECK WILL BE AT A VERY LOW LEVEL AND NO ADJACENT PROPERTIES WILL BE AFFECTED. THE COMMERCIAL STRUCTURE TO THE NORTH HAS NO WINDOWS ON THE RESTAURANT SIDE AND A FENCE ON THE EAST SIDE PLUS THE SETBACK WILL PROTECT THAT NEIGHBOR.
8. THE STYLE OF TABLES AND CHAIRS HAS BEEN SUBMITTED WITH THIS LETTER.

WE HOPE THAT THIS LETTER ALONG WITH SUBMITTED DRAWINGS ADEQUATELY EXPLAINS THE PROPOSED PROJECT.

SINCERELY



TERRY L. ALEXANDER

ALEXANDER AND EZATI ARCHITECTS
2030 MILLER ANN ARBOR, MICHIGAN 48103 (734) 769-1336

APRIL 30, 2007

MS. ALLISON BISHOP
COMMUNITY DEVELOPMENT DIRECTOR
VILLAGE OF DEXTER
8123 MAIN ST.
DEXTER, MI. 48130

RE: 7954 ANN ARBOR ST.- ADDITIONAL INFORMATION

DEAR MS. BISHOP

FOLLOWING IS THE ADDITIONAL INFORMATION YOU HAVE REQUESTED

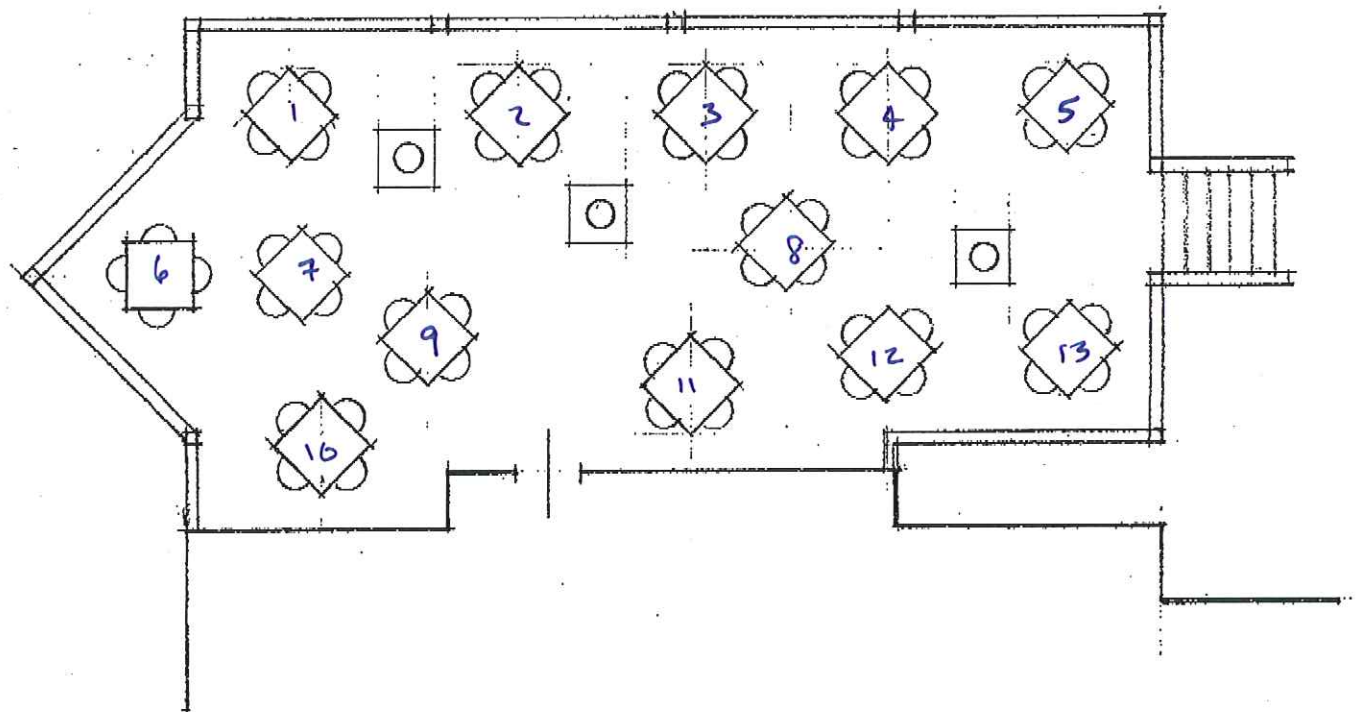
1. HOURS OF OPERATION WILL BE TUES, WD, THUR 4 PM TO 10 PM AND FRI & SAT 4 PM TO 11 PM.
2. RAILING HEIGHT: THE DECK LEVEL IS AT THE RESTAURANT FLOOR LEVEL. THE CODE REQUIREMENT FOR THE RAILING HEIGHT IS 42 INCHES. THE TOP OF THE RAILING ABOVE GRADE WILL BE APPROXIMATELY 7 FEET AT THE BUILDING AND 11 FEET 6 INCHES AT THE OUTER EDGE.
3. THE EXTERIOR DECK LIGHTING IS VERY LOW LEVEL WITH 25 WATT BULBS ON A DIMMER. NO MEASURABLE LIGHT WILL REACH THE LOT LINES.
4. A SEATING PLAN IS INCLUDED.

I HOPE THIS ANSWERS YOUR QUESTIONS

SINCERELY



TERRY L. ALEXANDER



TERRY B'S SEATING PLAN. 52 SEATS SHOWN

SCALE 1/8" = 12"

STATE OF MICHIGAN
LIQUOR CONTROL COMMISSION

THIS PERMIT DOCUMENT SUPERSEDES ANY & ALL OTHER PERMITS ISSUED PRIOR TO 07-11-2006

BUSINESS ID:

163974

LICENSE NUMBER:

CLASSC

148601-2006

SDM

148602-2006

TERRY B'S

TERRY B'S, LLC

LLC - ACT

7954 ANN ARBOR

D-70957

WASHTENAW

D- 213.0

DEXTER, MI 48130

PO:

THE MICHIGAN LIQUOR CONTROL COMMISSION HEREBY GRANTS THE ABOVE LICENSED ESTABLISHMENT A PERMIT OR PERMISSION TO ALLOW THE DESCRIBED ACTIVITIES IN CONNECTION WITH THIS LICENSED BUSINESS. THE LICENSEE/S AGREE TO CONFORM WITH ALL STATUTES, ORDINANCES AND REGULATIONS APPLICABLE TO THE ESTABLISHMENT WITH THE INDICATED PERMIT/S. UNLESS SUSPENDED OR REVOKED BY THE MICHIGAN LIQUOR CONTROL COMMISSION, THIS PERMIT WILL REMAIN IN EFFECT UNTIL OWNERSHIP OR LOCATION IS TRANSFERRED. UPON DISCONTINUANCE OF ANY OF THE INDICATED PERMIT/S IN THIS LICENSED ESTABLISHMENT, THE PERMIT MUST BE RETURNED TO THE MICHIGAN LIQUOR CONTROL COMMISSION FOR CANCELLATION.

SUNDAY SALES, OD-SERV, DANC-ENT, OFFICIAL PERMIT(FOOD)

OD-SERV

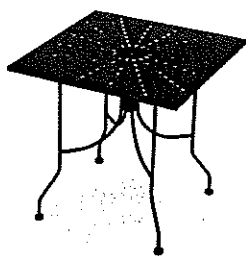
1 AREA

OFFICIAL PERMIT (FOOD)

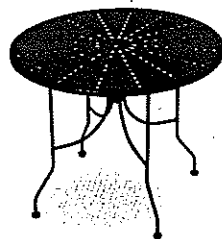
DAYS: SUN TO SUN HOURS: 09:00 TO 12:00



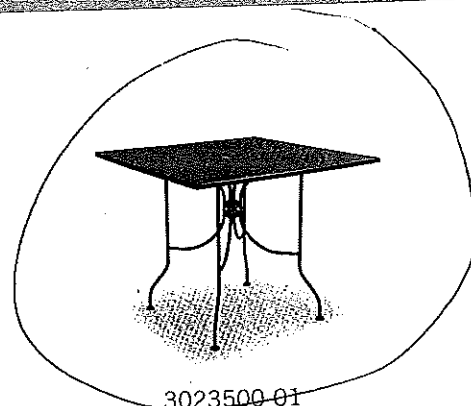
Dining Tables



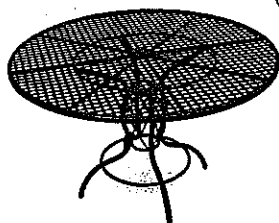
2430300-01
30" Square Stamped Top Umbrella Table
ALSO AVAILABLE
2435000-01 • 36" Square Stamped Top
Umbrella Table



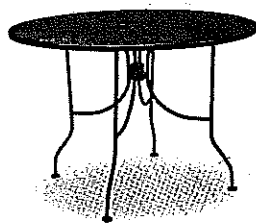
2436000-01
36" Round Stamped Top Umbrella Table
ALSO AVAILABLE
2448000-01 • 48" Round Stamped Top
Umbrella Table



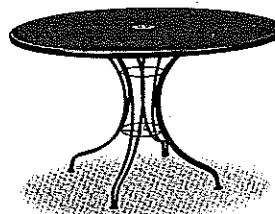
3023500-01
36" Square Micro Mesh Top
Umbrella Table (RTA)
ALSO AVAILABLE
3023000-01 • 30" Square Micro Mesh
Top Umbrella Table
3022430-01 • 24" x 30" Rectangle Micro
Mesh Top Umbrella Table



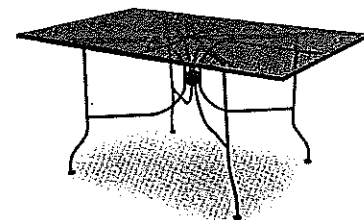
2634800-01
48" Round Woven Top
Umbrella Table
ALSO AVAILABLE
2633600-01 • 36" Round
Woven Top Umbrella Table



3023600-01
36" Round Micro Mesh Top
Dining Umbrella Table (RTA)
ALSO AVAILABLE
3024200-01 • 42" Round
Micro Mesh Umbrella Table
6648000-01 • 48" Round
Standard Mesh Umbrella Table
2193600-01 • 36" Round
Woven Top Umbrella Table
2194800-01 • 48" Round
Woven Top Umbrella Table

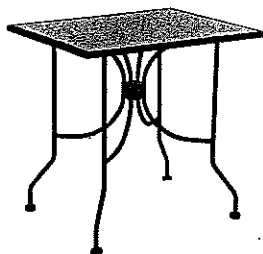


3024800-01
48" Micro Mesh Top
Dining Umbrella Table (RTA)
7748000-01 • 48" Round
Standard Mesh Umbrella Table



3023048-01
30" x 48" Rectangular
Micro Mesh Top
Dining Umbrella Table

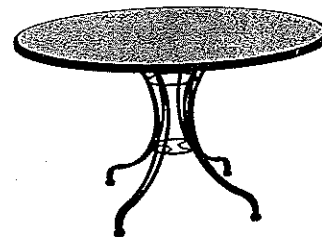
Acrylic Top Dining Tables



*5930240-01
24" x 30" Rectangular Top
Acrylic Umbrella Table (RTA)
ALSO AVAILABLE
5930300-01
30" Square Top
Acrylic Umbrella Table (RTA)



*5935510-01
36" Square Top
Acrylic Umbrella Table (RTA)



*5936510-01
36" Round Top
Acrylic Umbrella Table
(RTA)
ALSO AVAILABLE
5942510-01 • 42" Round
5948510-01 • 48" Round

*Contact your local representative for additional acrylic top colors.
Please see price list for product specifications.

AGENDA 5-14-07

ITEM L-4

Donna Dettling

From: Marie Sherry
Sent: Tuesday, May 01, 2007 4:12 PM
To: Donna Dettling
Subject: Resolution for Late Charges

Donna -

Last year while looking for information for the City Study Committee, I discovered that we are allowed by law to impose a fee on property taxes that are paid to the Village after the final deadline of February 14th of each year. I believe that this fee does not have to be shared with the assessing unit - might not hurt to have an attorney verify.

I have attached a resolution for presentation to Council. If you have any questions, please let me know.

Marie

Marie A. Sherry, CPFA
Treasurer/Finance Director
Village of Dexter
8140 Main Street
Dexter MI 48130
(734) 426-8303 x 14

5/1/2007

Village of Dexter Resolution No. 07-_____

Resolution to Impose Property Tax Late Penalty Charges

WHEREAS, the Treasurer of the Village of Dexter, Washtenaw County, Michigan is responsible for the collection of property taxes levied on property within the boundaries of the Village of Dexter, and

WHEREAS, PA 166 of 2002, MCL 211.44(3) provides for the imposition of a late penalty charge equal to three percent (3%) on all taxes paid to the Village after February 14th, and

WHEREAS, the imposition of this fee will offset the costs incurred by the Village in administering and processing of delinquent property taxes.

NOW, THEREFORE BE IT RESOLVED that the Village Council of the Village of Dexter hereby approves and authorizes the Treasurer to impose a late penalty fee of three percent (3%) on all property taxes paid to the Village after February 14th, and

NOW, THEREFORE BE IT FURTHER RESOLVED that the late penalty charge for homestead property of residents who have qualified for and submitted an Application for Deferment of Summer and Winter Taxes to the Village Treasurer prior to September 14th shall be waived, and

NOW, THEREFORE, BE IT FURTHER RESOLVED that this resolution shall apply to all tax levies that shall become due in calendar year 2007 or any year thereafter, and that this resolution shall continue in full force and effect unless and until revoked or rescinded by resolution of the Village of Dexter Council.

Ayes: _____

Nays: _____

The Village President declares this resolution _____

I, the undersigned, the Clerk of the Village of Dexter, Washtenaw County, Michigan do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Council of the Village of Dexter at its regular meeting held on the 14th day of May, 2007; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: _____

David Boyle
Village of Dexter Clerk

211.44 (3)

THE GENERAL PROPERTY TAX ACT

not to include an itemization in the manner described in subsection (9)(c) in a tax statement mailed to the taxpayer shall, upon request, mail a detailed copy of the tax statement, including an itemization of the amount of tax in the manner described by subsection (9)(c), to the taxpayer without charge.

(2) The expense of preparing and mailing the statement shall be paid from the county, township, city, or village funds. Failure to send or receive the notice does not prejudice the right to collect or enforce the payment of the tax. The township treasurer shall remain in the office of the township treasurer at some convenient place in the township on each Friday in the month of December, from 9 a.m. to 5 p.m. to receive taxes, but shall receive taxes upon a weekday when they are offered. However, if a Friday in the month of December is Christmas eve, Christmas day, New Year's eve, or a day designated by the township as a holiday for township employees, the township treasurer is not required to remain in the office of the township treasurer on that Friday, but shall remain in the office of the township treasurer at some convenient place in the township from 9 a.m. to 5 p.m. on the day most immediately preceding that Friday that is not Christmas eve, Christmas day, New Year's eve, or a day designated by the township as a holiday for township employees, to receive taxes.

(3) Except as provided by subsection (7), on a sum voluntarily paid before February 15 of the succeeding year, the local property tax collecting unit shall add a property tax administration fee of not more than 1% of the total tax bill per parcel. However, unless otherwise provided for by an agreement between the assessing unit and the collecting unit, if a local property tax collecting unit other than a village does not also serve as the local assessing unit, the excess of the amount of property tax administration fees over the expense to the local property tax collecting unit in collecting the taxes, but not less than 80% of the fee imposed, shall be returned to the local assessing unit. A property tax administration fee is defined as a fee to offset costs incurred by a collecting unit in assessing property values, in collecting the property tax levies, and in the review and appeal processes. The costs of any appeals, in excess of funds available from the property tax administration fee, may be shared by any taxing unit only if approved by the governing body of the taxing unit. Except as provided by subsection (7), on all taxes paid after February 14 and before March 1 the governing body of a city or township may authorize the treasurer to add to the tax a property tax administration fee to the extent imposed on taxes paid before February 15 and a late penalty charge equal to 3% of the tax. The governing body of a city or township may waive interest from February 15 to the last day of February on a summer property tax that has been deferred under section 51 or any late penalty charge for the homestead property of a senior citizen, paraplegic, quadriplegic, hemiplegic, eligible serviceperson, eligible veteran, eligible widow or widower, totally and permanently disabled person, or blind person, as those persons are defined in chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if the person makes a claim before February 15 for a credit for that property provided by chapter 9 of the income tax act of 1967, 1967 PA 281, MCL 206.501 to 206.532, if the person presents a copy of the form filed for that credit to the local treasurer, and if the person has not received the credit before February 15. The governing body of a city or township may waive interest from February 15 to the last day of February on a summer property tax deferred under section 51 or any late penalty charge for a person's property that is subject to a farmland development rights agreement recorded with the register of deeds of the county in which the property is situated as provided in section 36104 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.36104, if the person presents a copy of the development rights agreement or verification that the property is subject to a development rights agreement before February 15. A 4% county property tax administration fee, a property tax administration fee to the extent imposed on and if authorized under subsection (7) for taxes paid before March 1, and interest on the tax at the rate of 1% per month shall be added to taxes collected by the township or city treasurer after the last day of February and before settlement with the county treasurer, and the payment shall be treated as though collected by the county treasurer. If the statements required to be mailed by this section are not mailed before December 31, the treasurer shall not impose a late penalty charge on taxes collected after February 14.

(4) The governing body of a local property tax collecting unit may waive all or part of the property tax administration fee or the late penalty charge, or both. A property tax administration fee collected by the township treasurer shall be used only for the purposes for which it may be collected as specified by subsection (3) and this subsection. If the bond of the treasurer, as provided in section 43, is furnished by a surety company, the cost of the bond may be paid by the township from the property tax administration fee.

Budget Amendment Form - Council Approval Required
Fiscal Year 2006/2007

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
101-445.000-802.000	Storm Water-Professional Services	\$ 4,000	\$ 6,600	\$ 2,600	Council-approved expenditure from November
101-301.000-803.001	Law Enforcement-DCS Officer	\$ 54,000	\$ 77,000	\$ 23,000	Schools billed prior FY expense late
101-965.000-999.007	Transfers Out-Bridge Project	\$ -	\$ 100,000	\$ 100,000	Accounting - Paid from restricted funds
101-000.000-452.000	Revenue-Cable Franchise Fees	\$ -	\$ 43,000	\$ 43,000	Laws did not change as much as expected
101-000.000-655.000	Revenue-Interest Earned	\$ 25,000	\$ 85,000	\$ 60,000	Better cash balances/interest rates
101-000.000-672.000	Revenue-Reimburse for Gasoline	\$ 1,500	\$ -	\$ (1,500)	Incorrect Fund - Move to 590/591
<i>Net change in budget (unrestricted and restricted funds)</i>					\$ (24,100)
202-000.000-695.005	Revenue-Transfers In Bridge Project	\$ -	\$ 100,000	\$ 100,000	Accounting - Paid from restricted funds
202-451.000-974.007	Contracted Construction-Bridge	\$ -	\$ 100,000	\$ 100,000	County has started charging for the project
<i>Net change in budget</i>					\$ -
303-570.000-990.003	Streetscape Bond 2002	\$ 152,500	\$ 156,500	\$ 4,000	Incorrect interest spread due to FY change
<i>Net change in budget (restricted funds)</i>					\$ (196,000)
590-000.000-578.000	Revenue-Michigan Sewer Grant	\$ -	\$ 99,000	\$ 99,000	Grant revenue to cover project costs
590-000.000-672.000	Revenue-Reimburse for Gasoline	\$ -	\$ 2,700	\$ 2,700	Correct fund for this revenue item
590-901.000-974.000	CIP Capital Improvements	\$ 50,000	\$ 550,000	\$ 500,000	Move budgeted amount into correct line
590-901.000-974.001	Other Capital Projects	\$ 500,000	\$ -	\$ (500,000)	Move budgeted amount into correct line
590-850.000-995.002	Long Term Debt-RD Sewer Bonds	\$ 38,000	\$ 40,000	\$ 2,000	Data entry error on original budget
<i>Net change in budget (unrestricted and restricted funds)</i>					\$ 99,700
591-000.000-672.000	Revenue-Reimburse for Gasoline	\$ -	\$ 2,700	\$ 2,700	Correct fund for this revenue item
591-000.000-665.000	Revenue-Interest Earned	\$ 15,000	\$ 45,000	\$ 30,000	Better cash balances/interest rates
591-248.000-811.000	Administration-Attorneys Fees	\$ -	\$ 5,000	\$ 5,000	Fees should be paid from here instead of 101
<i>Net change in budget</i>					\$ 27,700

Approved by Council on May 14, 2007

David Boyle, Village of Dexter Clerk

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone 734/426-5614

MEMO

To: President Seta and Council
From: Donna Dettling, Village Manager
Date: May 14, 2007
Re: Next Steps City Status

AGENDA 5-14-07
ITEM 1-6

Attached is a Resolution declaring intent to pursue city status and incorporate as the City of Dexter. The resolution is presented for adoption. If the resolution is adopted, outlined below are the next steps.

Step 2 - Prepare Draft Petition- Petitioners "Village of Dexter":

A copy of Form C-165 Petition for City Incorporation and Form No. 2010 Petition are included for your review.

- Accurately describe in the petition the boundaries of the proposed city.
- Represent in the petition that the territory meets the population conditions for incorporation.
- Attach the map or drawing to the petition, clearly showing the territory to be incorporated.

Prior to circulation of petition, Council will review the documents and if desired hold a public hearing(s) to receive public input on the petition. We will also be developing a strategy for success and additional educational documents to be used during the process.

Step 3 - Circulate petition for signatures:

- Show map or drawing to each person before obtaining their signature on the petition.
- Attach an affidavit signed by one or more petitioners.
- Petitions must be signed by not less than 5% of the population who are qualified electors and freeholders residing within the affected territory.

STEP 4 - File petition with State Boundary Commission possibly before the end of the year 2007.

**RESOLUTION DECLARING INTENT TO
PURSUE CITY STATUS AND INCORPORATE
AS THE CITY OF DEXTER**

Resolution No. _____

Whereas, on May 22, 2006 Dexter Village Council adopted a resolution to establish a Citizen Advisory Committee to explore advantages and disadvantages of incorporating the Village of Dexter into a Home Rule City; and

Whereas, on March 7, 2007 the City Study Committee completed its task and finalized a report that was accepted by Village Council on March 26, 2007, which supported the next steps toward City status; and

Whereas, Village Council believes the City Study Committee was objective, diligent and resolute in its desire to deliver a conscientious recommendation; and

Whereas, Village Council is in agreement with the recommendations of the City Study Committee; and

Whereas, Village Council is prepared to pursue City status in accordance with the "Procedures for City Incorporation" as outlined by the State of Michigan, Department of Labor & Economic Growth (copy attached hereto and made part of this resolution); and

Whereas, Village Council's main reasons to pursue City status are listed below:

- Reduction in property taxes to citizens,
- Simplification of government; village residents are part of two local units of government, and Cities are under one local unit of government,
- Receive the respect bestowed on Cities by other Cities, the County and the State,
- Remove the subservient relationship of a Village to a Township,
- Write our own City Charter, assess and tax our own property, in general have more control over our future,
- Receive bills, pay taxes, and ask questions for all city, county and school taxes at one location,
- Vote for city, county, state and national elections at a single location within the city, and

Whereas, Village Council understands that it is not about success or failure to achieve City status, rather it is about educating the public to make the best decision on behalf of the local unit of government; and

Whereas, Village Council recognizes the rights of individuals inside and outside the proposed incorporated boundary to comment throughout the process and in accordance with the "Procedures for City Incorporation", prescribed by the laws of the State of Michigan.

NOW THEREFORE BE IT RESOLVED, that the Village of Dexter will prepare a Petition for City Incorporation as prescribed by the laws of the State of Michigan; and

Be it Further Resolved, that the Village shall attach a map to the petition clearly showing the territory to be incorporated, which is also prescribed by the laws of the State of Michigan.

Moved by:

Seconded by:

Yeas:

Nays:

Absent:

I hereby certify that the above is a true copy of the resolution passed at a meeting of the Village Council of the Village of Dexter held in the Village of Dexter, Washtenaw County, Michigan on _____, 2007

David F. Boyle, Village Clerk

PROCEDURE FOR INCORPORATION AS A HOME RULE CITY

Petitioners:

1. Accurately describe in the petition the boundaries of the proposed city. (117.7)
2. Represent in the petition that the territory meets the population conditions for incorporation. (117.7)
3. Attach the map or drawing to petition, clearly showing the territory to be incorporated. (117.6)

Circulator of Petition:

4. Shows map or drawing to each person before obtaining their signature on the petition (117.6)

Petitioners:

5. Attach an affidavit signed by one or more petitioners. (117.6 and 117.11)
6. Address the petition to the State Boundary Commission, Department of Labor and Economic Growth, 611 W. Ottawa, P.O. Box 30004, Lansing, MI 48909. (Sec. 7, 191)
7. File the petition with the State Boundary Commission. (Sec. 7, 191)

Boundary Commission:

8. Reviews the petition for conformance to Act 279 and to the rules and regulations of the Boundary Commission and: (Sec. 8, 191)
 - A. Rejects the petition for:
 - 1) Nonconformance with the Act and the Boundary Commission's rules.
 - 2) Containing incorrect statements.
 - B. Returns the petition to the petitioners, together with their reasons and certificate of rejection, or

- C. Declares to the petition legally sufficient and orders a public hearing on the petition.
- 9. Notifies the city and county clerks of the affected municipalities of the public hearing by certified mail at least 30 days before the date. (Sec.8, 191)
- 10. Gives notice of the public hearing at least 7 days before the date by publication in a newspaper of general circulation in the area. (Sec. 8, 191)
- 11. Holds a public hearing on the petition (Sec. 8, 191)
 - A. Not less than 60 or more than 220 days after the filing.
 - B. At some convenient place in the area proposed to be incorporated.
- 12. Considers the reasonableness of the proposed incorporation after considering the criteria established in Section 9. (Sec. 8, 191)
- 13. Determines whether to: (Sec. 10, 191)
 - A. Deny the proposed incorporation.
 - B. Approve the petition.
 - C. Revise the boundaries set forth in the petition, giving reasons for revisions and approval.
- 14. Adopts a resolution to: (Sec. 10, 191)
 - A. Deny the petition, giving its reasons for denial, or
 - B. Approve the petition, giving its reasons for approval, or

C. Revise the boundaries set forth in the petition and approve, giving its reasons for revisions and approval.

15. Sends a certified copy of its denial order to the petitioner and to each affected county, city, village or township clerk. (Sec. 10(2), 191)
16. Notifies the petitioner and each affected county, clerk, village or township clerk of its approval order and date. (Sec. 10(3), 191)

Note 1: The Commission's approval order is final 45 days after the date of the order unless a proper petition requesting a referendum is filed with the Commission within this 45 day period.

Note 2: The following steps 17 through 22 could apply if residents wish to file a referendum petition.

Voters in the Area Approved for Incorporation:

17. Circulate a petition to request a referendum on the incorporation question. (10(3), 191)

Note: This petition must be signed by at least 5% of the registered electors residing in the area approved for incorporation by the Commission.

Referendum Petitioners:

18. File the referendum petition with the commission within 45 days of the Commission's approval order. (Sec. 10(3), 191)

Boundary Commission:

19. Verifies the validity of the referendum petition. (Sec. 10(4), 191)
20. Instructs the Executive Secretary to consult with the affected clerks to determine a possible referendum election date.

21. Orders an election to be held in the area approved for incorporation (Sec. 10(4), 191)
22. Specifies a date after the election on which the Commission's approval order shall become final if the proposal is approved by the voters. (Sec. 10(4), 191)

Note: Should the voters approve of the proposed incorporation or should no referendum petition be filed, the following steps would apply.

23. Sends a certified copy of the Commission's approval order to the petitioner and the clerk of each affected county, city, village or township and to the Secretary of State. (Sec. 10(5), 191)
24. Orders the election of the 9 charter commissioners at the next general election if it occurs not less than 40 days or more than 90 days after the order is issued. (Sec. 10(3), Sec. 10(5), 191), (117.8)

Note: Although (117.8) states 40 days, this would be impossible since charter commission candidates must file their nominating petitions a minimum of 49 days prior to Election Day.

25. Orders a special election for the election of 9 charter commissioners if a general election is not to be held within 90 days. (117.8)
26. Directs the clerk of each affected municipality to immediately issue public notice of:

A. The election of a charter commission.

B. The qualifications for charter commissioners.

C. The last day for filing nominating petitions for the office.

D. Number of signatures required.

E. Where to obtain nominating petition forms.

Each Charter Commission Candidate:

27. Files a petition with the county clerk on or before 4 P.M., EST, of the same day of the week, 7 weeks prior to the day of the election. (OAG No. 1165, Biennial Report 49-50, p. 516; MSA 6.551)

Note 1: A candidate must be an elector of the territory proposed to be incorporated. (117.15)

Note 2: The nominating petition must be signed by 20 qualified electors residing in the territory proposed to be incorporated. (117.15)

Boundary Commission:

28. Requests the county clerk to have ballots printed in accordance with the Boundary Commission's prescribed form. (117.15)

County Clerk:

29. Prepares the ballot for charter commissioners and places at the head of the ballot the statement, "candidates for the members of the charter commission". (117.15)

Each Village and Township Clerk:

30. Arranges for the election of the charter commissioners. (117.10)

31. Gives notice of the date and purpose of the election, as follows: (117.10)

A. Publishes in 1 or more newspapers published within the district at least once a week for 4 weeks before the election.

B. Posts like notice in at least 10 public places in the district not less than 10 days before the election.

Electors:

32. Vote for charter commissioners. (Sec. 10, 191)

Election Inspectors:

33. Make returns to the local clerk(s) who when take the returns to the county clerk the day after the election. (MSA 6.1809)

Note: "In local elections to be canvasses by the board of county canvassers which are not held in conjunction with a county or state election, the election inspectors shall deliver both sealed envelopes to the local clerk who shall deliver them to the county clerk prior to 11 A.M. on the day following the election." (C.L. 168.809, MSA 6.1809)

34. Make returns to county clerk where the greater part of the proposed city is located if in more than 1 county. (117.12)

Village, Township or County Board of Canvassers:

35. Canvasses the vote for charter commissioners on the first Thursday following the election. (117.12)

Note: PA 65 of 1968 (MSA 6.1020(1)) established a 4 member board of canvassers in every city and township having more than 5 precincts, in each county with less than 1 million population, notwithstanding any statutory or charter provisions or any other rule or law to the contrary.

36. Certifies the election of the 9 persons receiving the highest vote to the successful candidates and the Boundary Commission. (117.15)

Boundary Commission:

37. Serves notice on charter commission to convene within 10 days.

Charter Commission:

- 38. Convenes within 10 days after the election and takes the constitutional oath of office. (117.15)
- 39. Certifies to the Boundary Commission that the first meeting has taken place.
- 40. Chooses its own officers. (117.15)
- 41. Establishes the rules for its proceedings. (117.15)

Note 1: The charter commission has the power to fill vacancies in its membership.

Note 2: Five or more of its members shall constitute a quorum.

- 42. Keeps a journal and when requested by a member enters roll call votes in the journal. (117.15)

Note: Although (117.15) provides that the charter commission shall frame a charter within 90 days after taking the oath of office, this is not deemed to be a mandatory limit, but it directory only. (OAG No. 2367, 1955, Vol. 1, p. 776; OAG Biennial Reports, 1914, p. 70)

- 43. Drafts a proposed charter.
- 44. Sends the proposed charter to the Governor for his approval. (117.22)

Governor:

- 45. Reviews and approves the proposed charter, signs it and returns it to the charter commission, (117.22), or
- 46. Returns the proposed charter to the charter commission with a statement of his objections. (117.22)

Note: The two steps below would apply only when the Governor has expressed objections to the proposed charter.

Charter Commission:

47. Spreads the reasons for the Governor's objections upon its records. (117.22)
48. Reconsiders the charter in the light of the Governor's objections. (117.22)
49. Provides the manner of nominating the candidates for the first elective officers provided for in the proposed charter. (117.15)

Note: Steps 49 through 55 should be set forth and provided for in the schedule portion of the proposed charter.

50. Fixes the date of the first city election and referendum on the proposed charter. (117.15)

Note 1: The charter commission provides all other things that are necessary for the conduction of the election of the first elective officers of the proposed city.

Note2: This election is held in conjunction with the referendum on the proposed charter.

51. Publishes the proposed charter at least once in 1 or more newspapers published in the proposed city, not less than 2 weeks or more than 4 weeks preceding the election. (117.15)

A. Includes a notice of the election and that on the date fixed the question of adopting the proposed charter will be voted on.

B. Assures that the elective officers provided for in the charter will be elected on the same date.

52. Posts notices of the election in at least 10 public places within the proposed city, not less than 10 days prior to the election. (117.15)

53. Provides 1 or more polling places for the election and posts notices of their location in at least 10 public places not less than 10 days prior to the election. (117.15)

54. Appoints the election inspectors. (117.115)

NOTE: ELECTION PROCEDURES MUST FOLLOW THE REQUIREMENTS OF THE STATE ELECTION LAWS.

55. Submits the prepared charter to the electors of the affected territory for their approval or rejection. (117.22)

Electors:

56. Approve or disapprove the proposed charter. (117. 22)

Election Inspectors:

57. Make returns to the local clerk(s). (MSA 6.1809)

Local Clerks:

58. Take the returns to the county clerk the day after the election. (MSA 6.1809)

Note: See note under step 33.

Village, Township or County Board of Canvassers:

59. Canvasses the vote for and against the charter. (MSA 6.1030(1))

Note: See note under step 33.

***NOTE: FOLLOW STEPS 60 THROUGH 64 ONLY IF CHARTER IS APPROVED**

Charter Commission:

- 60. Files a copy of the approved charter with the Boundary Commission.

Charter Commission and Boundary Commission:

- 61. Secure certificates from the boards of canvassers showing: 117.13
 - A. The total number of votes cast if a referendum election on the question of incorporation was held, including the votes cast for and against the question.
 - B. The votes received by each charter commission candidate.
 - C. The votes for and against the charter
 - D. The votes for all candidates for the new city's first elective officers.
- 62. Attach to the initiatory petition every resolution, affidavit or certificate necessarily following the petition, including the certificates of step 61. (117.13)
- 63. File the initiatory petition and its attachments along with 2 copies of the charter with the county clerk or clerks and the Secretary of State. (117.13 and 117.24)

County Clerk(s) and Secretary of State:

- 64. Each record the copies of the petition and its attachments in a book to be kept for that purpose. (117. 13)

Note 1: Either of such records or certified copies shall be prima facie evidence of the incorporation. Upon filing, the charter becomes law unless a later date is set in the charter.

Note 2: Should the proposed charter be rejected, the person receiving the most votes for mayor, serves as de facto officer until a mayor is

elected and qualified pursuant to a charter approved by the electors. In such event, steps 65 through 67 may be taken.

De Facto Officer:

65. Reconvenes the charter commission if no petition is filed for election of a new charter commission. (117.16)

Charter Commission:

66. Revises the proposed charter for resubmission to the electors. (117.16)
67. Resubmits the proposed charter to the electors. (117.16)

Note: If, on submission of a second charter, a favorable vote is not obtained, the incorporation proceedings shall be ended. If a charter has not been adopted within a period of 2 years following the date of the commission's order becomes final, or if within the 2 year period the charter commission does not reconvene within 90 days after the defeat of the first proposed charter, the incorporation proceedings are ended. (Sec. 10(6), 191)

Qualified Electors:

68. May petition the de facto mayor for an election to select a new charter commission, by filing the signatures of 300 qualified electors. (117.17)

Note: Must be filed within 10 days of the canvass of the vote on the charter.

De Facto Officer:

69. Certifies upon the petition that it contains the required number of signatures. (117.17)
70. Files the petition with the Boundary Commission. (117.17)

Boundary Commission:

71. Gives notice to the filing of the petition in the same manner as upon the filing of the original incorporation petition. (117.17)
72. Orders the election of a new charter commission in the same manner as the first charter commission.

Electors of the Affected Territory:

73. Repeat the procedures of electing a charter commission, drafting a charter and voting on the proposed charter. (117.17)



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR & ECONOMIC GROWTH
LANSING

KEITH W. COOLEY
DIRECTOR

STATE BOUNDARY COMMISSION

TIMELINE FOR INCORPORATION

ACTION	TIMELINE
PART I. OBTAINING APPROVAL FOR INCORPORATION	
1. Preparation Activities: task force comprised of residents, survey, public forums	
2. Prepare draft petition	
3. Circulate petition for signatures	
4. File petition with State Boundary Commission	
5. Boundary Commission legal sufficiency meeting	Approximately 90 days after filing
7. Public Hearing conducted by Boundary Commission	Approximately 60-90 days after legal sufficiency meeting (Only if approved)
8. Submit additional public comment to Boundary Commission	30 day period following public hearing
9. Rebuttal Period (7 day rebuttal period for material received at Public Hearing & during 30 day period for involved parties (twp, village, city) only)	Approximately 60-90 days after public hearing
10. Adjudication (Commission deliberation on docket material, evidence & recommendation)	Approximately 60-90 days after rebuttal period
11. Adopt Findings of Fact	Approximately 30-60 days after adjudication
12. Director of Department of Labor & Economic Growth Issues Order	Approximately 1-2 weeks

IF THE ORDER DOES NOT APPROVE THE INCORPORATION PROCESS TO MOVE FORWARD, THE PROCESS ENDS.

IF THE ORDER APPROVES THE INCORPORATION PROCESS TO MOVE FORWARD, AND A REFERENDUM PETITION IS FILED, THEN GO TO PART II.

IF THE ORDER APPROVES THE INCORPORATION PROCESS TO MOVE FORWARD, AND A REFERENDUM PETITION IS NOT FILED, THEN GO TO PART III.

PART II. REFERENDUM

- | | |
|--|--|
| 1. Circulate referendum petition for signatures | |
| 2. File referendum petition with the Boundary Commission | Within 45 days of the date the Order is signed by the Director. |
| 3. Boundary Commission determines legal sufficiency of referendum petition | Approximately 2 months after of filing |
| 4. Referendum election | Date set by Boundary Commission to coincide with Michigan Election Law |

IF THE INCORPORATION IS APPROVED BY REFERENDUM, THEN A CHARTER MUST BE ADOPTED WITHIN 2 YEARS OF THE DATE THE APPROVAL ORDER BECOMES EFFECTIVE.
--

PART III. ADOPTION OF CHARTER *(DOES NOT INVOLVE THE STATE BOUNDARY COMMISSION)*

- | | |
|--|---|
| 1. Charter Commission candidates file nominating petitions | |
| 2. Election of 9 charter commissioners | |
| 3. Write draft charter | Charter Commission must meet within 10 days of election; frame draft within 90 days |
| 4. Charter review by governor's office | |
| 5. Election on charter | |
| 6. If charter does not pass repeat steps 3, 4, and 5 | |
| 7. If charter is approved, the effective date of the new city is the date stated in the charter. | |

IF A CHARTER IS NOT ADOPTED WITHIN 2 YEARS OF THE DATE OF THE DEPARTMENT ORDER, THE INCORPORATION PROCESS ENDS.
--

AGENDA 5-14-07ITEM L-7**Donna Dettling**

From: Estey, Stephen [SEstey@dykema.com]
Sent: Wednesday, May 09, 2007 3:36 PM
To: Donna Dettling
Cc: Schairbaum, Daniel; Kiefer, James
Subject: 425 Agreement - Gordon Hall
Importance: High

Donna,

As promised, attached is a "DRAFT" 425 Agreement for discussion amongst the Council and Village officials relative to the above matter. As we discussed, this is only a preliminary draft at this stage and we will need further information before we can finalize the document. We would recommend that the Council consider the execution of a new 425 Agreement rather than any amendment to the existing 425 involving the school property. In either event, the Village and Scio will have to submit to the full process, i.e. notice, public hearing and majority vote of the legislative body approving the Agreement. Please contact me to discuss further at your convenience. Thank you.

Stephen R. Estey, Esq.
Dykema
39577 Woodward Avenue, Suite 300
Bloomfield Hills, Michigan 48304
248.203.0538 (tel); 248.203.0763 (fax)
sestey@dykema.com

5/9/2007

AGREEMENT FOR CONDITIONAL TRANSFER OF PROPERTY

THIS AGREEMENT is made as of this ____ day of _____, 2007, by and between the **CHARTER TOWNSHIP OF SCIO**, a Michigan municipal corporation, the address of which is 827 N. Zeeb Road, Ann Arbor, Michigan 48103, and the **VILLAGE OF DEXTER**, a Michigan general law village, the address of which is 8140 Main Street, Michigan 48130.

RECITALS

WHEREAS, certain areas within Scio Township adjacent to the Village of Dexter, as more particularly hereinafter described, are in need of certain protection of the environment;

WHEREAS, the Village of Dexter has in existence the capacity to furnish certain services to such areas and is willing to provide such services under the terms and conditions of this Agreement;

WHEREAS, the parties desire to enter into an agreement to conditionally transfer certain property, as more particularly described on Exhibit 1 hereto, subject to the terms and conditions herein ("Transferred Property");

WHEREAS, the parties have reviewed the provisions of Public Act 425 of 1984, as amended (MCL 124.21 et seq.), Public Act 35 of 1951, as amended (MCL 124.1, et seq.), and Public Act 8 of 1967 (Extra Session), as amended (MCL 124.531, et seq.) pertaining to interlocal agreements, intergovernmental transfers of functions and responsibilities, and transfers of property for economic development projects and consider them useful and applicable to the purposes of this Agreement; and

WHEREAS, the Dexter Historical Society and Museum is the owner of the Transferred Property and is in favor of and has consented to this Agreement and to the inclusion of the Transferred Property under the terms of this Agreement;

NOW, THEREFORE, pursuant to the authority contained in the Michigan Public Acts recited above and in consideration of the mutual covenants and conditions contained in this

Agreement, it is hereby agreed by and between Scio Township and the Village of Dexter as follows:

ARTICLE I DEFINITIONS

Section 1.1. Certain Definitions. For purposes of this Agreement, each of the following words and expressions, whenever initially capitalized, shall have the meaning set forth in this section:

A. “**Agreement**” shall mean this Agreement by and between the Village of Dexter and Scio Township.

B. “**Village of Dexter**” shall mean the Village of Dexter, Michigan, a Michigan general law village.

C. “**Property Owner**” shall mean the Dexter Area Historical Society and Museum.

D. “**Scio Township**” shall mean the Charter Township of Scio, Washtenaw County, Michigan, a Michigan municipal corporation.

E. “**Transfer Date**” shall mean _____.

F. “**Conservation Easement**” shall mean that certain conservation easement by and between the Property Owner and Scio Township and Webster Township.

G. “**Transferred Property**” shall mean the property which is described and set forth in Exhibit 1, attached hereto and incorporated herein by reference.

Section 1.2. Captions. The captions and headings used in this Agreement are for convenience only and shall not be used in construing the provisions of this Agreement.

Section 1.3. Number and Gender. The use of any gender in this Agreement shall be deemed to be or include the other genders, including neuter, and the use of the singular shall be deemed to include the plural (and vice versa) wherever applicable.

ARTICLE II TRANSFERRED PROPERTY AND PROVISION OF SERVICES

Section 2.1. Transfer of Property. For and in consideration of the obligations set forth in this Agreement, the Transferred Property is hereby conditionally transferred from the jurisdiction of Scio Township to the jurisdiction of the Village of Dexter, effective on the Transfer Date and for the duration of this Agreement.

Section 2.2. Provision of Municipal Services. On and after the Transfer Date and for the duration of this Agreement, the Village of Dexter agrees to furnish to the Transferred Property all municipal services now available to residents and property owners within the

Village of Dexter, in the same manner and subject to the same conditions and limitations as are applicable to other residents and property owners within the Village of Dexter, and as may be adjusted from time to time for general application throughout the Village of Dexter to similar properties and developments. Such municipal services include, but are not limited to, police protection, fire protection, enforcement of zoning and building code restrictions, building inspections, etc.

Section 2.3. General Governmental Authority. On and after the Transfer Date and for the duration of this Agreement, the Village of Dexter shall have full authority and municipal jurisdiction over the Transferred Property in the same manner as though the territory were unconditionally a part of the Village of Dexter, including among other authorities, the right and power of taxation, the levying of special assessments, police and fire protection responsibility and all village ordinance enforcement authority.

Section 2.4. Levying of Taxes. All ad valorem taxes, if applicable, assessed against the Transferred Property shall be billed and collected as if the Transferred Property were located in the Village of Dexter. The Transferred Property is owned by the Property Owner and is contemplated to be the subject of a Conservation Easement and, therefore, it is not expected that levying of taxes will apply.

ARTICLE III ALLOCATION OF TAXES, REVENUE SHARING PROCEEDS, FEES AND OTHER REVENUE

Section 3.1. State and Federal Revenue Sharing. The Village of Dexter shall not be required to make any payments to Scio Township to compensate Scio Township or the Property Owner for any state or federal shared revenues attributable to the Transferred Property or any personal property located thereon, or residents located therein.

Section 3.2. Other Sources of Income. During the term of this Agreement, all other sources of income derived from the Transferred Property shall be collected by and belong to the Village of Dexter.

Section 3.3. Other Assets or Liabilities. Other than as set forth in this Agreement, no other division of assets or liabilities between Scio Township and the Village of Dexter shall result or be required because of the transfer of the Transferred Property.

ARTICLE IV COVENANTS, REPRESENTATIONS AND WARRANTIES

Section 4.1. Mutual Covenants, Representations and Warranties. Scio Township and the Village of Dexter each covenant, represent, warrant and agree to or with each other, as applicable, that:

A. Organization and Authority. It has and will continue to have full power and authority to enter into this Agreement and perform its obligations hereunder.

B. Validity of this Agreement. This Agreement has been duly authorized, executed and delivered, and constitutes a legal and binding agreement, enforceable in accordance with its terms. Entry into and performance under this Agreement is not now and will not be restricted or prohibited by any charter, statute, by-law, judgment, decree, rule, regulation, indenture, mortgage, contract or agreement of any kind applicable to it.

C. Litigation or Other Proceedings. There is no existing or threatened litigation or other proceeding which will have a material adverse effect upon its ability to perform its obligations under this Agreement.

ARTICLE V TERM, TERMINATION AND BREACH OF AGREEMENT

Section 5.1. Term. The initial term of this Agreement shall be for a period of fifty (50) years from the Transfer Date. Following the end of such initial term, this Agreement may be renewed for a subsequent term of fifty (50) years upon approval of the Township Board of Scio Township and the Village of Dexter Council.

Section 5.2. Termination by Mutual Agreement. This Agreement may be terminated prior to its expiration upon mutual agreement of Scio Township and the Village of Dexter.

Section 5.3. Breach of Agreement. In the event either party fails to comply with any of its obligations set forth in this Agreement for a period of thirty (30) days following written notification from the other party, the non-breaching party shall have the right to bring judicial proceedings such as a suit for damages, injunctive relief, declaratory judgment relief or specific performance of the obligations set forth in this Agreement in the appropriate judicial forum for such proceedings.

Section 5.4. Status of Property Following Termination of Agreement/Return of Transferred Property. Upon termination of this Agreement, the Transferred Property shall revert from its Act 425 status to Scio Township and shall be under the jurisdiction of Scio Township for all purposes from and after such termination.

Section 5.5. Special Termination. In the event that the Conservation Easement between the Dexter Area Historical Society and Museum, Scio Township and Webster Township is not executed and recorded in form and substance satisfactory to the Village of Dexter within thirty (30) days from the date of execution of this Agreement, then this Agreement will become null and void *ab initio* and the Transferred Property shall revert to Scio Township for all purposes.

ARTICLE VI FILINGS, PUBLIC HEARINGS AND REFERENDUM

Section 6.1. Filing. A copy of this Agreement shall be recorded within ten (10) days after the date of this Agreement with the Michigan Secretary of State and the Washtenaw County Register of Deeds for general public notification of the terms hereof.

Section 6.2. Public Hearings. The Township Board of Scio Township and the Village of Dexter Council have each conducted a public hearing within their respective jurisdictions upon the terms of this Agreement before executing this Agreement, and each public hearing was preceded by notice complying with the requirements of the Michigan Open Meetings Act.

Section 6.3. Referendum. The parties hereto acknowledge that more than thirty (30) days have passed since the last of the public hearings required by this Agreement, and neither (i) a petition signed by 20% or more of the registered electors residing within the Transferred Property nor (ii) a petition signed by persons owning 50% or more of the Transferred Property, has been filed with the Scio Township Clerk or the Village of Dexter Clerk. Accordingly, the referendum period provided for under Act 425 of 1984, as amended, has expired.

ARTICLE VII GENERAL PROVISIONS

Section 7.1. Contribution of Services. The parties hereto acknowledge that, prior to the execution of this Agreement, both Scio Township and the Village of Dexter have provided certain administrative, technical, clerical and professional services in connection with the planning and development of the Transferred Property, the transfer of the Transferred Property and the execution of this Agreement. To the extent such services have been or continue to be provided, as set forth above, the cost of such services shall be, unless otherwise agreed to by the parties, the sole responsibility or obligation of the party furnishing such services.

Section 7.2. Governing Law. This Agreement shall be governed by the laws of the State of Michigan.

Section 7.3. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

Section 7.4. Notices. All notices and statements to be given under this Agreement shall be given in writing, delivered by hand, telegram, facsimile, overnight express or similar service, or first class United States mail, postage prepaid, and registered or certified with return receipt requested, to the following addresses (which may be changed by written notice):

ScioTownship: Township Supervisor
 Scio Township
 [INSERT ADDRESS FOR NOTICE]

Village of Dexter: Village President
 Village of Dexter

[INSERT ADDRESS FOR NOTICE]

All written notices and statements shall be deemed given, delivered, received and effective upon personal delivery or receipt of telegram, the same day of sending by facsimile,

one calendar day after sending by overnight express or similar service, or three calendar days after mailing by first class United States mail.

Section 7.5. Severability. If any provision of this Agreement shall be or become in violation of any state or federal law, such provision shall be considered null and void, and all other provisions shall remain in full force and effect.

Section 7.6. No Third Party Rights. This Agreement is made for the sole benefit of Scio Township and the Village of Dexter. Except as otherwise expressly provided in this Agreement, nothing in this Agreement shall create or be deemed to create any rights in any third person in the nature of a third party beneficiary.

Section 7.7. No Waiver. Failure on the part of either party to complain of any action or non-action of the other party shall not be deemed to be a waiver of any rights under this Agreement. No waiver of any of the provisions of this Agreement shall be deemed to be a waiver of other provisions of this Agreement, and a waiver at any time of the provisions of this Agreement shall not be construed as a waiver at any subsequent time of the same provisions.

Section 7.8. Counterparts. This Agreement may be executed in any number of counterparts. Each counterpart so executed shall be deemed an original, and all such counterparts shall together constitute one and the same instrument.

Section 7.9. Construction. This Agreement shall be construed fairly as to both parties and not in favor of or against either party, regardless of which party prepared the Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers.

Witnesses:

CHARTER TOWNSHIP OF SCIO

By: _____
Township Supervisor

By: _____
Township Clerk

The foregoing agreement was acknowledged before me this _____ day of _____, 2007, by _____ and _____.
Township Supervisor Township Clerk

Notary Public _____
_____ County, Michigan
My commission expires: _____

Witnesses:

VILLAGE OF DEXTER

By: _____
Village President

By: _____
Village Clerk

The foregoing agreement was acknowledged before me this _____ day of _____, 2007, by _____, and _____.
Village President Village Clerk

Notary Public _____
_____ County, Michigan
My commission expires: _____

ACKNOWLEDGED AND AGREED TO:

Witnesses:

**DEXTER AREA HISTORICAL
SOCIETY AND MUSEUM**

By: _____

The foregoing agreement was acknowledged before me this _____ day of _____, 2007, by _____.

Notary Public _____
_____ County, Michigan
My commission expires: _____

Drafted by and when
recorded return to:
Stephen R. Estey, Esq.
Dykema Gossett, PLLC
39577 Woodward Ave., Ste. 300
Bloomfield Hills, MI 48304

EXHIBIT 1

DESCRIPTION OF TRANSFERRED PROPERTY

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Seta and Council
From: Donna Dettling, Village Manager
Date: May 14, 2007
Re: Assistant Village Manager Resignation

AGENDA 5-14-07
ddettling@villageofdexter.org

ITEM L-8

Attached is the formal notice from John Hanifan that his last day with the Village will be Friday, June 8, 2007. Although we all regretfully accept his resignation, his success and career fulfillment in his new position with the City of Chelsea is our desire. He will be genuinely missed.

John's role here at the Village brought much to be proud of: a new DPW Facility, a solid plan for village office needs, more continuity and forward movement with the DDA, insight and steadfastness in protecting the Village's position in relating to consultants and partnering agencies, loyalty and commitment to the Village's goals and objectives, and finally his humor and the levity he infused in times of stress or discouragement.

Also attached is the "Help Wanted Ad" that ran in 2004 when we went looking for an Assistant Village Manager. I feel it is generic enough to be used again, and I would recommend the process begin immediately. I would appreciate some flexibility over the next several months to use John's skill on a contractual basis as needed, and depending upon the level of candidate attracted for this position look at other transitional alternatives to support the village's immediate needs.

A motion supporting moving ahead with the selection process would be appreciated.

5/9//2007

TO: Donna Dettling, Village Manager

FROM: John P. Hanifan, Assistant Village Manager

A handwritten signature in black ink, appearing to be 'JPH', written over the name John P. Hanifan.

Effective today, May 9, 2007, I am resigning my position with the Village of Dexter. Consistent with my employment agreement, this letter shall serve as my 30 day notice. Therefore, my last day with the Village shall be June 8, 2007.

HELP WANTED AD

The Village of Dexter is seeking a full-time Assistant Village Manager. This position will assist in all aspects of the Village Manager duties. Beginning salary \$45,000 plus excellent benefit package. Responsibilities include general administrative duties, Employee Benefits Manager, FOIA Officer, and Record Management Coordinator. The successful candidate must have demonstrated problem solving and planning skills and experience performing in demanding circumstances. Bachelor's Degree in business, accounting or allied field preferred. Minimum three years experience in local government required. EOE

Submit letter of application and resume to the Village of Dexter, ATTN: Donna Dettling, 8140 Main Street, Dexter MI 48130-1092. Resumes subject to MI Freedom of Information Act; request confidential if desired. Application deadline, June ??, 2007.